



# Pacifica School District

375 Reina Del Mar Avenue ★ Pacifica, California ★ 94044  
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Preparing Students for an Evolving World  
[www.pacificasd.org](http://www.pacificasd.org)

## MEMORANDUM

Administrative Services

Meeting of 10/04/17

TO: Wendy S. Tukloff, Ed.D., Superintendent  
For Board of Trustees  
FROM: Josephine Peterson, Chief Business Official  
SUBJECT: Service and Consultant Contract Approvals

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### Recommendation

It is recommended that the Board approve the Service and Consultant Contracts as presented by staff.

### Background

The District periodically conducts business with outside vendors/consultants. We have generated contracts for the current fiscal school year so that our consultants can be contracted to do work as needed. The work being conducted by outside vendors/consultants is work that cannot be typically handled by the existing District staff or the contractor/consultant fills a temporary need for the District.

IES, Inc. Bakersfield, CA 93309	\$7,000	July 01, 2017 to June 30, 2018
<b>Description:</b> Provide District and school's website hosting and services/provide Cyberbully hotlines and media.		
<b>Contract #:</b> 2018-029		
<b>Fund:</b> General Fund		
<b>Site:</b> Instructional Services		
<b>Mgmt:</b> Education Technology		
<b>Budget Account Code:</b>		<b>01-0000-0-1110-2490-5811-025-0345</b>

Sparc Poetry San Francisco, CA 94112	\$9,750	Aug. 28, 2017 to Dec. 15, 2018
<b>Description:</b> Spoken word poetry and writing for all 5 <sup>th</sup> grade students.		
<b>Contract #:</b> 2018-030		
<b>Fund:</b> General Fund		
<b>Site:</b> District Wide		
<b>Mgmt:</b> Pacifica Education Foundation		
<b>Budget Account Code:</b>		<b>01-9010-0-1110-2490-5827-099-0235</b>

Science for Scientists San Mateo, CA 94403	\$5,000	Aug. 24, 2017 to June 15, 2018
<b>Description:</b> Classroom lessons supporting science curriculum.		
<b>Contract #:</b> 2018-031		
<b>Fund:</b> General Fund		
<b>Site:</b> Ingrid B. Lacy		
<b>Mgmt:</b> Danford Grant		
<b>Budget Account Code:</b>		<b>01-9010-0-1140-1000-5827-002-0136</b>

MBS Engineering, Inc. San Ramon, CA 94583	\$12,171	Oct. 01, 2017 to June 30, 2018
<b>Description: Seismic Safety Valves</b>		
<b>Contract #: 2018-032</b>		
<b>Fund: Deferred Maintenance Fund</b>		
<b>Site: District Wide</b>		
<b>Mgmt: Construction Consultant</b>		
<b>Budget Account Code:</b>		<b>14-0000-0-0000-8100-5828-099-0817</b>

Diamond Elevator, Inc. San Ramon, CA 94583	\$4,770	July 01, 2017 to June 30, 2018
<b>Description: Maintenance inspections</b>		
<b>Contract #: 2018-033</b>		
<b>Fund: General Fund</b>		
<b>Site: Plant Maintenance</b>		
<b>Mgmt: Routine Repairs/Maint</b>		
<b>Budget Account Code:</b>		<b>01-0000-0-0000-8150-5838-027-0651</b>

Pacific Coast Tree Service Pacifica, CA 94044	\$14,000	July 01, 2017 to June 30, 2018
<b>Description: Various tree and vegetation maintenance.</b>		
<b>Contract #: 2018-034</b>		
<b>Fund: General Fund</b>		
<b>Site: Plant Maintenance</b>		
<b>Mgmt: Facilities/Grounds</b>		
<b>Budget Account Code:</b>		<b>01-0000-0-0000-8100-5827-027-0775</b>

Brady Air Conditioning S.S.F., 94044	\$14,000	July 01, 2017 to June 30, 2018
<b>Description:</b> Various heating, ventilation and A/C maintenance.		
<b>Contract #:</b> 2018-035		
<b>Fund:</b> General Fund		
<b>Site:</b> Plant Maintenance		
<b>Mgmt:</b> Routine Repairs/Maint		
<b>Budget Account Code:</b>		<b>01-8150-0-0000-8100-5600-027-0651</b>

Stanley Martin Pacifica, CA 94404	\$22,000	Aug. 28, 2017 to June 15, 2018
<b>Description:</b> Science Lab Instruction.		
<b>Contract #:</b> 2018-036		
<b>Fund:</b> General Fund		
<b>Site:</b> Ortega		
<b>Mgmt:</b> PTO		
<b>Budget Account Code:</b>		<b>01-0000-0-1110-2700-5827-006-0160</b>

ZUM Services, Inc. Redwood City, CA 94065	\$32,400	Sept. 11, 2017 to June 15, 2018
<b>Description:</b> Transportation of student to and from Wings Learning Center (NPS).		
<b>Contract #:</b>	<b>2018-037</b>	
<b>Fund:</b>	<b>General Fund</b>	
<b>Site:</b>	<b>Student Services</b>	
<b>Mgmt:</b>	<b>Non-Public Schools</b>	
<b>Budget Account Code:</b>		<b>01-6500-0-5750-1180-5875-024-0250</b>

Noble Foods Group Eugene, OR 97401	\$32,000	Oct. 10, 2017 to June 30, 2018
<b>Description:</b> Fresh Pizza Delivery		
<b>Contract #:</b>	<b>2018-038</b>	
<b>Fund:</b>	<b>Cafeteria Fund</b>	
<b>Site:</b>	<b>Child Nutrition Department</b>	
<b>Mgmt:</b>	<b>Cafeteria General</b>	
<b>Budget Account Code:</b>		<b>13-5310-0-0000-3700-4702-030-0800</b>