



Pacifica School District

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Preparing Students for an Evolving World

www.pacificasd.org

MEMORANDUM

Human Resources and Integrated Services

Meeting of

3/11/15

TO: Wendy S. Tukloff, Ed.D., Superintendent
 For Board of Trustees

FROM: Ray Avila, Associate Superintendent, Human Resources and Integrated Services

SUBJECT: Classified Lay-offs as a Result of Lack of Work and/or Lack of Funds – Resolution No. 2015-03-11-H
 (Action)

Recommendation

It is recommended that the Board approve Resolution No. 2015-03-11-H, a reduction in a classified position for lack of work and/or lack of funds effective June 24, 2015.

Background

The 2015-2016 school year will result in a reduction in personnel for lack of work and/or funding. The following positions shall be reduced or laid off:

<u>Position</u>	<u>Site</u>	<u>Reduction/Lay Off</u>
School Assistant – 2 hr	IBL	.25 FTE – Lay Off
Paraprofessional – 3 hr	VAL	.375 FTE – Lay Off
Instructional Tech Aide – 5 hr	ORT	.625 FTE – Lay Off
1:1 Paraprofessional – 5.5 hr	OSS	.68 FTE – Lay Off
Regional Kitchen Manager - 8 hr	CAB	1.0 FTE – Lay Off
School Assistant -2.4 hrs	OSS	.30 FTE - Reduction
School Assistant – 1 hr	VAL	.125 FTE - Reduction
Paraprofessional – 1 hr	ORT	.125 FTE - Reduction
Library Media Clerk 4 hrs/wk	CAB	.10 FTE – Reduction
Paraprofessional – .25 hr	VAL	.03 FTE - Reduction
Satellite Kitchen Assistant – 4 hrs	CAB	.50 FTE - Reduction
Satellite Kitchen Assistant/Delivery Driver-3.25 hrs	CAB/OSS	.40 FTE - Reduction
Total Amount of FTE Reduction:		4.51 FTE

The employee who will be laid-off will be determined after affected employees exercise their “Displacement Rights” (bumping) as per Section 18.6 of the Collective Bargaining Agreement between the District and CSEA. That process will be concluded prior to the Board of Trustees Meeting on June 3, 2015. Employees who are laid off will have, as per the contract and Education Code, 39-month rehire rights.