



# Pacifica School District

375 Reina Del Mar Avenue ★ Pacifica, California ★ 94044  
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Preparing Students for an Evolving World  
[www.pacificasd.org](http://www.pacificasd.org)

## MEMORANDUM

Administrative Services

Meeting of 10/25/17

TO: Wendy S. Tukloff, Ed.D., Superintendent  
For Board of Trustees

FROM: Josephine Peterson, Chief Business Official

SUBJECT: Service and Consultant Contract Approvals

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### Recommendation

It is recommended that the Board approve the Service and Consultant Contracts as presented by staff.

### Background

The District periodically conducts business with outside vendors/consultants. We have generated contracts for the current fiscal school year so that our consultants can be contracted to do work as needed. The work being conducted by outside vendors/consultants is work that cannot be typically handled by the existing District staff or the contractor/consultant fills a temporary need for the District.

|  |         |  |
|--|---------|--|
| Siemens Industry, Inc.<br>Hayward, CA 94545  | \$7,338 | Nov. 01, 2017 to<br>June 30, 2018        |
| <b>Description:</b> Troubleshoot and Repair Ground Fault in Fire Alarm System at Sunset Ridge Elementary School. |         |  |
| <b>Contract #:</b> 2018-039  |         |  |
| <b>Fund:</b> Deferred Maintenance Fund   |         |  |
| <b>Site:</b> Sunset Ridge  |         |  |
| <b>Mgmt:</b> Communication System  |         |  |
| <b>Budget Account Code:</b>  |         | <b>14-0000-0-0000-8100-5600-007-0813</b> |

|   |          |  |
|---|----------|--|
| Hilder Carlen<br>Burlingame, CA 94010                         | \$19,000 | July 01, 2017 to<br>June 30, 2018  |
| <b>Description:</b> Closing the Gap Coordinator 2017-2018 SY. |          |  |
| <b>Contract #:</b> 2018-040                                   |          |  |
| <b>Fund:</b> General Fund                                     |          |  |
| <b>Site:</b> Educational Support Services                     |          |  |
| <b>Mgmt:</b> Early Childhood, Closing the Gap                 |          |  |
| <b>Budget Account Code:</b>                                   |          | <b>01-0800-0-0001-1000-5827-025-0383</b><br><b>01-9117-0-0001-1000-5827-025-0397</b> |

|   |          |  |
|---|----------|--|
| Stanley Martin<br>Pacifica, CA 94044                                | \$27,000 | Aug. 28, 2017 to<br>June 15, 2018  |
| <b>Description:</b> Science Lab Instruction.                        |          |  |
| <b>Contract #:</b> 2018-036   |          |  |
| <b>Fund:</b> General Fund   |          |  |
| <b>Site:</b> Professional Consulting Services, Teacher's Additional |          |  |
| <b>Mgmt:</b> Outside Funding/Billings (PTO), School Site Funding    |          |  |
| <b>Budget Account Code:</b>   |          | <b>01-0000-0-1110-2700-5827-006-0160</b><br><b>01-0342-0-1110-1109-5827-006-0342</b> |