



Pacifica School District

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Preparing Students for an Evolving World

www.pacificasd.org

MEMORANDUM

Educational Support Services

Meeting of 11/15/17

TO: Wendy S. Tukloff, Ed.D., Superintendent
For Board of Trustees

FROM: Will Lucey, Executive Director, ESS

SUBJECT: BP/AR 6153 School-Sponsored Trips Revision
(First Reading)

Background

The existing BP/AR 6153 School-Sponsored Trips states Supervision 2nd point “Teachers or other certificated personnel shall accompany students on all trips and shall assume responsibility for their proper conduct. The ratio of certificated staff members to students shall be at least 1:20 (grades K-3) and 1:35 (grades 4-8).” This Board Policy and accompanying Administrative Regulation was written when class sizes in the K-3 classrooms were capped at 20 students. Class sizes are now capped at 24 per K-3 classroom and BP/AR 6153 should be revised to reflect this.

This Board Policy and Administrative Regulation are presented for review with revision markings. If no substantial changes are made at the First Reading, the revised BP/AR will be placed on consent for adoption at the December 6, 2017 Board meeting. The final version will have notation boxes removed and will be available on-line approximately 30 days after the Board adopts the revisions.

A master binder of new and revised policies is located in the Office of the Superintendent.