



Pacifica School District

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MEMORANDUM

Office of the Superintendent

Meeting of September 13, 2017

TO: Board of Trustees
FROM: Wendy S. Tukloff, Ed.D., Superintendent
SUBJECT: E 9270 Conflict of Interest
Second Reading

Background

The Governing Board is required to adopt a conflict of interest code in compliance with Government Code 87300-87313 of the Political Reform Act (PRA). Pursuant to 2 CCR 18730, the requirements of the Government Code are satisfied if a district adopts a conflict of interest code that incorporates 2 CCR 18730 by reference along with a list of designated positions and disclosure categories. Board members and designated employees must annually file a Statement of Economic Interest/Form 700 pursuant to the disclosure requirements of the district's conflict of interest code.

Government Code 87303 requires a district's conflict of interest code to be approved by a "code reviewing body." For school districts located entirely in one county, as is Pacifica School District, the code reviewing body is the Board of Supervisors of the county in which the district is located. The code reviewing body needs to only review the portion of the district's conflict of interest code that specifies the district's designated positions and the disclosure categories as detailed in a Resolution, including the Appendix.

Due to a change in administrative titles, the attached current Pacifica School District E9270 has been updated to reflect the current designated positions.

No substantial changes were made during the First Reading. Any notation boxes are removed in the final version which will be available on line approximately 30 days after the Board adopts the revisions.

A master binder of new and revised policies is located in the Office of the Superintendent.