



Pacifica School District

375 Reina Del Mar Avenue ★ Pacifica, California ★ 94044
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Preparing Students for an Evolving World
www.pacificasd.org

MEMORANDUM

Administrative Services

Meeting of 08/23/17

TO: Wendy S. Tukloff, Ed.D., Superintendent
For Board of Trustees

FROM: Josephine Peterson, Chief Business Official

SUBJECT: Service and Consultant Contract Approvals

Recommendation

It is recommended that the Board approve the Service and Consultant Contracts as presented by staff.

Background

The District periodically conducts business with outside vendors/consultants. We have generated contracts for the current fiscal school year so that our consultants can be contracted to do work as needed. The work being conducted by outside vendors/consultants is work that cannot be typically handled by the existing District staff or the contractor/consultant fills a temporary need for the District.

DWK San Francisco, CA 94111	\$25,000	July 01, 2017 to June 30, 2018
Description: Legal Service and counsel.		
Contract #:	2018-009	
Fund:	General Fund	
Site:	Superintendant, Human Resources	
Mgmt:	Board of Education, Collective Bargaining	
		01-0000-0-0000-7110-5814-021-0600
Budget Account Code:		01-0000-0-0000-7200-5816-022-0641

Rhythm & Moves Alameda, CA 94502	\$15,324	Aug. 14, 2017 to June 18, 2018
Description: PE program at Cabrillo School.		
Contract #:	2018-010	
Fund:	General Fund	
Site:	Cabrillo	
Mgmt:	School Site Funds	
		01-0342-0-1110-1000-5827-001-0342
Budget Account Code:		01-0342-0-1110-1000-5827-001-0342

Spindrift Pacifica, CA 94044	\$7,000	Aug. 28, 2017 to June 08, 2018
Description: Dance fitness instruction for a 7 th /8 th grade elective for 2 days a week for 36 weeks. A credential Vallemar teacher will be in the room during the program.		
Contract #:	2018-011	
Fund:	General Fund	
Site:	Vallemar	
Mgmt:	PTO	
		01-0000-0-1110-1000-5827-008-0160
Budget Account Code:		01-0000-0-1110-1000-5827-008-0160

Rhythm & Moves Alameda, CA 94502	\$19,710	Aug. 28, 2017 to June 08, 2018
Description: Provide 6 hours music instruction a week with credentialed teacher for grades K-3 at Vallemar.		
Contract #: 2018-012		
Fund: General Fund		
Site: Vallemar		
Mgmt: PTO		
Budget Account Code:		01-0000-0-1110-1000-5827-008-0160

Roofing Constructors San Leandro, CA 94577	\$42,035	July 01, 2017 to June 30, 2018
Description: Built-up Roof for Lobby Area at Cabrillo School		
Contract #: 2018-013		
Fund: Deferred Maintenance Fund		
Site: Cabrillo		
Mgmt: Roofs – D.Maint		
Budget Account Code:		14-0000-0-0000-8100-5838-001-0815

Belfor Property Restoration Hayward, CA 94545	\$12,162	July 01, 2017 to June 30, 2018
Description: Cabrillo School Band Room Restoration		
Contract #: 2018-014		
Fund: Deferred Maintenance Fund		
Site: Cabrillo		
Mgmt: Roofs – D.Maint		
Budget Account Code:		14-0000-0-0000-8100-5838-001-0815

SPARC Poetry San Francisco, CA 94112	\$4,000	Aug. 28, 2017 to June 08, 2018
Description: Provide poetry instruction for a 7th/8th grade elective for 2 days a week for 36 weeks. A credentialed Vallemar teacher will be in the room during the program.		
Contract #:	2018-015	
Fund:	General Fund	
Site:	Vallemar	
Mgmt:	PTO	
Budget Account Code:		01-0000-0-1110-1000-5827-008-0160

SPARC Poetry San Francisco, CA 94112	\$1,000	Feb. 2018 to May 2018
Description: Provide teaching of writing and delivery of performance poetry for our two 5th grade classes at Vallemar for Spring Session. A credentialed Vallemar teacher will be in the room during the program.		
Contract #:	2018-016	
Fund:	General Fund	
Site:	Vallemar	
Mgmt:	PTO	
Budget Account Code:		01-0000-0-1110-1000-5827-008-0160

MBS Engineering San Ramon, CA 94583	\$11,521	July 01, 2017 to June 30, 2018
Description: Seismic Safety Valves on Gas Lines at Ingrid B. Lacy Middle School, Ocean Shore School, and Sunset Ridge Elementary School		
Contract #:	2018-017	
Fund:	Deferred Maintenance Fund	
Site:	Cabrillo	
Mgmt:	Roofs – D.Maint	
Budget Account Code:		14-0000-0-0000-8100-5838-001-0815

Frontline Technologies Philadelphia, PA 19178	\$6,762	July 01, 2017 to June 30, 2018
Description: Frontline Automated Substitute Placement and Absence Management System.		
Contract #:	2018-018	
Fund:	General Fund	
Site:	Human Resources	
Mgmt:	Human Resources	
Budget Account Code:	01-0000-0-0000-7400-5811-022-0620	

Roofing Constructors San Leandro, CA 94577	\$8,812	July 15, 2017 to June 30, 2018
Description: Downspouts for Buildings D33-36 at Cabrillo		
Contract #:	2018-019	
Fund:	Deferred Maintenance Fund	
Site:	Cabrillo	
Mgmt:	Roofs – D.Maint	
Budget Account Code:	14-0000-0-0000-8100-5838-001-0815	

Rhythm & Moves Alameda, CA 94502	\$49,275	Aug. 24, 2017 to June 30, 2018
Description: 15 hours of music education per week.		
Contract #:	2018-020	
Fund:	General Fund	
Site:	Sunset Ridge	
Mgmt:	School Site Funds, Title -1 Regular	
Budget Account Code:	01-0342-0-1110-1000-5827-007-0342	
	01-3010-0-1110-1000-5827-007-0301	

Roofing Constructors	\$3,258	July 15, 2017 to
San Leandro, CA 94577		June 30, 2018

Description: Upon removal of existing roof, sections of dry rot in subsurface were discovered.

Change Order #:2018-013

Fund: Deferred Maintenance Fund

Site: Cabrillo

Mgmt: Roofs – D.Maint

Budget Account Code: 14-0000-0-0000-8100-5838-001-0815