



375 Reina Del Mar Avenue \* Pacifica, California \* 94044  
(650) 738-6600 \* (650) 557-9672 (fax)  
*Preparing Students for an Evolving World*  
[www.pacificasd.org](http://www.pacificasd.org)

## BOARD OF TRUSTEES MEETING

Regular Meeting  
January 13, 2016 7:00 PM  
375 Reina Del Mar Avenue  
Pacifica, CA 94044

### **1. OPEN SESSION - 6:00 P.M. - CALL TO ORDER AND ROLL CALL AND ANNOUNCEMENT: RECORDING OF THE MEETING**

The District digitally records the audio portion of the meetings. The recorder is located in front of the Board Scribe. All recordings are kept in the Superintendent's Office for 30 days and are available during that time period for inspection by members of the public on district equipment without charge. As a community service, Pacifica Community Television (PCT) records and broadcasts meetings.

### **2. ANNOUNCEMENT OF CLOSED SESSION**

### **3. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

### **4. CLOSED SESSION**

**4.a. Conference with Legal Counsel - Existing Litigation: (Paragraph (1) of subdivision (d) of government code section 54956.9) Name of Case: Cal200 et al. v. Apple Valley Unified et al. Case Number: CPF-15-514477**

**4.b. Conference with Legal Counsel - Anticipated Litigation: Initiation of litigation pursuant to paragraph (4) of subdivision (d) of government code section 54956.9: Number of potential cases: 2**

**4.c. Conference with Labor Negotiator Agency Negotiator: Wendy S. Tukloff, Superintendent**

**4.c.1. Employee Organizations: CSEA (California**

School Employees Association, Chapter 128),  
LSEA (Laguna Salada Education Association),  
LSMA (Laguna Salada Management Association)  
4.d. Public Employee Performance Evaluation (G.C.  
54957) Title: Superintendent

**5. OPEN SESSION - 7:00 P.M. - CALL TO ORDER, FLAG  
SALUTE, ROLL CALL AND ANNOUNCEMENT:  
RECORDING OF THE MEETING**

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**6. REPORT OUT ON CLOSED SESSION TOPICS**

Report Out and APPROPRIATE ACTION

**7. APPROVAL OF THE MINUTES of December 9, 2015**  
ACTION

Wendy S. Tukloff

**8. APPROVAL OF THE AGENDA AND CONSENT AGENDA**  
**7:05 P.M.**

All items on the consent agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, any item shall be removed from this section and placed in the regular order of business following approval of the consent agenda.

CONSENT/ACTION

**8.a. Agenda of the January 13, 2016 meeting**

Wendy S. Tukloff

*It is recommended that the Board approve the agenda for the January 13, 2015 Reorganization meeting.*

CONSENT/ACTION

**8.b. Consideration of Acceptance Warrants**

Josie Peterson

It is recommended that the Board approve the attached commercial warrants for the period of 12/1/15 through 12/17/15 totaling \$715,053.94.

CONSENT/ACTION

**8.c. Service and Consultant Contract Approvals**

Josie Peterson

It is recommended that the Board approve the Service and Consultant contracts as presented by staff.

CONSENT/ACTION

**8.d. Personnel Changes**

Ray Avila

It is recommended that the Board approve the Personnel Items as presented.

*CONSENT/ACTION*

**8.e. October 2015 Manual Maintenance - Minor Revisions 0000, 6000 Series (Second Reading)**

**Wendy S. Tukloff**

*SECOND READING*

October 2015 Minor Revisions: 0000, 6000 Series

BP 0200 Goals For the School District (Attachment A)

It is recommended that the Board approve PSD Policy with Revisions.

AR 0420.4 Charter School Authorization (Attachment B)

It is recommended that the Board approve PSD AR with Revisions.

AR 0460 Local Control And Accountability Plan (Attachment C)

It is recommended that the Board approve PSD AR with Revisions.

BP 0500 Accountability (Attachment D)

It is recommended that the Board approve PSD BP with Revisions.

AR 6145.2 Athletic Compensation (Attachment E)

It is recommended that the Board approve PSD AR with Revisions.

BP 6151 Class Size (Attachment F)

It is recommended that the Board approve CSBA Sample with Revisions.

AR 6158 Independent Study (Attachment G)

It is recommended that the Board approve PSD AR with Revisions.

BP 6170.1 Transitional Kindergarten (Attachment H)

It is recommended that the Board approve PSD BP with Revisions.

**8.f. October 2015 Manual Maintenance - Minor Revisions 3000 Series**

**Josie Peterson**

*SECOND READING*

October 2015 Manual Maintenance - Minor Revisions - 3000 Series

BP 3100 - Budget (Attachment A1 & A2)

It is recommended that the Board approve PSD Current with Revisions.

AR 3100 - Budget (Attachment A3 & A4)

It is recommended that the Board approve PSD Current with Revisions.

**8.g. October 2015 Minor Revisions: 4000 Series - Second Reading**

**Ray Avila**

*SECOND READING*

October 2015 Minor Revisions: 4000 Series

AR 4161.11, 4261.11, 4361.11 Industrial Accident/Illness Leave  
(Attachment A)

It is recommended that the Board Approve PSD Sample With Revisions.

**9. COMMUNICATIONS - 7:10 P.M.**

This portion of the agenda is available to the public to address the Board on any issue that is not on the agenda. The maximum time allowed for any speaker is three minutes.

**9.a. LSEA (Laguna Salada Education Association)**

**9.b. CSEA (Classified School Employees Association)**

**9.c. People Wishing to Address the Board**

**9.d. Correspondence**

**9.e. Board/Superintendent Communications**

**10. DISTRICT BUSINESS - 7:20 P.M.**

**DISTRICT GOALS**

The District values the goals provided in our Local Control Accountability Plan (LCAP) and Strategic Plan. All of our District Board Agenda Items are tied to these goals. One or more goals are listed in the description of each Board Agenda Item. The details for each of those District Goals can be accessed on our Agenda Online Public Page or by visiting the District website, [www.pacificasd.org](http://www.pacificasd.org), under District Information, Board of Trustees.

**10.a. Parcel Tax Oversight Committee Annual Report  
(Goal: Governance, Operations) (7:20 p.m.)**

**Josie Peterson**

*INFORMATION*

**10.b. 2014-15 Audit Report (Goal: Governance) (7:30  
p.m.)**

**Josie Peterson**

*DISCUSSION/ACTION*

**10.c. Parcel Tax Renewal, 2016 (Goal: Governance)  
(7:50 p.m.)**

**Wendy S. Tukloff**

*DISCUSSION*

**10.d. Library Media Technology Plan Update (Goal:  
Operations) (8:00 p.m.)**

**Tina Van Raaphorst**

*DISCUSSION*

**10.e. People First Language Resolution No. 2016-01-  
13-A (Goal: LCAP #7 - School Climate) (8:30 p.m.)**

**Ray Avila**

*ACTION*

**10.f. Revised Job Description: Behaviorist (Goal:**

**Ray Avila**

**LCAP #1 - Attract and Retain) (8:40 p.m.)**

*ACTION*

**10.g. New Job Description: Mental Health Counselor  
(LCAP Goal #1: Attract and Retain) (8:45 p.m.)**

**Ray Avila**

*ACTION*

**10.h. New Job Description: Lead Behaviorist (Goal:  
LCAP #1 - Attract and Retain) (8:55 p.m.)**

**Ray Avila**

*ACTION*

**10.i. New Job Description: Lead Custodian (Goal:  
LCAP #1 - Attract and Retain) (9:00 p.m.)**

**Ray Avila**

*ACTION*

**10.j. Variable Term Waiver Request (Goal: LCAP #1 -  
Attract and Retain) (9:05 p.m.)**

**Ray Avila**

*ACTION*

**10.k. School Accountability Report Cards (SARC)  
(Goal #3 - Facilities & Maintenance and Goal #4 -  
Student Achievement) (9:10 p.m.)**

**Tina Van Raaphorst**

*ACTION*

**10.l. 2nd Qtr Report on Williams Uniform Complaints  
(GOAL: Governance) (9:15 p.m.)**

**Josie Peterson**

*INFORMATION*

**11. BOARD BYLAWS, BOARD POLICIES &  
ADMINISTRATIVE REGULATIONS - 9:20 P.M.**

**11.a. AR 4350 - Compensation (First Reading) (9:20  
p.m.)**

**Ray Avila**

*FIRST READING*

**11.b. BP/AR 5111.1 - District Residency (First  
Reading) (9:30 p.m.)**

**Ray Avila**

*FIRST READING*

BP 5111.1 - District Residency (Attachment A)  
Use CSBA Sample with Revisions

AR 5111.1 - District Residency (Attachment B and B1)  
Use CSBA Sample with Revisions

**12. FUTURE AGENDA ITEMS - 9:35 P.M.**

**Wendy S. Tukloff**

### 13. ADJOURNMENT - 9:40 P.M.

**NEXT MEETING: February 3, 2016, 7:00 p.m., District Office, 375 Reina del Mar Avenue, Pacifica**

- The Board of Trustees may meet in Closed Session for the purposes of discussing Personnel under Government Code 54957 and Negotiations under Government Code 54957.6 after the open session.
- Pacifica School District, Board of Trustees Regular Meeting Agendas may be previewed on the District Website: [www.pacificasd.org](http://www.pacificasd.org). Board of Trustees Regular Meetings are televised on Pacifica Community Television (PCT) Channel 26 on Thursdays at 3:30 p.m.
- Regular Meeting Agendas are posted at least 72 hours prior to each meeting at the following locations:  
All District Schools    Pacifica & Sanchez Libraries    Pacifica Tribune    San Mateo County Times  
District Office  
Special Meeting Agendas are posted at least 24 hours prior to the meeting at the Official Posting Location:  
District Office
- *Board meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Executive Assistant to the Superintendent at least 10 working days before the meeting at 650.738.6625. Notification in advance of the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*
- The agenda (order in which the items are presented) is accepted or amended by the Board at the beginning of the meeting under the item "Approval of the Agenda." Once the agenda is approved by the Board, the meeting will proceed in the order approved. Times for agenda items are approximate with the exception of Public Hearings. Public Hearings will occur at or after the time listed on the agenda.

#### **Guidelines for Public Comment**

- The Board President will formally open and close times for public comment for each agenda item. After public comment is closed, the Board will discuss the item and, if appropriate, take action.
- Individuals wishing to address the Board must complete a request card with their name, address and the item number. Cards are located on the table as you enter the room. Cards should be submitted either to the Board President or to the Superintendent.
- Individuals may address topics not on the agenda during the Communications Section (People Wishing to Address the Board) at the beginning of the meeting. However, the Board cannot comment on items not on the agenda.
- The Board, at their discretion, may limit the total time allotted for public comment during each agenda item.
- Individuals must be recognized by the Board President and step to the podium to speak.
- Speakers should introduce themselves and speak into the microphone. (The microphone is for the television and does not amplify sound.)
- Speakers are limited to a maximum of 3 minutes, which may be reduced at the discretion of the Board.
- Time allotments may NOT be passed from one person to another.
- An individual may speak only once on each agenda item.

7/21/10 Original – Updated 9/13/10