



# Pacifica School District

375 Reina Del Mar Avenue ★ Pacifica, California ★ 94044  
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Preparing Students for an Evolving World  
[www.pacificasd.org](http://www.pacificasd.org)

## MEMORANDUM

Administrative Services

Meeting of 08/23/17

TO: Wendy S. Tukloff, Ed.D., Superintendent  
For Board of Trustees

FROM: Josephine Peterson, Chief Business Official

SUBJECT: Service and Consultant Contract Approvals

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### Recommendation

It is recommended that the Board approve the Service and Consultant Contracts as presented by staff.

### Background

The District periodically conducts business with outside vendors/consultants. We have generated contracts for the current fiscal school year so that our consultants can be contracted to do work as needed. The work being conducted by outside vendors/consultants is work that cannot be typically handled by the existing District staff or the contractor/consultant fills a temporary need for the District.

DWK San Francisco, CA 94111	\$25,000	July 01, 2017 to June 30, 2018
<b>Description:</b> Legal Service and counsel.		
<b>Contract #:</b> 2018-009		
<b>Fund:</b> General Fund		
<b>Site:</b> Superintendant, Human Resources		
<b>Mgmt:</b> Board of Education, Collective Bargaining		
		01-0000-0-0000-7110-5814-021-0600
<b>Budget Account Code:</b>		01-0000-0-0000-7200-5816-022-0641

Rhythm & Moves Alameda, CA 94502	\$15,324	Aug. 14, 2017 to June 18, 2018
<b>Description:</b> PE program at Cabrillo School.		
<b>Contract #:</b> 2018-010		
<b>Fund:</b> General Fund		
<b>Site:</b> Cabrillo		
<b>Mgmt:</b> School Site Funds		
		01-0342-0-1110-1000-5827-001-0342
<b>Budget Account Code:</b>		01-0342-0-1110-1000-5827-001-0342

Spindrift Pacifica, CA 94044	\$7,000	Aug. 28, 2017 to June 08, 2018
<b>Description:</b> Dance fitness instruction for a 7 <sup>th</sup> /8 <sup>th</sup> grade elective for 2 days a week for 36 weeks. A credential Vallemar teacher will be in the room during the program.		
<b>Contract #:</b> 2018-011		
<b>Fund:</b> General Fund		
<b>Site:</b> Vallemar		
<b>Mgmt:</b> PTO		
		01-0000-0-1110-1000-5827-008-0160
<b>Budget Account Code:</b>		01-0000-0-1110-1000-5827-008-0160

Rhythm & Moves Alameda, CA 94502	\$19,710	Aug. 28, 2017 to June 08, 2018
<b>Description:</b> Provide 6 hours music instruction a week with credentialed teacher for grades K-3 at Vallemar.		
<b>Contract #:</b> 2018-012		
<b>Fund:</b> General Fund		
<b>Site:</b> Vallemar		
<b>Mgmt:</b> PTO		
<b>Budget Account Code:</b>		<b>01-0000-0-1110-1000-5827-008-0160</b>

Roofing Constructors San Leandro, CA 94577	\$42,035	July 01, 2017 to June 30, 2018
<b>Description:</b> Built-up Roof for Lobby Area at Cabrillo School		
<b>Contract #:</b> 2018-013		
<b>Fund:</b> Deferred Maintenance Fund		
<b>Site:</b> Cabrillo		
<b>Mgmt:</b> Roofs – D.Maint		
<b>Budget Account Code:</b>		<b>14-0000-0-0000-8100-5838-001-0815</b>

Belfor Property Restoration Hayward, CA 94545	\$12,162	July 01, 2017 to June 30, 2018
<b>Description:</b> Cabrillo School Band Room Restoration		
<b>Contract #:</b> 2018-014		
<b>Fund:</b> Deferred Maintenance Fund		
<b>Site:</b> Cabrillo		
<b>Mgmt:</b> Roofs – D.Maint		
<b>Budget Account Code:</b>		<b>14-0000-0-0000-8100-5838-001-0815</b>

SPARC Poetry San Francisco, CA 94112	\$4,000	Aug. 28, 2017 to June 08, 2018
Description: Provide poetry instruction for a 7th/8th grade elective for 2 days a week for 36 weeks. A credentialed Vallemar teacher will be in the room during the program.		
<b>Contract #:</b> 2018-015 <b>Fund:</b> General Fund <b>Site:</b> Vallemar <b>Mgmt:</b> PTO		
<b>Budget Account Code:</b>		<b>01-0000-0-1110-1000-5827-008-0160</b>

SPARC Poetry San Francisco, CA 94112	\$1,000	Feb. 2018 to May 2018
Description: Provide teaching of writing and delivery of performance poetry for our two 5th grade classes at Vallemar for Spring Session. A credentialed Vallemar teacher will be in the room during the program.		
<b>Contract #:</b> 2018-016 <b>Fund:</b> General Fund <b>Site:</b> Vallemar <b>Mgmt:</b> PTO		
<b>Budget Account Code:</b>		<b>01-0000-0-1110-1000-5827-008-0160</b>

MBS Engineering San Ramon, CA 94583	\$11,521	July 01, 2017 to June 30, 2018
Description: Seismic Safety Valves on Gas Lines at Ingrid B. Lacy Middle School, Ocean Shore School, and Sunset Ridge Elementary School		
<b>Contract #:</b> 2018-017 <b>Fund:</b> Deferred Maintenance Fund <b>Site:</b> Cabrillo <b>Mgmt:</b> Roofs – D.Maint		
<b>Budget Account Code:</b>		<b>14-0000-0-0000-8100-5838-001-0815</b>

Frontline Technologies Philadelphia, PA 19178	\$6,762	July 01, 2017 to June 30, 2018
<b>Description:</b> Frontline Automated Substitute Placement and Absence Management System.		
<b>Contract #:</b> 2018-018		
<b>Fund:</b> General Fund		
<b>Site:</b> Human Resources		
<b>Mgmt:</b> Human Resources		
<b>Budget Account Code:</b>		<b>01-0000-0-0000-7400-5811-022-0620</b>

Roofing Constructors San Leandro, CA 94577	\$8,812	July 15, 2017 to June 30, 2018
<b>Description:</b> Downspouts for Buildings D33-36 at Cabrillo		
<b>Contract #:</b> 2018-019		
<b>Fund:</b> Deferred Maintenance Fund		
<b>Site:</b> Cabrillo		
<b>Mgmt:</b> Roofs – D.Maint		
<b>Budget Account Code:</b>		<b>14-0000-0-0000-8100-5838-001-0815</b>

Rhythm & Moves Alameda, CA 94502	\$49,275	Aug. 24, 2017 to June 30, 2018
<b>Description:</b> 15 hours of music education per week.		
<b>Contract #:</b> 2018-020		
<b>Fund:</b> General Fund		
<b>Site:</b> Sunset Ridge		
<b>Mgmt:</b> School Site Funds, Title -1 Regular		
<b>Budget Account Code:</b>		<b>01-0342-0-1110-1000-5827-007-0342</b>
		<b>01-3010-0-1110-1000-5827-007-0301</b>

Roofing Constructors	\$3,258	July 15, 2017 to
San Leandro, CA 94577		June 30, 2018
<b>Description:</b> Upon removal of existing roof, sections of dry rot in subsurface were discovered.		
<b>Change Order #:2018-013</b>		
<b>Fund:</b>	<b>Deferred Maintenance Fund</b>	
<b>Site:</b>	<b>Cabrillo</b>	
<b>Mgmt:</b>	<b>Roofs – D.Maint</b>	
<b>Budget Account Code:</b>		<b>14-0000-0-0000-8100-5838-001-0815</b>