



375 Reina Del Mar Avenue \* Pacifica, California \* 94044  
(650) 738-6600 \* (650) 557-9672 (fax)  
*Preparing Students for an Evolving World*  
[www.pacificasd.org](http://www.pacificasd.org)

## BOARD OF TRUSTEES MEETING

Regular Meeting  
February 11, 2015 7:00 PM  
375 Reina Del Mar Avenue  
Pacifica, CA 94044

### 1. OPEN SESSION - 6:00 P.M. - CALL TO ORDER AND ROLL CALL AND ANNOUNCEMENT: RECORDING OF THE MEETING

#### Quick Summary / Abstract:

The District digitally records the audio portion of the meetings. The recorder is located in front of the Board Scribe. All recordings are kept in the Superintendent's Office for 30 days and are available during that time period for inspection by members of the public on district equipment without charge. As a community service, Pacifica Community Television (PCT) records and broadcasts meetings.

### 2. ANNOUNCEMENT OF CLOSED SESSION

### 3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

### 4. CLOSED SESSION

#### 4.a. Conference with Labor Negotiator Agency Negotiator: Wendy S. Tukloff, Superintendent

4.a.1. Employee Organizations: CSEA  
(California School Employees Association,  
Chapter 128), LSEA (Laguna Salada Education  
Association), LSMA (Laguna Salada  
Management Association)

#### 4.b. Public Employee Discipline/Dismissal/Release/Complaint

#### 4.c. Public Employee Performance Evaluation (G.C. 54957) Title: Superintendent

### 5. OPEN SESSION - 7:00 P.M. - CALL TO ORDER, FLAG SALUTE, ROLL CALL AND ANNOUNCEMENT: RECORDING OF THE MEETING

**Quick Summary / Abstract:**

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**6. REPORT OUT ON CLOSED SESSION TOPICS**

**Quick Summary / Abstract:**

Report Out and APPROPRIATE ACTION

**7. APPROVAL OF THE MINUTES of January 21, 2015**

**Superintendent Wendy Tukloff**

**Quick Summary / Abstract:**

ACTION

**8. APPROVAL OF THE AGENDA AND CONSENT  
AGENDA 7:05 P.M.**

**Quick Summary / Abstract:**

All items on the consent agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, any item shall be removed from this section and placed in the regular order of business following approval of the consent agenda.

CONSENT/ACTION

**8.a. Agenda of the of the February 11, 2015 meeting**

**Superintendent Wendy Tukloff**

**Quick Summary / Abstract:**

It is recommended that the Board approve the agenda for the February 11, 2015 Regular meeting.

CONSENT/ACTION

**8.b. Consideration of Acceptance Warrants**

**Chief Business Official Josie Peterson**

**Quick Summary / Abstract:**

It is recommended that the Board approve the attached commercial warrants for the period of 1/31/15 through 1/28/15 totaling \$357,339.32.

CONSENT/ACTION

**8.c. Service and Consultant Contract Approvals**

**Chief Business Official Josie Peterson**

**Quick Summary / Abstract:**

It is recommended that the Board approve the Service and Consultant contracts as presented by staff.

CONSENT/ACTION

**8.d. Personnel Changes**

**Associate Superintendent Ray Avila**

**Quick Summary / Abstract:**

It is recommended that the Board approve the personnel changes as presented.

CONSENT/ACTION

**8.e. OVERNIGHT FIELD TRIP APPROVAL**

**Tina Van Raaphorst Director of Special Projects**

**Quick Summary / Abstract:**

It is recommended that the Board approve the overnight field trip as presented.

CONSENT

**8.f. BP 5141.33: Head Lice**

**Associate Superintendent Ray Avila**

**Quick Summary / Abstract:**

It is recommended that the Board approve current PSD policy with revisions.

CONSENT/SECOND READING

<b>8.g. BP 6142.94 History-Social Science Instruction</b>	<b>Superintendent Wendy Tukloff</b>
<p>Quick Summary / Abstract:</p> <p>It is recommended that the Board approve BP 6142.94 History-Social Science Instruction CSBA Sample With Revisions.</p> <p>SECOND READING/CONSENT</p>	
<b>8.h. October 2014 Special Policy Maintenance: 1000 Series</b>	<b>Superintendent Wendy Tukloff</b>
<p>Quick Summary / Abstract:</p> <p>It is recommended that the Board approve the October 2014 Special Policy Maintenance 1000 Series as presented.</p> <p>SECOND READING/CONSENT</p> <p>BP 1312.3 - Uniform Complaint Procedures</p> <p>Approve CSBA Sample As Is</p> <p>AR 1312.3 - Uniform Complaint Procedures</p> <p>Approve CSBA Sample With Revisions</p>	
<b>8.i. October 2014 Special Policy Maintenance: 4000 and 5000 Series</b>	<b>Associate Superintendent Ray Avila</b>
<p>Quick Summary / Abstract:</p> <p>It is recommended that the Board approve the policies as listed.</p> <p>CONSENT/SECOND READING</p> <p>BP 5131.2 – Bullying</p> <p>It is recommended the Board Approve CSBA Sample with Revisions.</p> <p>BP 5145.3- Nondiscrimination/Harassment</p> <p>It is recommended the Board Approve CSBA Sample as is.</p> <p>AR 5145.3- Nondiscrimination/Harassment</p> <p>It is recommended the Board Approve CSBA Sample with Revisions.</p> <p>BP 5145.7- Sexual Harassment</p> <p>It is recommended the Board Approve CSBA Sample as is.</p> <p>AR 5145.7- Sexual Harassment</p> <p>It is recommended the Board Approve CSBA Sample with Revisions.</p>	
<b>8.j. Approval of Foursquare Church Contract</b>	<b>Chief Business Official Josie Peterson</b>
<p>Quick Summary / Abstract:</p> <p>It is recommended that the Board approve the contract with the Pacifica Foursquare Church.</p> <p>CONSENT</p>	
<b>9. COMMUNICATIONS - 7:10 P.M.</b>	
<p>Quick Summary / Abstract:</p> <p>This portion of the agenda is available to the public to address the Board on any issue that is not on the agenda. The maximum time allowed for any speaker is three minutes.</p>	
<b>9.a. LSEA (Laguna Salada Education Association)</b>	
<b>9.b. CSEA (Classified School Employees Association)</b>	

<b>9.c. People Wishing to Address the Board</b>	
<b>9.d. Correspondence</b>	
<b>9.e. Board/Superintendent Communications</b>	
<b>10. PRESENTATIONS - 7:30 P.M.</b>	
<b>10.a. Pacifica Education Foundation</b>	<b>Superintendent Wendy Tukloff</b>
Quick Summary / Abstract: PRESENTATION	
<b>11. DISTRICT BUSINESS - 7:40 P.M.</b>	
<b>11.a. 2015-16 Sixth Grade Lottery (7:40 p.m.)</b>	<b>Associate Superintendent Ray Avila</b>
Quick Summary / Abstract: INFORMATION	
<b>11.b. 2015-16 School Year Calendar (7:50 p.m.)</b>	<b>Associate Superintendent Ray Avila</b>
Quick Summary / Abstract: ACTION	
<b>11.c. Budget Development Calendar (8:00 p.m.)</b>	<b>Chief Business Official Josie Peterson</b>
Quick Summary / Abstract: ACTION	
<b>11.d. The San Mateo County Committee on School District Organization Potential Redraw of Trustee Areas for San Mateo County Board of Education (8:05 p.m.)</b>	<b>Superintendent Wendy Tukloff</b>
Quick Summary / Abstract: ACTION	
<b>11.e. Legislative Action Day (8:15 p.m.)</b>	<b>Superintendent Wendy Tukloff</b>
Quick Summary / Abstract: DISCUSSION	
<b>11.f. 2nd Qtr Interest Report (8:25 p.m.)</b>	<b>Chief Business Official Josie Peterson</b>
Quick Summary / Abstract: INFORMATION	
<b>12. FUTURE AGENDA ITEMS - 8:30 P.M.</b>	
<b>13. ADJOURNMENT - 8:40 P.M.</b>	

- The Board of Trustees may meet in Closed Session for the purposes of discussing Personnel under Government Code 54957 and Negotiations under Government Code 54957.6 after the open session.
- Pacifica School District, Board of Trustees Regular Meeting Agendas may be previewed on the District Website: [www.pacificasd.org](http://www.pacificasd.org). Board of Trustees Regular Meetings are televised on Pacifica Community Television (PCT) Channel 26 on Thursdays at 3:30 p.m.
- Regular Meeting Agendas are posted at least 72 hours prior to each meeting at the following locations:  
All District Schools Pacifica & Sanchez Libraries Pacifica Tribune San Mateo County Times District Office  
Special Meeting Agendas are posted at least 24 hours prior to the meeting at the Official Posting Location:  
District Office
- *Board meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Executive Assistant to the Superintendent at least 10 working days before the meeting at 650.738.6625. Notification in advance of the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*

- The agenda (order in which the items are presented) is accepted or amended by the Board at the beginning of the meeting under the item "Approval of the Agenda." Once the agenda is approved by the Board, the meeting will proceed in the order approved. Times for agenda items are approximate with the exception of Public Hearings. Public Hearings will occur at or after the time listed on the agenda.

#### **Guidelines for Public Comment**

- The Board President will formally open and close times for public comment for each agenda item. After public comment is closed, the Board will discuss the item and, if appropriate, take action.
- Individuals wishing to address the Board must complete a request card with their name, address and the item number. Cards are located on the table as you enter the room. Cards should be submitted either to the Board President or to the Superintendent.
- Individuals may address topics not on the agenda during the Communications Section (People Wishing to Address the Board) at the beginning of the meeting. However, the Board cannot comment on items not on the agenda.
- The Board, at their discretion, may limit the total time allotted for public comment during each agenda item.
- Individuals must be recognized by the Board President and step to the podium to speak.
- Speakers should introduce themselves and speak into the microphone. (The microphone is for the television and does not amplify sound.)
- Speakers are limited to a maximum of 3 minutes, which may be reduced at the discretion of the Board.
- Time allotments may NOT be passed from one person to another.
- An individual may speak only once on each agenda item.