



375 Reina Del Mar Avenue \* Pacifica, California \* 94044  
(650) 738-6600 \* (650) 557-9672 (fax)  
*Preparing Students for an Evolving World*  
[www.pacificasd.org](http://www.pacificasd.org)

## BOARD OF TRUSTEES MEETING

Regular Meeting  
October 04, 2017 6:00 PM  
375 Reina Del Mar Avenue  
Pacifica, CA 94044

### **1. OPEN SESSION - 6:00 P.M. - CALL TO ORDER AND ROLL CALL AND ANNOUNCEMENT: RECORDING OF THE MEETING**

The District digitally records the audio portion of the meetings. The recorder is located in front of the Board Scribe. All recordings are kept in the Superintendent's Office for 30 days and are available during that time period for inspection by members of the public on district equipment without charge. As a community service, Pacifica Community Television (PCT) records and broadcasts meetings.

### **2. ANNOUNCEMENT OF CLOSED SESSION**

### **3. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

### **4. CLOSED SESSION**

**4.a. Conference with Labor Negotiator Agency Negotiator: Wendy S. Tukloff, Superintendent**

**4.a.1. Employee Organizations: CSEA (California School Employees Association, Chapter 128), LSEA (Laguna Salada Education Association), LSMA (Laguna Salada Management Association)**

**4.b. Public Employee Performance Evaluation (G.C. 54957) Title: Superintendent**

### **5. OPEN SESSION - 7:00 P.M. - CALL TO ORDER, FLAG SALUTE, ROLL CALL AND ANNOUNCEMENT: RECORDING OF THE MEETING**

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## **6. REPORT OUT ON CLOSED SESSION TOPICS**

Report Out and APPROPRIATE ACTION

## **7. APPROVAL OF THE AGENDA AND CONSENT AGENDA 7:05 P.M.**

All items on the consent agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, any item shall be removed from this section and placed in the regular order of business following approval of the consent agenda.

CONSENT/ACTION

### **7.a. Agenda of the October 4, 2017 meeting**

**Wendy S. Tukloff**

*It is recommended that the Board approve the agenda for the October 4, 2017 Regular meeting.*

*CONSENT/ACTION*

### **7.b. Consideration of Acceptance Warrants**

**Josie Peterson**

It is recommended that the Board approve the attached commercial warrants for the period of 8/29/17 through 9/20/17 totaling \$729,292.97.

*CONSENT/ACTION*

### **7.c. Service and Consultant Contract Approvals**

**Josie Peterson**

It is recommended that the Board approve the Service and Consultant contracts as presented by staff.

*CONSENT/ACTION*

### **7.d. Overnight Field Trip Approval**

**Will Lucey**

It is recommended that the Board approve the following overnight field trip(s) as presented.

*CONSENT/ACTION*

### **7.e. Personnel Changes**

**Wendy Tukloff**

It is recommended that the Board approve the following Personnel Changes as presented:

*CONSENT/ACTION*

### **7.f. July 2017 Manual Maintenance 0000, 2000, 4000, 9000 (Second Reading)**

**Wendy S. Tukloff**

It is recommended that the Pacifica School District Board of Education Trustees approve the July 2017 Manual Maintenance 0000, 2000, 4000, 9000 series policies as presented.

*SECOND READING*

Attachment A July 2017 Manual Maintenance Board Memo

Attachment B BP 0000 Vision Use CSBA Sample with Suggested Revisions

Attachment C AR 0000 Vision Delete PSD Current

Attachment D BP 0100 Philosophy Use CSBA Sample with Recommended Revisions

Attachment E E 0420.41 Charter School Oversight Use CSBA Sample with Suggested Revisions

Attachment F BP 2140 Evaluation of the Superintendent Use CSBA Sample with Suggested Revisions

Attachment G AR 4112.2 Certification Use CSBA Sample with Additional Revisions

Attachment H BP 4112.61 Employment References Delete PSD Current

Attachment I AR 4112.61 4212.61 4312.61 Employment References Use CSBA Sample with Suggested Revisions

Attachment J BB 9121 President Use CSBA Sample with Additional Revisions

Attachment K BB 9220 Governing Board Elections Use CSBA Sample with Additional Changes

Attachment L BB 9230 Orientation Use CSBA Sample with Additional Changes

Attachment M BB 9400 Board Self-Evaluation Use CSBA Sample with Additional Revisions

*CONSENT/ACTION*

**7.g. July 2017 Manual Maintenance 6000 Series (Second Reading)**

**Will Lucey**

July 2017 Manual Maintenance

*SECOND READING*

(Attachment A) Board Memo July 2017 6000 series 2nd Reading

(Attachment B) BP 6161.1 Selection and Evaluation of Instructional Materials CSBA Sample with Revisions

(Attachment C) E 6161.1 Selection and Evaluation of Instructional Materials CSBA Sample template with Revisions

*CONSENT/ACTION*

**8. COMMUNICATIONS - 7:10 P.M.**

This portion of the agenda is available to the public to address the Board on any issue that is not on the agenda. The maximum time allowed for any speaker is three minutes.

**8.a. LSEA (Laguna Salada Education Association)**

**8.b. CSEA (Classified School Employees Association)**

**8.c. People Wishing to Address the Board**

**8.d. Correspondence**

**8.e. Board/Superintendent Communications**

**9. DISTRICT BUSINESS - 7:20 P.M.**

**DISTRICT GOALS**

The District values the goals provided in our Local Control Accountability Plan (LCAP) and Strategic Plan. All of our District Board Agenda Items are tied to these goals. One or more goals are listed in the description of each Board Agenda Item. The details for each of those District Goals can be accessed on our Agenda Online Public Page or by visiting the District website, [www.pacificasd.org](http://www.pacificasd.org), under District Information, Board of Trustees.

**9.a. Compliance Ed. Code 49073.6 (Pupil information obtained from Social Media) (LCAP Goal: #3)**

**Will Lucey**

It is recommended that the Board of Trustees adopt Student/School Safety Programs that May Include Social Media Information (Education Code 49073.6).

*ACTION*

**9.b. Safe Schools Plan (LCAP Goal #1, Operations)**

**Ray Avila**

It is recommended that the Board approve the School Site and District Office Safety/Emergency Plans as presented.

*ACTION*

**9.c. Grand Jury Report Response: Should Tire-Derived Products be Used on Athletic Fields in San Mateo County (LCAP: Governance)**

**Josie Peterson**

It is recommended that the Board approve the response to the Grand Jury report entitled "Should Tire Derived Products Be Used on Athletic Fields in San Mateo County Schools?"

*ACTION*

**9.d. General Obligation Bond Planning: Contract TBWBH (LCAP Goal: #1, Governance)**

**Wendy S. Tukloff**

It is recommended that the Pacifica School District Board of Education Trustees approve the contract for TBWBH to support Pacifica School District in phase 2 of the planning process for a potential General Obligation Bond measure on the June 2018 ballot.

*ACTION*

**9.e. 7:35 P.M.Public Hearing: Resolution No. 2017-10-04-A Statement of Assurance for Pupil Textbook and Instructional Materials (LCAP Goal: #1, Governance)**

**Will Lucey**

It is recommended that the Pacifica School District Board of Trustees approve Resolution No. 2017-10-04-A- Statement of Assurance for Pupil Textbook and Instructional Materials assuring compliance with Education Code Section 60119 for the adequacy of pupil

textbooks and instructional materials for fiscal year 2017-18.

*ACTION*

**9.f. Final Certificated Assignments, Non-Administrative (Operations)**

**Wendy S. Tukloff**

*INFORMATION*

**9.g. Job Description: Teacher, Band (LCAP Goal: #1, #3)**

**Wendy S. Tukloff**

It is recommended that the Pacifica School District Board of Education approve the job description for Teacher, Band.

*ACTION*

**9.h. Constitution Day (LCAP Goal: #2, Governance)**

**Will Lucey**

*INFORMATION*

**9.i. Outdoor Education Overnight Field Trips (LCAP Goal: #2, #3)**

**Will Lucey**

It is recommended that the Board approve the following Outdoor Ed overnight field trip(s) as presented.

*ACTION*

**9.j. Public Report on Developer Fees (LCAP: Operations)**

**Josie Peterson**

*INFORMATION*

**10. FUTURE AGENDA ITEMS – 8:30 P.M.**

**Wendy S. Tukloff**

**11. ADJOURNMENT – 8:35 P.M.**

**NEXT MEETING: October 25, 2017, 7:00 p.m., District Office, 375 Reina del Mar Avenue, Pacifica**

- The Board of Trustees may meet in Closed Session for the purposes of discussing Personnel under Government Code 54957 and Negotiations under Government Code 54957.6 after the open session.
- Pacifica School District, Board of Trustees Regular Meeting Agendas may be previewed on the District Website: [www.pacificasd.org](http://www.pacificasd.org). Board of Trustees Regular Meetings are televised on Pacifica Community Television (PCT) Channel 26 on Thursdays at 3:30 p.m.
- Regular Meeting Agendas are posted at least 72 hours prior to each meeting at the following locations:  
All District Schools   Pacifica & Sanchez Libraries   Pacifica Tribune   San Mateo County Times  
District Office  
Special Meeting Agendas are posted at least 24 hours prior to the meeting at the Official Posting Location:  
District Office
- *Board meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the*

*Executive Assistant to the Superintendent at least 10 working days before the meeting at 650.738.6625. Notification in advance of the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*

- The agenda (order in which the items are presented) is accepted or amended by the Board at the beginning of the meeting under the item "Approval of the Agenda." Once the agenda is approved by the Board, the meeting will proceed in the order approved. Times for agenda items are approximate with the exception of Public Hearings. Public Hearings will occur at or after the time listed on the agenda.

#### **Guidelines for Public Comment**

- The Board President will formally open and close times for public comment for each agenda item. After public comment is closed, the Board will discuss the item and, if appropriate, take action.
- Individuals wishing to address the Board must complete a request card with their name, address and the item number. Cards are located on the table as you enter the room. Cards should be submitted either to the Board President or to the Superintendent.
- Individuals may address topics not on the agenda during the Communications Section (People Wishing to Address the Board) at the beginning of the meeting. However, the Board cannot comment on items not on the agenda.
- The Board, at their discretion, may limit the total time allotted for public comment during each agenda item.
- Individuals must be recognized by the Board President and step to the podium to speak.
- Speakers should introduce themselves and speak into the microphone. (The microphone is for the television and does not amplify sound.)
- Speakers are limited to a maximum of 3 minutes, which may be reduced at the discretion of the Board.
- Time allotments may NOT be passed from one person to another.
- An individual may speak only once on each agenda item.

7/21/10 Original – Updated 9/13/10