



# Pacifica School District

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*Preparing Students for an Evolving World*

www.pacificasd.org

## MEMORANDUM

*Human Resources and Integrated Services*

Meeting of

3/2/2016

**TO:** Wendy S. Tukloff, Ed.D., Superintendent  
for Members, Board of Trustees  
**FROM:** Ray Avila, Associate Superintendent  
**SUBJECT:** Personnel Changes

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### Recommendation

It is recommended that the Board approve the following Personnel items:

**1. Admin/Management:**

**2. Certificated:**

- a) **Employment** of Jeffrey Nieder, Certificated Substitute, 30-Day Emergency Teaching Permit, effective January 29, 2016.
- b) **Employment** of Gabriela Wiseman, Certificated Substitute, 30-Day Emergency Teaching Permit, effective February 1, 2016.
- c) **Employment** of Leilani Parquer, Certificated Substitute, 30-Day Emergency Teaching Permit, effective February 1, 2016.
- d) **Leave of Absence** of Kayla Schaefer, Certificated Teacher, Sunset Ridge School, effective February 8, 2016.
- e) **End of Leave of Absence** of Norma Meza Lopez, Certificated Teacher, Sunset Ridge School, effective February 22, 2016.
- f) **Leave of Absence** of Carrie Higuera, Certificated Teacher, Sunset Ridge School, effective February 24, 2016 to April 16, 2016.
- g) **Employment** of David Kennedy, Certificated Substitute, 30-Day Emergency Teaching Permit, effective February 11, 2016.
- h) **Resignation** of Peter Graff, 5<sup>th</sup> Grade Teacher, Sunset Ridge School, effective June 16, 2016.
- i) **Resignation** of Carrie Higuera, 1<sup>st</sup> Grade Teacher, Sunset Ridge School, effective June 16, 2016.
- j) **Resignation** of Danielle Quinn, RSP Teacher, Ingrid B. Lacy School, effective June 16, 2016.

**3. Classified:**

- a) **Employment** of Ericka Orozco, .25FTE School Assistant-Playworks, Ocean Shore School, Classified Salary Schedule for the Appropriate Position, effective February 2, 2016.
- b) **Additional One Hour** for Nila Northrup, Paraprofessional, Vallemar School, for the 2015-16 school year only, effective Feb. 3, 2016.
- c) **Leave of Absence** of Arlene Lugo, 1:1 Paraprofessional, Cabrillo School, from February 8, 2016 to March 3, 2016.
- d) **Employment** of Frances Simmons, .25 FTE Paraprofessional, Ocean Shore School, Classified Salary Schedule for the Appropriate Position, effective February 22, 2016 to June 16, 2016.
- e) **Short Term Employment** of Jose Parada, 1.0 FTE Custodian I, Ocean Shore School, Classified Salary Schedule for the Appropriate Position Range, effective March 8, 2016 to September 8, 2016.