



375 Reina Del Mar Avenue \* Pacifica, California \* 94044  
(650) 738-6600 \* (650) 557-9672 (fax)  
*Preparing Students for an Evolving World*  
[www.pacificasd.org](http://www.pacificasd.org)

## BOARD OF TRUSTEES MEETING

Regular Meeting  
November 15, 2017 6:00 PM  
375 Reina Del Mar Avenue  
Pacifica, CA 94044

### **1. OPEN SESSION - 6:00 P.M. - CALL TO ORDER AND ROLL CALL AND ANNOUNCEMENT: RECORDING OF THE MEETING**

The District digitally records the audio portion of the meetings. The recorder is located in front of the Board Scribe. All recordings are kept in the Superintendent's Office for 30 days and are available during that time period for inspection by members of the public on district equipment without charge. As a community service, Pacifica Community Television (PCT) records and broadcasts meetings.

### **2. ANNOUNCEMENT OF CLOSED SESSION**

### **3. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

### **4. CLOSED SESSION**

**4.a. Conference with Labor Negotiator Agency Negotiator: Wendy S. Tukloff, Superintendent**

**4.a.1. Employee Organizations: CSEA (California School Employees Association, Chapter 128), LSEA (Laguna Salada Education Association), LSMA (Laguna Salada Management Association)**

**4.b. Conference with Legal Counsel - Anticipated Litigation  
(Government Code section 54956.9(b)) - One case**

**4.c. Public Employee Performance Evaluation (G.C. 54957) Title:  
Superintendent**

**5. OPEN SESSION - 7:00 P.M. - CALL TO ORDER, FLAG SALUTE, ROLL CALL  
AND ANNOUNCEMENT: RECORDING OF THE MEETING**

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**6. REPORT OUT ON CLOSED SESSION TOPICS**

Report Out and APPROPRIATE ACTION

**7. APPROVAL OF THE MINUTES of October 25, 2017**

**Wendy S. Tukloff**

*ACTION*

**8. APPROVAL OF THE AGENDA AND CONSENT AGENDA 7:05 P.M.**

All items on the consent agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, any item shall be removed from this section and placed in the regular order of business following approval of the consent agenda.

CONSENT/ACTION

**8.a. Agenda of the November 15, 2017 meeting**

**Wendy S. Tukloff**

*It is recommended that the Board approve the agenda for the November 15, 2017 Regular meeting.*

*CONSENT/ACTION*

**8.b. Consideration of Acceptance Warrants**

**Josie Peterson**

It is recommended that the Board approve the attached commercial warrants for the period of 10/10/2017 through 10/27/2017 totaling \$336,255.93.

*CONSENT/ACTION*

**8.c. Service and Consultant Contract Approvals**

**Josie Peterson**

It is recommended that the Board approve the Service and Consultant contracts as presented by staff.

*CONSENT/ACTION*

**8.d. Personnel Changes**

**Wendy Tukloff**

It is recommended that the Board approve the following Personnel items as presented.

*CONSENT/ACTION*

**9. COMMUNICATIONS - 7:10 P.M.**

This portion of the agenda is available to the public to address the Board on any issue that is not on the agenda. The maximum time allowed for any speaker is three minutes.

9.a. LSEA (Laguna Salada Education Association)

9.b. CSEA (Classified School Employees Association)

9.c. People Wishing to Address the Board

9.d. Correspondence

9.e. Board/Superintendent Communications

**10. PRESENTATIONS 7:20 P.M.**

**10.a. Boy and Girls Club of North San Mateo - Aubrey Merriman, Chief Executive Officer** Wendy S. Tukloff

*PRESENTATION/INFORMATION*

**11. DISTRICT BUSINESS - 7:30 P.M.**

**DISTRICT GOALS**

The District values the goals provided in our Local Control Accountability Plan (LCAP) and Strategic Plan. All of our District Board Agenda Items are tied to these goals. One or more goals are listed in the description of each Board Agenda Item. The details for each of those District Goals can be accessed on our Agenda Online Public Page or by visiting the District website, [www.pacificasd.org](http://www.pacificasd.org), under District Information, Board of Trustees.

**11.a. Certificated and Classified Staff: Permanent Status (LCAP Goal 1)** Wendy S. Tukloff

*INFORMATION*

**11.b. Single Plan for Student Achievement (SPSA) (LCAP Goals: #1, #2, #3)** Will Lucey

It is recommended that the Board approve the Single Plan for Student Achievement (SPSA) for Cabrillo, Ingrid B. Lacy, Ocean Shore, Ortega, Sunset Ridge, and Vallemar as presented.

*ACTION*

**11.c. Local Control Accountability Plan (LCAP) Local Indicator Report (LCAP Goal: #1, #2, #3)** Will Lucey

*INFORMATION*

**11.d. Wellness Update: School Climate and Health (LCAP Goal #1 and #3)** Ray Avila

*INFORMATION/DISCUSSION*

**11.e. Approval of Resolution No 2017-11-15-A Resolution Establishing Fund 20 Special Reserve Fund for Postemployment Benefits (LCAP Goal: Operations)** **Josie Peterson**

It is recommended that the Board of Trustees approve Resolution No. 2017-11-15-A Establishing Fund 20 Special Reserve Fund for Postemployment Benefits.

*ACTION*

**11.f. Certification of First Interim Report for 2017-2018 (Operations)** **Josie Peterson**

It is recommended that the Board of Trustees approve the Positive Certification of the 2017-2018 First Interim Financial Report for the period July 1, 2017 through October 31, 2017 (Form CI) and authorize its filing with the County Superintendent of Schools.

*ACTION*

**11.g. CSBA Delegate Assembly Nominations (Governance)** **Wendy S. Tukloff**

*INFORMATION/DISCUSSION*

**12. BOARD BYLAWS, BOARD POLICIES & ADMINISTRATIVE REGULATIONS (Goal: Governance) - 8:15 P.M.**

**12.a. BP/AR 6153 School Sponsored Trips (First Reading)** **Will Lucey**

*FIRST READING*

(Attachment A) Board Memo BP/AR 6153 School Sponsored Trips

(Attachment B) BP 6153 School Sponsored Trips Revised

(Attachment C) AR 6153 School Sponsored Trips Revised

*INFORMATION/DISCUSSION*

**12.b. October 2017 Manual Maintenance (0000, 1000, 4000 Series)(First Reading)** **Wendy S. Tukloff**

October 2017 Manual Maintenance

*FIRST READING*

**Attachment A**      **Board Memo October 2017 Manual Maintenance**

**Attachment B**      **CSBA Sample B 0400 Comprehensive Plans Use Sample as is**

**Attachment C**      **CSBA Sample BP 0460 LCAP Use Sample as is**

**Attachment D**      **CSBA Sample AR 0460 LCAP Use CSBA Sample with additional changes**

<b>Attachment E</b>	<b>CSBA Sample BP 0500 Accountability Use Sample with additional changes</b>
<b>Attachment F</b>	<b>BP 0520.2 Title I Program Improvement Delete PSD Current</b>
<b>Attachment G</b>	<b>AR 0520.2 Title I Program Improvement Delete Current PSD</b>
<b>Attachment H with</b>	<b>CSBA Sample BP 1113 District and School Web Sites Use Sample additional changes</b>
<b>Attachment I is</b>	<b>CSBA Sample AR 1113 District and School Web Site Use Sample as is</b>
<b>Attachment J</b>	<b>CSBA Sample BP 4140, 4240, 4340 Use Sample as is</b>

*INFORMATION/DISCUSSION*

- 12.c. October 2017 Manual Maintenance (3000's series)(First Reading)      Josie Peterson**  
**October 2017 Manual Maintenance**

*FIRST READING*

**(Attachment A) Board Memo October 2017 Manual Maintenance**

**(Attachment B) BP 3280 Sale or Lease of District-Owned Real Property Use CSBA Sample As Is - New Law**

**(Attachment C) BP 3513.4 Drug and Alcohol Free Schools New CSBA Policy**

**(Attachment D) AR 3515.6 Criminal Background Checks for Contractors Use CSBA Sample with Revisions - New Law**

*INFORMATION/DISCUSSION*

- 13. FUTURE AGENDA ITEMS - 8:30 P.M.      Wendy S. Tukloff**

- 14. ADJOURNMENT - 8:35 P.M.**

**NEXT MEETING:    December 6, 2017, 7:00 p.m., District Office, 375 Reina del Mar Avenue, Pacifica**

- The Board of Trustees may meet in Closed Session for the purposes of discussing Personnel under Government Code 54957 and Negotiations under Government Code 54957.6 after the open session.
- Pacifica School District, Board of Trustees Regular Meeting Agendas may be previewed on the District Website: [www.pacificasd.org](http://www.pacificasd.org). Board of Trustees Regular Meetings are televised on Pacifica Community Television (PCT) Channel 26 on Thursdays at 3:30 p.m.
- Regular Meeting Agendas are posted at least 72 hours prior to each meeting at the following locations: All District Schools    Pacifica & Sanchez Libraries    Pacifica Tribune    San Mateo County Times    District Office

Special Meeting Agendas are posted at least 24 hours prior to the meeting at the Official Posting Location:  
District Office

- *Board meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Executive Assistant to the Superintendent at least 10 working days before the meeting at 650.738.6625. Notification in advance of the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*
- The agenda (order in which the items are presented) is accepted or amended by the Board at the beginning of the meeting under the item "Approval of the Agenda." Once the agenda is approved by the Board, the meeting will proceed in the order approved. Times for agenda items are approximate with the exception of Public Hearings. Public Hearings will occur at or after the time listed on the agenda.

### **Guidelines for Public Comment**

- The Board President will formally open and close times for public comment for each agenda item. After public comment is closed, the Board will discuss the item and, if appropriate, take action.
- Individuals wishing to address the Board must complete a request card with their name, address and the item number. Cards are located on the table as you enter the room. Cards should be submitted either to the Board President or to the Superintendent.
- Individuals may address topics not on the agenda during the Communications Section (People Wishing to Address the Board) at the beginning of the meeting. However, the Board cannot comment on items not on the agenda.
- The Board, at their discretion, may limit the total time allotted for public comment during each agenda item.
- Individuals must be recognized by the Board President and step to the podium to speak.
- Speakers should introduce themselves and speak into the microphone. (The microphone is for the television and does not amplify sound.)
- Speakers are limited to a maximum of 3 minutes, which may be reduced at the discretion of the Board.
- Time allotments may NOT be passed from one person to another.
- An individual may speak only once on each agenda item.

7/21/10 Original – Updated 9/13/10