



# Pacifica School District

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*Preparing Students for an Evolving World*

[www.pacificasd.org](http://www.pacificasd.org)

## MEMORANDUM

*Integrated Services and Human Resources*

Meeting of

04/01/2015

**TO:** Wendy S. Tukloff, Ed.D., Superintendent  
For Board of Trustees

**FROM:** Ray Avila, Associate Superintendent

**SUBJECT:** Job Description for Teacher, Music, Elementary (General)

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### Background

Attached is the new job description for the position of General Elementary Music Teacher. In our effort to fill the opening for this position for the 2015-2016 school year, it was discovered that there is not a job description for a General Music Teacher, Elementary. The job description was developed to encompass the essential duties, responsibilities and abilities necessary for the job and has been aligned with the current job description for the Teacher, Music K-8 (Band Director-Music Teacher). The qualifications and certifications required are also outlined.

Please note that this position will be funded by the Pacifica Education Foundation (PEF) for the 2015-2016 school year at .7 fte.