



# Pacifica School District

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*Preparing Students for an Evolving World*

[www.pacificasd.org](http://www.pacificasd.org)

## MEMORANDUM

Administrative Services

Meeting of

10/4/17

**TO:** Wendy S. Tukloff, Ed.D., Superintendent  
For Board of Trustees

**FROM:** Josephine Peterson, Chief Business Official

**SUBJECT:** **Public Report on Developer Fees**  
**Government Code Sections 66001(d) and 66006(b)**

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### Background:

School districts which collect developer fees must comply with certain reporting requirements under legislation mandated by AB 1600 in 1989. Government Code Section 66001(d) requires districts to identify any portion of developer fees that have remained unexpended or uncommitted for a period of five years and report to the Governing Board the manner in which developer fees have been utilized. Government Code Section 66006(b) requires districts to provide financial information including beginning balances and ending balances for each fiscal year.

### Rationale:

The purposes for which developer fees are currently being used and will continue to be used are in placing re-locatable and additional classrooms on our campuses, to accommodate the larger size of the District's reopened campuses.

Developer fees are to be used to mitigate the impact on our facilities brought about by home additions (thereby potentially increasing the occupant capacity of the home) and new home/commercial construction. Based on Assembly Bill 2926 Development Fee Study conducted by Urban Plan, a fee of \$3.20 per square foot (\$1.28 retained by Jefferson Union High School District and \$1.92 retained by Pacifica School District) has been determined to be sufficient to mitigate the above mentioned development-specific impact.

### Findings:

The type of fee collected and deposited in the Capital Facilities Fund can best be described, and is also known, as a developer's fee. That is, it is based on the area of a remodel or new construction project. Specifically, if a remodel or new construction project exceeds 500 square feet, a fee of \$3.20 per square foot is charged to the owner/developer of the property. This fee is split between the Pacifica School District and Jefferson Union High School District (\$1.92 PSD, \$1.28 JUHSD).

The 2016-2017 Capital Facilities Fund Unaudited Actuals were the source documents used to compile the required reports. As of July 2016, the beginning balance for the Capital Facilities Fund was \$185,648.64. During 2016-2017 the district collected \$81,513.29 in developer fees and \$2,149.02 in interest income. During 2016-2017, the District had no expenditures. The ending balance as of June 30, 2017 was \$269,310.95.

Attached is a copy of the 2016-2017 unaudited actuals that satisfies Section 66006. Notices informing the public of the availability of these documents for review have been posted at the two city libraries and the District Office since September 14, 2017. This Governing Board meeting will serve as the mandated final review.