



375 Reina Del Mar Avenue \* Pacifica, California \* 94044  
(650) 738-6600 \* (650) 557-9672 (fax)  
*Preparing Students for an Evolving World*  
[www.pacificasd.org](http://www.pacificasd.org)

## BOARD OF TRUSTEES MEETING

Regular Meeting  
February 03, 2016 7:00 PM  
375 Reina Del Mar Avenue  
Pacifica, CA 94044

### **1. OPEN SESSION - 6:00 P.M. - CALL TO ORDER AND ROLL CALL AND ANNOUNCEMENT: RECORDING OF THE MEETING**

The District digitally records the audio portion of the meetings. The recorder is located in front of the Board Scribe. All recordings are kept in the Superintendent's Office for 30 days and are available during that time period for inspection by members of the public on district equipment without charge. As a community service, Pacifica Community Television (PCT) records and broadcasts meetings.

### **2. ANNOUNCEMENT OF CLOSED SESSION**

### **3. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

### **4. CLOSED SESSION**

**4.a. Conference with Legal Counsel - Existing Litigation: (Paragraph (1) of subdivision (d) of government code section 54956.9) Name of Case: Cal200 et al. v. Apple Valley Unified et al. Case Number: CPF-15-514477**

**4.b. Conference with Legal Counsel - Anticipated Litigation: Initiation of litigation pursuant to paragraph (4) of subdivision (d) of government code section 54956.9: Number of potential cases: 2**

**4.c. Conference with Labor Negotiator Agency Negotiator: Wendy S. Tukloff, Superintendent**

**4.c.1. Employee Organizations: CSEA (California**

**School Employees Association, Chapter 128),  
LSEA (Laguna Salada Education Association),  
LSMA (Laguna Salada Management Association)**

**5. OPEN SESSION - 7:00 P.M. - CALL TO ORDER, FLAG  
SALUTE, ROLL CALL AND ANNOUNCEMENT:  
RECORDING OF THE MEETING**

The District digitally records the audio portion of the meetings. The recorder is located in front of the Board Scribe. All recordings are kept in the Superintendent's Office for 30 days and are available during that time period for inspection by members of the public on district equipment without charge. As a community service, Pacifica Community Television (PCT) records and broadcasts meetings.

**6. REPORT OUT ON CLOSED SESSION TOPICS**  
Report Out and APPROPRIATE ACTION

**7. APPROVAL OF THE MINUTES of January 13, 2016** Wendy S. Tukloff  
ACTION

**8. APPROVAL OF THE AGENDA AND CONSENT AGENDA**  
7:05 P.M.

All items on the consent agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, any item shall be removed from this section and placed in the regular order of business following approval of the consent agenda.  
CONSENT/ACTION

**8.a. Agenda of the February 3, 2016 meeting** Wendy S. Tukloff  
*It is recommended that the Board approve the agenda for the February 3, 2016 Regular meeting.*  
CONSENT/ACTION

**8.b. Consideration of Acceptance Warrants** Josie Peterson  
It is recommended that the Board approve the attached commercial warrants for the period of 12/18/15 through 1/22/16 totaling \$767,337.14.  
CONSENT/ACTION

**8.c. Service and Consultant Contract Approvals** Josie Peterson  
It is recommended that the Board approve the Service and Consultant contracts as presented by staff.  
CONSENT/ACTION

**8.d. Personnel Changes** Ray Avila  
CONSENT  
It is recommended that the Board approve the Personnel Items as

presented.

**8.e. Overnight Field Trip Approval**

**Tina Van Raaphorst**

*CONSENT/ACTION*

It is recommended that the Board approve the overnight field trip as presented.

**8.f. AR 4350 - Compensation**

**Ray Avila**

*SECOND READING*

It is recommended that the Board approve AR 4350 Compensation PSD Current with Revisions.

AR 4350 Compensation (Attachment A)

**8.g. BP/AR 5111.1 District Residency**

**Ray Avila**

*SECOND READING*

It is recommended that the Board approve BP/AR 5111.1 District Residency - as presented.

BP 5111.1 District Residency (Attachment A)

It is recommended that the Board approve CSBA Sample With Revisions.

AR 5111.1 District Residency (Attachment B)

It is recommended that the Board approve CSBA Sample With Revisions.

**9. COMMUNICATIONS - 7:10 P.M.**

This portion of the agenda is available to the public to address the Board on any issue that is not on the agenda. The maximum time allowed for any speaker is three minutes.

**9.a. LSEA (Laguna Salada Education Association)**

**9.b. CSEA (Classified School Employees Association)**

**9.c. People Wishing to Address the Board**

**9.d. Correspondence**

**9.e. Board/Superintendent Communications**

**10. DISTRICT BUSINESS - 7:20 P.M.**

**DISTRICT GOALS**

The District values the goals provided in our Local Control Accountability Plan (LCAP) and Strategic Plan. All of our District Board Agenda Items are tied to these goals. One or more goals are listed in the description of each Board Agenda Item. The details for each of those District Goals can be accessed on our Agenda Online Public Page or by visiting the District website, [www.pacificasd.org](http://www.pacificasd.org), under District Information, Board of Trustees.

**10.a. 2015-2016 Comprehensive and School Site  
Safety Plans (Goal: LCAP #7 - School Climate) (7:20  
p.m.)**

**Ray Avila**

Comprehensive School Safety Plan 2015-2016 (Attachment #1)  
Appendices to Comprehensive Plan (Attachment #2)

Individual Site Safety Plans  
District Office and Educational Support Services (Attachment #3)  
Cabrillo Elementary School (Attachment #4)  
Ingrid B. Lacy Middle School (Attachment #5)  
Linda Mar Educational Center (Attachment #6)  
Ocean Shore Elementary School (Attachment #7)  
Ortega Elementary School (Attachment #8)  
Sunset Ridge Elementary School (Attachment #9)  
Vallemar Elementary School (Attachment #10)

**10.b. 2016-2017 School Calendar (Goal: LCAP #7  
School Climate) (7:35 p.m.)**

**Ray Avila**

*ACTION*

**10.c. Educational Support Services (ESS) Update  
(Goal: LCAP #2, #5, #7; Governance) (7:40 p.m.)**

**Wendy S. Tukloff**

*INFORMATION*

**10.d. Sexual Health Education Curriculum Adoption  
(LCAP #1, #4) (8:00 p.m.)**

**Wendy S. Tukloff**

*ACTION*

**10.e. Educator Effectiveness Block Grant (EEBG)  
Plan (Goal: LCAP #1, #4, Operations) (8:10 p.m.)**

**Tina Van Raaphorst**

*DISCUSSION*

**10.f. Oddstad Property – Consultant Contract  
Authorization (LCAP GOAL 3: Facilities &  
Maintenance) (8:20 p.m.)**

**Josie Peterson**

*DISCUSSION/ACTION*

**10.g. Legislative Action Day (Goal: Governance) (8:45  
p.m.)**

**Wendy S. Tukloff**

*DISCUSSION*

**10.h. Budget Development Calendar (Goal:  
Governance) (8:50 p.m.)**

**Josie Peterson**

*ACTION*

**11. BOARD BYLAWS, BOARD POLICIES &  
ADMINISTRATIVE REGULATIONS (Goal: Governance) -  
8:55 P.M.**

**11.a. BP/AR 4154 - Health and Welfare (First Reading)  
(8:55 p.m.)**

**Ray Avila**

*FIRST READING*

BP 4154 Health And Welfare Benefits (Attachment A & A1)  
Use PSD Current With Revisions

AR 4154 Health And Welfare Benefits (Attachment B & B1)  
Use PSD Current With Revisions

**11.b. December 2015 Manual Maintenance Minor  
Revisions - 4000, 5000 Series (First Reading) (9:05  
p.m.)**

**Ray Avila**

*FIRST READING*

December 2015 Manual Maintenance Minor Revisions - 4000, 5000 Series

AR 4032 Reasonable Accommodation (Attachments A & A1)  
Approve CSBA Sample As Is

BP 4119.11/4219.11/4319.11 Sexual Harassment (Attachments B & B1)  
Approve CSBA Sample As Is

BP 5117 Interdistrict Attendance (Attachments C & C1)  
Approve PSD With Revisions

BP 5123 Promotion/Acceleration/Retention (Attachments D & D1)  
Approve PSD With Revisions

AR 5125 Student Records (Attachments E & E1)  
Approve PSD As Is

**11.c. December 2015 Manual Maintenance Minor  
Revisions - 6000 Series (First Reading) (9:10 p.m.)**

**Wendy S. Tukloff**

*FIRST READING*

December 2015 Manual Maintenance Minor Revisions - 6000 Series

BP 6142.92 Mathematics Instruction (Attachment A)  
(Minor Revisions Not Applicable)

BP 6177 Summer Learning Programs (Attachment B)  
(Use CSBA Sample With Revisions)

**12. FUTURE AGENDA ITEMS - 9:15 P.M.**

**Wendy S. Tukloff**

**13. ADJOURNMENT - 9:20 P.M.**

**NEXT MEETING: March 2, 2016, 7:00 p.m., District Office, 375 Reina del  
Mar Avenue, Pacifica**

- The Board of Trustees may meet in Closed Session for the purposes of discussing Personnel under Government Code 54957 and Negotiations under Government Code 54957.6 after the open session.
- Pacifica School District, Board of Trustees Regular Meeting Agendas may be previewed on the District Website: [www.pacificasd.org](http://www.pacificasd.org). Board of Trustees Regular Meetings are televised on Pacifica Community Television (PCT) Channel 26 on Thursdays at 3:30 p.m.
- Regular Meeting Agendas are posted at least 72 hours prior to each meeting at the following locations:  
All District Schools    Pacifica & Sanchez Libraries    Pacifica Tribune    San Mateo County Times  
District Office  
Special Meeting Agendas are posted at least 24 hours prior to the meeting at the Official Posting Location:  
District Office
- *Board meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Executive Assistant to the Superintendent at least 10 working days before the meeting at 650.738.6625. Notification in advance of the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*
- The agenda (order in which the items are presented) is accepted or amended by the Board at the beginning of the meeting under the item "Approval of the Agenda." Once the agenda is approved by the Board, the meeting will proceed in the order approved. Times for agenda items are approximate with the exception of Public Hearings. Public Hearings will occur at or after the time listed on the agenda.

#### **Guidelines for Public Comment**

- The Board President will formally open and close times for public comment for each agenda item. After public comment is closed, the Board will discuss the item and, if appropriate, take action.
- Individuals wishing to address the Board must complete a request card with their name, address and the item number. Cards are located on the table as you enter the room. Cards should be submitted either to the Board President or to the Superintendent.
- Individuals may address topics not on the agenda during the Communications Section (People Wishing to Address the Board) at the beginning of the meeting. However, the Board cannot comment on items not on the agenda.
- The Board, at their discretion, may limit the total time allotted for public comment during each agenda item.
- Individuals must be recognized by the Board President and step to the podium to speak.
- Speakers should introduce themselves and speak into the microphone. (The microphone is for the television and does not amplify sound.)
- Speakers are limited to a maximum of 3 minutes, which may be reduced at the discretion of the Board.
- Time allotments may NOT be passed from one person to another.
- An individual may speak only once on each agenda item.

7/21/10 Original – Updated 9/13/10