



## Pacifica School District

375 Reina Del Mar Avenue ★ Pacifica, California ★ 94044  
(650) 738-6600 ★ (650) 557-9672 (fax)

*Preparing Students for an Evolving World*

[www.pacificasd.org](http://www.pacificasd.org)

### MEMORANDUM

Business Services

Meeting of: 9/13/2017

**TO:** Wendy S. Tukloff, Ed.D., Superintendent  
for Members, Board of Trustees  
**FROM:** Josephine Peterson, Chief Business Official  
**SUBJECT:** CSBA AR 3515.5 Sex Offender Notification

---

#### Background

CSBA provides sample Bylaws, Board Policies and Administrative Regulations reflecting any legislation changes three times each year with descriptions identifying major changes in revised materials as well as editorial changes or technical revisions. Staff compares the CSBA sample policies to current policies. The May 2016 Board Policy CSBA Manual Maintenance included revisions to AR 3515.5 Sex Offenders.

Pacifica School District does not have a current policy for AR 3515.5 Sex Offenders. This policy was reviewed with the Board during the 8/24/2016 Board Meetings and it was determined at that time that the policy was not needed. The current AR/BP1240 Community Relations along with penal code 626.81 sufficiently cover the Sex Offender Notification procedures.

In review of our agendas, AR 3515.5 Sex Offenders was not brought back for Second Reading. Therefore, we respectfully request that this item serve as an action item to not move CSBA Sample AR 3515.5 Sex Offender forward as a Pacifica School District administrative regulation.

Attached is the AR 3515.5 Sex Offenders Notification from CSBA along with AR/BP1240 Current Pacifica School District Policies and Penal Code 626.81 for Board Review and Discussion.

A master binder of new and revised policies is located in the Office of the Superintendent.