



Pacifica School District

375 Reina Del Mar Avenue ★ Pacifica, California ★ 94044
(650) 738-6600 ★ (650) 557-9672 (fax)

Preparing Students for an Evolving World

www.pacificasd.org

MEMORANDUM

Human Resources and Integrated Services

Meeting of

11/15/17

TO: Members, Board of Trustees
FROM: Wendy S. Tukloff, Ed.D., Superintendent
SUBJECT: Personnel Changes

Recommendation

It is recommended that the Board approve the following Personnel items:

1) Classified:

- a) **Release from Probation** of Kathleen Mc Kay, Classified School Assistant, Cabrillo School, effective November 2, 2017.
- b) **Employment** of Amber Gutierrez, Classified Substitute, Classified Salary Schedule for the Appropriate Range, effective November 2, 2017.
- c) **End of Leave of Absence** of Julie Jones, Classified Paraprofessional, Ingrid B. Lacy School, effective November 3, 2017.