

# CSBA Sample

## Board Bylaw

### Board Bylaws

BB 9400(a)

### BOARD SELF-EVALUATION

Note: The following **optional** bylaw may be revised to reflect district practice.

The Governing Board shall annually conduct a self-evaluation in order to demonstrate accountability to the community and ensure that district governance effectively supports student achievement and the attainment of the district's vision and goals.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 2140 - Evaluation of the Superintendent)

The evaluation may address any areas of Board responsibility, including, but not limited to, Board performance in relation to vision setting, curriculum, personnel, finance, policy **development**, collective bargaining, community relations, **and advocacy**. The evaluation **also** may **also** address objectives related to Board meeting operations, relationships among Board members, relationship with the Superintendent, understanding of Board and Superintendent roles and responsibilities, communication skills, or other **governance or** boardsmanship skills.

(cf. 9000 - Role of the Board)

(cf. 9005 - Governance Standards)

Note: CSBA's ~~Maximizing School Board Leadership~~ series contains sample questions for Board self-evaluation in each area of major Board responsibility.

The Board shall **be** evaluated **itself** as a whole. Individual Board members **also** are **also** ~~encouraged-expected~~ to use the evaluation process as an opportunity to ~~privately~~ **assess** **and** **set goals for** their own personal performance.

Note: CSBA offers an online self-evaluation tool which can be accessed and completed electronically through the CSBA web site. Electronically generated results identifying areas of strength and growth are available to the district within a few days of completion by all Governing Board members.

Each year, the Board, with assistance from the Superintendent, shall determine whether a self evaluation is warranted and an evaluation method or instrument that measures **a reasonable number of key components of board responsibility and** previously identified performance objectives. ~~Videotape~~ **Visual and/or audio recordings** of a Board meeting may **only** be used as an evaluation tool ~~only with the~~ **when** consent ~~of is given by~~ all Board members.

Note: Pursuant to Government Code 54962, the Board may hold a closed session only for purposes expressly authorized by the Brown Act (Government Code 54950-~~54962~~ **54963**) or by a provision of the

BB 9400(b)

## BOARD SELF-EVALUATION (continued)

Education Code. Neither code authorizes closed session discussions for the purpose of board self-evaluations; see BB 9321 - Closed Session Purposes and Agendas. Government Code 54957, which authorizes closed sessions for personnel matters such as evaluations, specifically excludes elected officers or members of a legislative body.

Any discussion ~~of~~ **involving** the Board's self-evaluation shall be conducted in open session.

**Note: CSBA representatives are available to facilitate board self-evaluations and workshops that include the use of CSBA's self-evaluation tool. Boards that use a facilitator other than a CSBA representative should note that there is a proprietary right attached to CSBA's self-evaluation tool.**

At the request of the Board, a facilitator may be used to assist with the evaluation process. The Board may invite the Superintendent or others **individual(s) with pertinent information** to provide input into the evaluation process.

Following the evaluation, the Board shall ~~develop strategies for strengthening Board performance~~ **set goals, define and/or refine protocols,** and shall establish priorities and objectives for the following year's evaluation. **The Board shall also develop strategies for strengthening Board performance based on identified areas of need, including, but not limited to, Board trainings such as those offered by the California School Boards Association.**

(cf. 9230 - Orientation)

(cf. 9240 - Board Training)

### Legal Reference:

#### GOVERNMENT CODE

54950-54963 Brown Act; board self-evaluations not covered

### Management Resources:

#### CSBA PUBLICATIONS

**Professional Governance Standards**

**Defining Governance, Issue 3: Governance Practices, Governance Brief, April 2014**

~~Professional Governance Standards, 2000~~

~~Maximizing School Board Leadership, 1996~~

#### WEB SITES

CSBA: <http://www.csba.org>

CSBA Board Self-Evaluation: <http://bse.csba.org>

(9/88 3/02) 7/17

Attachment M- BB 9400 Board Self Evaluation  
Use CSBA Sample with Additional Revisions

**Policy Reference UPDATE Service**

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