



375 Reina Del Mar Avenue * Pacifica, California * 94044
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Preparing Students for an Evolving World
www.pacificasd.org

BOARD OF TRUSTEES MEETING

Regular Meeting Template
January 21, 2015 7:00 PM
375 Reina Del Mar Avenue
Pacifica, CA 94044

1. OPEN SESSION - 6:00 P.M. - CALL TO ORDER AND ROLL CALL AND ANNOUNCEMENT: RECORDING OF THE MEETING

Quick Summary / Abstract:

The District digitally records the audio portion of the meetings. The recorder is located in front of the Board Scribe. All recordings are kept in the Superintendent's Office for 30 days and are available during that time period for inspection by members of the public on district equipment without charge. As a community service, Pacifica Community Television (PCT) records and broadcasts meetings.

2. ANNOUNCEMENT OF CLOSED SESSION

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

4. CLOSED SESSION

4.a. Conference with Labor Negotiator Agency Negotiator: Wendy S. Tukloff, Superintendent

**4.a.1. Employee Organizations: CSEA
(California School Employees Association,
Chapter 128), LSEA (Laguna Salada Education
Association), LSMA (Laguna Salada
Management Association)**

4.b. Public Employee Discipline/Dismissal/Release/Complaint

4.c. Public Employee Performance Evaluation (G.C. 54957) Title: Superintendent

5. OPEN SESSION - 7:00 P.M. - CALL TO ORDER, FLAG SALUTE, ROLL CALL AND ANNOUNCEMENT: RECORDING OF THE MEETING

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6. REPORT OUT ON CLOSED SESSION TOPICS

Quick Summary / Abstract:

Report Out and APPROPRIATE ACTION

7. APPROVAL OF THE MINUTES of December 10, 2014

Superintendent Wendy Tukloff

Quick Summary / Abstract:

ACTION

8. APPROVAL OF THE AGENDA AND CONSENT AGENDA 7:05 P.M.

Quick Summary / Abstract:

All items on the consent agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, any item shall be removed from this section and placed in the regular order of business following approval of the consent agenda.

CONSENT/ACTION

8.a. Agenda of the of the January 21, 2015 meeting

Superintendent Wendy Tukloff

Quick Summary / Abstract:

It is recommended that the Board approve the agenda for the January 21, 2015 regular meeting.

CONSENT/ACTION

8.b. Consideration of Acceptance Warrants

Chief Business Official Josie Peterson

Quick Summary / Abstract:

It is recommended that the Board approve the attached commercial warrants for the period of 12/2/14 through 1/9/15 totaling \$1,165,027.82.

CONSENT/ACTION

8.c. Service and Consultant Contract Approvals

Chief Business Official Josie Peterson

Quick Summary / Abstract:

It is recommended that the Board approve the Service and Consultant contracts as presented by staff.

CONSENT/ACTION

8.d. Overnight Field Trip Approval

Tina Van Raaphorst Director of Special Projects

Quick Summary / Abstract:

It is recommended that the Board approve the listed overnight field trip.

CONSENT/ACTION

Site and Grade Destination Dates

Valleamar Gr. 4 Point Bonita 3/23/15 - 3/24/15

8.e. Approval of Form J-13A Request for Allowance of Emergency Conditions

Chief Business Official Josie Peterson

Quick Summary / Abstract:

It is recommended that the Board approve the Form J-13A Request for Allowance of Attendance because of Emergency Conditions.

CONSENT

8.f. Personnel Changes

Associate Superintendent Ray Avila

Quick Summary / Abstract:

It is recommended that the Board approve the personnel items as submitted.

CONSENT/ACTION

9. COMMUNICATIONS - 7:10 P.M.

Quick Summary / Abstract:

This portion of the agenda is available to the public to address the Board on any issue that is not on the agenda. The maximum time allowed for any speaker is three minutes.

9.a. LSEA (Laguna Salada Education Association)

9.b. CSEA (Classified School Employees Association)

9.c. People Wishing to Address the Board

9.d. Correspondence

9.e. Board/Superintendent Communications

10. DISTRICT BUSINESS - 7:25 P.M.

10.a. Parcel Tax Oversight Committee Annual Report (7:25 p.m.)

Chief Business Official Josie Peterson

Quick Summary / Abstract:

INFORMATION

10.b. 2013-2014 Audit Report (7:45 p.m.)

Chief Business Official Josie Peterson

Quick Summary / Abstract:

DISCUSSION/ACTION

10.c. School Accountability Report Cards (SARC) (8:15 p.m.)

Tina Van Raaphorst Director of Special Projects

Quick Summary / Abstract:

DISCUSSION/ACTION

The School Accountability Report Card (SARC) is a state mandated document that must be completed every year. It is specifically designed so that the public can view site information that includes: general school information, principal's message, student achievement, parental involvement, professional development, types of services funded, etc.

10.d. San Mateo County Committee on School District Organization: Potential Redraw of Trustee Areas for San Mateo County Board of Education (8:25 p.m.)

Superintendent Wendy Tukloff

Quick Summary / Abstract:

INFORMATION/DISCUSSION

Information regarding a potential redraw of Trustee areas for San Mateo County Board of Education.

10.e. 2nd Quarter Report on Williams Uniform Complaints (8:35 p.m.)

Josephine Peterson

Quick Summary / Abstract:

As part of the Williams Settlement, the Pacifica School District must submit a Quarterly Report on Williams Uniform Complaints [Education Code Section 35186] to the San Mateo County Office of Education. Attached is the 2nd Quarter Report on Williams Uniform Complaints.

There were no complaints filed with any school in the Pacifica School District during the 2nd Quarter

(October 1, 2014 - December 31, 2014).

INFORMATION

11. BOARD BYLAWS, BOARD POLICIES & ADMINISTRATIVE REGULATIONS - 8:40 P.M.

11.a. BP 5141.33: Head Lice (8:40 p.m.)

Associate Superintendent Ray Avila

Quick Summary / Abstract:

FIRST READING

Approve Current Policy with Revisions

11.b. BP 6142.94 History-Social Science Instruction (8:50 p.m.)

Superintendent Wendy Tukloff

Quick Summary / Abstract:

FIRST READING

BP 6142.94 - History-Social Science Instruction

Approve CSBA Sample with Revisions

11.c. October 2014 Special Policy Maintenance: 1000 Series (8:55 p.m.)

Superintendent Wendy Tukloff

Quick Summary / Abstract:

FIRST READING

BP 1312.3 - Uniform Complaint Procedures

Approve CSBA Sample As Is

AR 1312.3 - Uniform Complaint Procedures

Approve CSBA Sample With Revisions

11.d. October 2014 Special Policy Maintenance: 4000 and 5000 Series (9:05 p.m.)

Associate Superintendent Ray Avila

Quick Summary / Abstract:

FIRST READING

October 2014 Special Manual Maintenance

BP 5131.2 Bullying

Approve CSBA Sample with Revisions

BP 5145.3 Nondiscrimination/Harassment

Approve CSBA Sample As Is

AR 5145.3 Nondiscrimination/Harassment

Approve CSBA Sample with Revisions

BP 5145.7 Sexual Harassment

Approve CSBA Sample As Is

AR 5145.7 Sexual Harassment

Approve CSBA Sample with Revisions

12. FUTURE AGENDA ITEMS - 9:15 P.M.

Superintendent Wendy Tukloff

13. ADJOURNMENT - 9:20 P.M.

Quick Summary / Abstract:

NEXT MEETING: February 11, 2015, 7:00 p.m., District Office, 375 Reina del Mar Avenue, Pacifica

- The Board of Trustees may meet in Closed Session for the purposes of discussing Personnel under Government Code 54957 and Negotiations under Government Code 54957.6 after the open session.
- Pacifica School District, Board of Trustees Regular Meeting Agendas may be previewed on the District Website: www.pacificasd.org. Board of Trustees Regular Meetings are televised on Pacifica Community Television (PCT) Channel 26 on Thursdays at 3:30 p.m.
- Regular Meeting Agendas are posted at least 72 hours prior to each meeting at the following locations:
All District Schools Pacifica & Sanchez Libraries Pacifica Tribune San Mateo County Times District Office
Special Meeting Agendas are posted at least 24 hours prior to the meeting at the Official Posting Location:
District Office
- *Board meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Executive Assistant to the Superintendent at least 10 working days before the meeting at 650.738.6625. Notification in advance of the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*
- The agenda (order in which the items are presented) is accepted or amended by the Board at the beginning of the meeting under the item "Approval of the Agenda." Once the agenda is approved by the Board, the meeting will proceed in the order approved. Times for agenda items are approximate with the exception of Public Hearings. Public Hearings will occur at or after the time listed on the agenda.

Guidelines for Public Comment

- The Board President will formally open and close times for public comment for each agenda item. After public comment is closed, the Board will discuss the item and, if appropriate, take action.
- Individuals wishing to address the Board must complete a request card with their name, address and the item number. Cards are located on the table as you enter the room. Cards should be submitted either to the Board President or to the Superintendent.
- Individuals may address topics not on the agenda during the Communications Section (People Wishing to Address the Board) at the beginning of the meeting. However, the Board cannot comment on items not on the agenda.
- The Board, at their discretion, may limit the total time allotted for public comment during each agenda item.
- Individuals must be recognized by the Board President and step to the podium to speak.
- Speakers should introduce themselves and speak into the microphone. (The microphone is for the television and does not amplify sound.)
- Speakers are limited to a maximum of 3 minutes, which may be reduced at the discretion of the Board.
- Time allotments may NOT be passed from one person to another.
- An individual may speak only once on each agenda item.