



375 Reina Del Mar Avenue • Pacifica CA • 94044

MEMORANDUM

Office of the Superintendent

Meeting of August 23, 2017

TO: Board of Trustees
FROM: Wendy S. Tukloff, Ed.D. Superintendent
SUBJECT: Pacifica School District Board of Education Trustee School Assignment
(Discussion)

Background

The Pacifica School District Board of Trustees assigns themselves to a particular school with the intent for a Trustee to gain a deeper understanding about the school community. Each year the Trustees change school assignments. The assigned schools will be noted on the District web-page. Potential areas of responsibility could include:

1. Community contact person, should communication with a Trustee be needed
2. In-depth understanding of the Single Plan for Student Achievement
3. Attendance to school events and occasional on-site visits

This assignment does not preclude other Trustees to attend school activities that they are not assigned.