



# Pacifica School District

375 Reina Del Mar Avenue ★ Pacifica, California ★ 94044  
(650) 738-6600 ★ (650) 557-9672 (fax)

*Preparing Students for an Evolving World*

www.pacificasd.org

## MEMORANDUM

*Office of the Superintendent*

Meeting of

August 23, 2017

**TO:** Board of Trustees  
**FROM:** Wendy S. Tukloff, Ed.D., Superintendent  
**SUBJECT:** Call for Nominations for Directors-at-Large for African American and American Indian

---

### Background

The California School Boards Association is a collaborative group of virtually all of the state's more than 1,000 school districts and county offices of education. It brings together school governing boards and their districts and county offices on behalf of California's children. CSBA is a member-driven association that supports the governance team — school board members, superintendents and senior administrative staff — in its complex leadership role. CSBA develops, communicates and advocates the perspective of California school districts and county offices of education. Pacifica School District Board of Trustees and Superintendent are members of this organization.

Nominations for CSBA Director-at-Large for African American and American Indian are currently being accepted until Friday, Sept. 29, 2017. Nominations for Director-at-Large must be made by a CSBA board member and the nominee must be a board member from a CSBA district member. **Valid nomination includes:**

1. A completed, signed **nomination form**. It is the responsibility of the nominating board to obtain permission from the nominee prior to submitting his or her name.
2. Two letters of recommendation (one page, single-sided, due on Friday, Oct. 6). These letters may be submitted by a:
  - a. Member district or county office of education board;
  - b. Individual board member from a member district or COE; or,
  - c. Board member organization

**The candidate form** (along with the required two letters of recommendation) are due to CSBA by **Friday, Oct. 6**. (The candidate form and two letters of recommendation will be published in the Delegate Assembly agenda packet exactly as submitted; and, it is the responsibility of the nominee to ensure these documents have been submitted to CSBA and by the due date.) (Please see attached nomination form, candidate form, and FAQ for more information.)

This year's elections will take place at CSBA's Delegate Assembly meeting in San Diego on Nov. 29 - 30. Directors-at-Large serve two-year terms and take office immediately upon the close of the CSBA's Annual Education Conference and Trade Show on Saturday, Dec. 2.

Staff is requesting direction regarding this nomination option.