



# Pacifica School District

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*Preparing Students for an Evolving World*

www.pacificasd.org

## MEMORANDUM

*Human Resources and Integrated Services*

Meeting of

3/2/16

**TO:** Wendy S. Tukloff, Ed.D., Superintendent  
For Board of Trustees

**FROM:** Ray Avila, Associate Superintendent, Human Resources and Integrated Services

**SUBJECT:** Classified Lay-offs as a Result of Lack of Work and/or Lack of Funds – Resolution No. 2016-03-02-J  
(Action)

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### Recommendation

It is recommended that the Board approve Resolution No. 2016-03-02-J, a lay-off of a classified position for lack of work and/or lack of funds effective June 23, 2016.

### Background

The 2016-2017 school year will result in a reduction in personnel for lack of work and/or funding. The following position shall be laid off:

<u>Position</u>	<u>Site</u>	<u>Reduction/Lay Off</u>
Instructional Technology Aide	VAL	.45 FTE – Lay Off
Total Amount of FTE Reduction:		.45 FTE

The employee who will be laid-off will be determined after affected employees exercise their “Displacement Rights” (bumping) as per Section 18.6 of the Collective Bargaining Agreement between the District and CSEA. That process will be concluded prior to the Board of Trustees Meeting on June 1, 2016. Employees who are laid off will have, as per the contract and Education Code, 39-month rehire rights.