



375 Reina Del Mar Avenue * Pacifica, California * 94044
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Preparing Students for an Evolving World
www.pacificasd.org

BOARD OF TRUSTEES MEETING

Regular Meeting
September 13, 2017 6:00 PM
375 Reina Del Mar Avenue
Pacifica, CA 94044

1. OPEN SESSION - 6:00 P.M. - CALL TO ORDER AND ROLL CALL AND ANNOUNCEMENT: RECORDING OF THE MEETING

The District digitally records the audio portion of the meetings. The recorder is located in front of the Board Scribe. All recordings are kept in the Superintendent's Office for 30 days and are available during that time period for inspection by members of the public on district equipment without charge. As a community service, Pacifica Community Television (PCT) records and broadcasts meetings.

2. ANNOUNCEMENT OF CLOSED SESSION

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

4. CLOSED SESSION

4.a. Conference with Labor Negotiator Agency Negotiator: Wendy S. Tukloff, Superintendent

4.a.1. Employee Organizations: CSEA (California School Employees Association, Chapter 128), LSEA (Laguna Salada Education Association), LSMA (Laguna Salada Management Association)

4.b. Public Employee Performance Evaluation (G.C. 54957) Title: Superintendent

5. OPEN SESSION - 7:00 P.M. - CALL TO ORDER, FLAG SALUTE, ROLL CALL AND ANNOUNCEMENT: RECORDING OF THE MEETING

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6. REPORT OUT ON CLOSED SESSION TOPICS

Report Out and APPROPRIATE ACTION

7. APPROVAL OF THE MINUTES of August 23, 2017

Wendy S. Tukloff

ACTION

8. APPROVAL OF THE AGENDA AND CONSENT AGENDA 7:05 P.M.

All items on the consent agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, any item shall be removed from this section and placed in the regular order of business following approval of the consent agenda.

CONSENT/ACTION

8.a. Agenda of the September 13, 2017 meeting

Wendy S. Tukloff

It is recommended that the Board approve the agenda for the September 13, 2017 Regular meeting.

CONSENT/ACTION

8.b. Consideration of Acceptance Warrants

Josie Peterson

It is recommended that the Board approve the attached commercial warrants for the period of 8/4/17 through 8/24/17 totaling \$473,012.49.

CONSENT/ACTION

8.c. Service and Consultant Contract Approvals

Josie Peterson

It is recommended that the Board approve the Service and Consultant contracts as presented by staff.

CONSENT/ACTION

8.d. Personnel Changes

Wendy Tukloff

It is recommended that the Board approve the following Personnel items as presented.

CONSENT/ACTION

8.e. Overnight Field Trip

Will Lucey

It is recommended that the Board approve the following overnight field trip(s) as presented.

CONSENT/ACTION

8.f. E 9270 Conflict of Interest (Second Reading)

Wendy S. Tukloff

It is recommended that the Pacifica School District Board of Education approve E 9270 Conflict of Interest.

CONSENT/ACTION

8.g. May 2017 Manual Maintenance 1000, 2000, 4000, 9000 Series (Second Reading)

Wendy S. Tukloff

It is recommended that the Pacifica School District Board of Education approve the attached policies for the 1000, 2000, 4000, and 9000 series with the recommended updates.

CONSENT/ACTION

8.h. May 2017 Manual Maintenance 6000 Series (Second Reading)

Will Lucey

May 2017 Manual Maintenance

SECOND READING

(Attachment A) Board Memo May 2017 Manual Maintenance 6000 series

(Attachment B) BP 6142.93 Use CSBA Sample with Revisions

(Attachment C) BP 6145 Use CSBA Sample with Revisions

CONSENT/ACTION

8.i. May 2017 Manual Maintenance 3000, 7000 Series (Second Reading)

Josie Peterson

May 2017 Manual Maintenance

SECOND READING

(Attachment A) May 2017 Manual Maintenance Board Memo

(Attachment B) AR3551 Payments for Meals Use CSBA Sample with Revisions

(Attachment C) BP3551 Food Service Operations/Cafeteria Fund Use CSBA Sample As Is

(Attachment D) AR3580 District Records Use CSBA Sample As Is

(Attachment E) BP7214 General Obligation Bonds Use CSBA Sample As Is

CONSENT/ACTION

8.j. May 2017 Manual Maintenance: 5000 Series(Second Reading)

Ray Avila

May 2017 Manual Maintenance: 5000 Series

SECOND READING

AR 5143.3 Nondiscrimination/Harassment - Use CSBA Sample w/Revisions

CONSENT/ACTION

9. COMMUNICATIONS - 7:10 P.M.

This portion of the agenda is available to the public to address the Board on any issue that is not on the agenda. The maximum time allowed for any speaker is three minutes.

9.a. LSEA (Laguna Salada Education Association)

9.b. CSEA (Classified School Employees Association)

9.c. People Wishing to Address the Board

9.d. Correspondence

9.e. Board/Superintendent Communications

10. PRESENTATIONS - 7:20 P.M.

10.a. Resolution No. 2017-09-13-A: Week of the Administrator (LCAP Goal: #1) **Wendy S. Tukloff**

It is recommended that the Pacifica School District Board of Education approve Resolution No. 2017-09-13-A: Week of the School Administrator.

ACTION

11. DISTRICT BUSINESS - 7:25 P.M.

DISTRICT GOALS

The District values the goals provided in our Local Control Accountability Plan (LCAP) and Strategic Plan. All of our District Board Agenda Items are tied to these goals. One or more goals are listed in the description of each Board Agenda Item. The details for each of those District Goals can be accessed on our Agenda Online Public Page or by visiting the District website, www.pacificasd.org, under District Information, Board of Trustees.

11.a. General Obligation Bond Feasibility Study: Report (LCAP Goal: #1)- 7:25 P.M. **Wendy S. Tukloff**

INFORMATION

11.b. Resolution No. 2017-09-13-C The Pacifica School District Board of Education Supports Those Negatively Impacted by Decision to Rescind DACA (Deferred Action for Childhood Arrivals)(LCAP Goal:3, Governance)- 7:40 P.M. **Ray Avila**

It is recommended the Board of Trustees approve Resolution No. 2017-09-13-C The Pacifica School District Board of Education Supports Those Negatively Impacted by Decision to Rescind DACA (Deferred Action for Childhood Arrivals).

ACTION

11.c. Report on Opening of School (LCAP: Operations)- 7:50 P.M.

Ray Avila

INFORMATION

11.d. Enrollment Procedures (Goal: Operations)- 7:55 P.M.

Ray Avila

INFORMATION

11.e. Bilingual Master Plan (Goal 1, 2, 3)- 8:00 P.M.

Wendy S. Tukloff

It is recommended that the Pacifica School District Board of Education approve the changes to the Pacifica School District Bilingual Master Plan.

ACTION

11.f. Approval of Unaudited Actuals for 2016-2017 (Governance)- 8:05 P.M.

Josie Peterson

It is recommended that the Board approve the preliminary financial statements for the 2016-2017 fiscal year, and authorize the Superintendent to file the statements with the San Mateo County Office of Education.

ACTION

11.g. Adoption of the Gann Resolution 2017-09-13-B (Governance)- 8:10 P.M.

Josie Peterson

It is recommended that the Board approve Resolution No. 2017-09-13-B to adopt the Gann Limit for the fiscal year 2017-2018.

ACTION

**12. BOARD BYLAWS, BOARD POLICIES & ADMINISTRATIVE REGULATIONS
(Goal: Governance)- 8:15 P.M.**

12.a. AR 3515.5 Sex Offender Notification (LCAP GOAL #3)(Second Reading)- 8:15 P.M.

Josie Peterson

SECOND READING

It is recommended that the Board not move CSBA Sample AR 3515.5 Sex Offender forward as a Pacifica School District administrative regulation as the current BP/AR 1240 and Penal Code 626.81 sufficiently cover the Sex Offender Notification procedures.

ACTION

12.b. July 2017 Manual Maintenance 0000, 2000, 4000, 9000 (First Reading)- 8:20 P.M.

Wendy S. Tukloff

July 2017 Manual Maintenance 0000, 2000, 4000, 9000 Series

FIRST READING

Attachment B BP 0000 Vision Use CSBA Sample with Suggested Revisions

Attachment C AR 0000 Vision Delete PSD Current

Attachment D BP 0100 Philosophy Use CSBA Sample with Recommended Revisions

Attachment E E 0420.41 Charter School Oversight Use CSBA Sample with Suggested Revisions

Attachment F BP 2140 Evaluation of the Superintendent Use CSBA Sample with Suggested Revisions

Attachment G AR 4112.2 Certification Use CSBA Sample with Additional Revisions

Attachment H BP 4112.61 Employment References Delete PSD Current

Attachment I AR 4112.61 4212.61 4312.61 Employment References Use CSBA Sample with Suggested Revisions

Attachment J BB 9121 President Use CSBA Sample with Additional Revisions

Attachment K BB 9220 Governing Board Elections Use CSBA Sample with Additional Changes

Attachment L BB 9230 Orientation Use CSBA Sample with Additional Changes

Attachment M BB 9400 Board Self-Evaluation Use CSBA Sample with Additional Revisions

INFORMATION/DISCUSSION

12.c. July 2017 Manual Maintenance 6000 series (First Reading)- 8:25 P.M.

Will Lucey

July 2017 Manual Maintenance

FIRST READING

(ATTACHMENT A) JULY 2017 MANUAL MAINTENANCE BOARD MEMO

(ATTACHMENT B) BP 6161.1 Selection and Evaluation of Instructional Materials Use CSBA Sample with Revisions

(ATTACHMENT C) E 6161.1 Selection and Evaluation of Instructional Materials Use CSBA Sample Template with Revisions

INFORMATION DISCUSSION

13. FUTURE AGENDA ITEMS - 8:30 P.M.

Wendy S. Tukloff

14. ADJOURNMENT - 8:35 P.M.

NEXT MEETING: October 4, 2017, 7:00 p.m., District Office, 375 Reina del Mar Avenue, Pacifica

- The Board of Trustees may meet in Closed Session for the purposes of discussing Personnel under Government Code 54957 and Negotiations under Government Code 54957.6 after the open session.
- Pacifica School District, Board of Trustees Regular Meeting Agendas may be previewed on the District Website: www.pacificasd.org. Board of Trustees Regular Meetings are televised on Pacifica Community Television (PCT) Channel 26 on Thursdays at 3:30 p.m.
- Regular Meeting Agendas are posted at least 72 hours prior to each meeting at the following locations:
All District Schools Pacifica & Sanchez Libraries Pacifica Tribune San Mateo County Times
District Office
Special Meeting Agendas are posted at least 24 hours prior to the meeting at the Official Posting Location:
District Office
- *Board meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Executive Assistant to the Superintendent at least 10 working days before the meeting at 650.738.6625. Notification in advance of the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*
- The agenda (order in which the items are presented) is accepted or amended by the Board at the beginning of the meeting under the item "Approval of the Agenda." Once the agenda is approved by the Board, the meeting will proceed in the order approved. Times for agenda items are approximate with the exception of Public Hearings. Public Hearings will occur at or after the time listed on the agenda.

Guidelines for Public Comment

- The Board President will formally open and close times for public comment for each agenda item. After public comment is closed, the Board will discuss the item and, if appropriate, take action.
- Individuals wishing to address the Board must complete a request card with their name, address and the item number. Cards are located on the table as you enter the room. Cards should be submitted either to the Board President or to the Superintendent.
- Individuals may address topics not on the agenda during the Communications Section (People Wishing to Address the Board) at the beginning of the meeting. However, the Board cannot comment on items not on the agenda.
- The Board, at their discretion, may limit the total time allotted for public comment during each agenda item.
- Individuals must be recognized by the Board President and step to the podium to speak.
- Speakers should introduce themselves and speak into the microphone. (The microphone is for the television and does not amplify sound.)
- Speakers are limited to a maximum of 3 minutes, which may be reduced at the discretion of the Board.
- Time allotments may NOT be passed from one person to another.
- An individual may speak only once on each agenda item.