



375 Reina Del Mar Avenue \* Pacifica, California \* 94044  
(650) 738-6600 \* (650) 557-9672 (fax)  
*Preparing Students for an Evolving World*  
[www.pacificasd.org](http://www.pacificasd.org)

## BOARD OF TRUSTEES MEETING

Regular Meeting  
June 14, 2017 6:00 PM  
375 Reina Del Mar Avenue  
Pacifica, CA 94044

### **1. OPEN SESSION - 6:00 P.M. - CALL TO ORDER AND ROLL CALL AND ANNOUNCEMENT: RECORDING OF THE MEETING**

The District digitally records the audio portion of the meetings. The recorder is located in front of the Board Scribe. All recordings are kept in the Superintendent's Office for 30 days and are available during that time period for inspection by members of the public on district equipment without charge. As a community service, Pacifica Community Television (PCT) records and broadcasts meetings.

### **2. ANNOUNCEMENT OF CLOSED SESSION**

### **3. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

### **4. CLOSED SESSION**

**4.a. Conference with Labor Negotiator Agency Negotiator: Wendy S. Tukloff, Superintendent**

**4.a.1. Employee Organizations: CSEA (California School Employees Association, Chapter 128), LSEA (Laguna Salada Education Association), LSMA (Laguna Salada Management Association)**

**4.b. Public Employee Performance Evaluation (G.C. 54957) Title: Superintendent**

**5. OPEN SESSION - 7:00 P.M. - CALL TO ORDER, FLAG SALUTE, ROLL CALL  
AND ANNOUNCEMENT: RECORDING OF THE MEETING**

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**6. REPORT OUT ON CLOSED SESSION TOPICS**

Report Out and APPROPRIATE ACTION

**7. APPROVAL OF THE AGENDA AND CONSENT AGENDA 7:05 P.M.**

All items on the consent agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, any item shall be removed from this section and placed in the regular order of business following approval of the consent agenda.

CONSENT/ACTION

**7.a. Agenda of the June 14, 2017 meeting**

**Wendy S. Tukloff**

*It is recommended that the Board approve the agenda for the June 14, 2017 Regular meeting.*

CONSENT/ACTION

**7.b. Consideration of Acceptance Warrants**

**Josie Peterson**

It is recommended that the Board approve the attached commercial warrants for the period of 05/24/2017 through 06/02/2017 totaling \$464,216.96.

CONSENT/ACTION

**7.c. Service and Consultant Contract Approvals**

**Josie Peterson**

It is recommended that the Board approve the Service and Consultant contracts as presented by staff.

CONSENT/ACTION

**7.d. Personnel Changes**

**Ray Avila**

It is recommended that the Board approve the following Personnel items as presented.

CONSENT/ACTION

**7.e. Approval of Memorandum of Understanding (MOU) between the  
Pacifica School District and San Bruno Park School District for  
Adaptive Physical Education Services Agreement**

**Ray Avila**

It is recommended the Board approve the Memorandum of Understanding between the District and the San Bruno Park School District (SBPSD) for an Adaptive Physical Education Services Agreement.

CONSENT/ACTION

**7.f. Administrative Regulation (AR) 4020 Drug and Alcohol Free Workplace (Second Reading)**

**Ray Avila**

It is recommended that the Board approve AR 4020 Drug and Alcohol Free Workplace

*CONSENT/ACTION*

**7.g. Board Policy and Administrative Regulation (BP/AR) 5113 Absences and Excuses(Second Reading)**

**Ray Avila**

It is recommended that the Board approve AR/BP 5113 Absences and Excuses.

*CONSENT/ACTION*

**8. COMMUNICATIONS - 7:10 P.M.**

This portion of the agenda is available to the public to address the Board on any issue that is not on the agenda. The maximum time allowed for any speaker is three minutes.

**8.a. LSEA (Laguna Salada Education Association)**

**8.b. CSEA (Classified School Employees Association)**

**8.c. People Wishing to Address the Board**

**8.d. Correspondence**

**8.e. Board/Superintendent Communications**

**9. DISTRICT BUSINESS - 7:20 P.M.**

**DISTRICT GOALS**

The District values the goals provided in our Local Control Accountability Plan (LCAP) and Strategic Plan. All of our District Board Agenda Items are tied to these goals. One or more goals are listed in the description of each Board Agenda Item. The details for each of those District Goals can be accessed on our Agenda Online Public Page or by visiting the District website, [www.pacificasd.org](http://www.pacificasd.org), under District Information, Board of Trustees.

**9.a. Feasibility Study for General Obligation Bond: Contracts for Godbe Research and TBWB Strategies (Goal: Operations)**

**Wendy S. Tukloff**

It is recommended that the Pacifica School District Board of Education Trustees approve the contracts for Godbe Research and TBWB Strategies to determine the feasibility of placing a potential bond measure on the ballot in Pacifica in an upcoming election cycle.

*ACTION*

**9.b. Early Learning Program/Close the Gap Grant (LCAP Goal: #1, #2, #3)**

**Will Lucey**

*INFORMATION/DISCUSSION*

**9.c. Integrated Services Presentation (LCAP Goal: 1,2,and 3)**

**Ray Avila**

*INFORMATION/DISCUSSION*

**9.d. Local Control Accountability Plan (LCAP) (Goal: Governance)**

**Will Lucey**

It is recommended that the Board adopt the Local Control and Accountability Plan as presented

*ACTION*

**9.e. Adoption of the 2017-2018 Budget (GOAL: Governance)**

**Josie Peterson**

It is recommended that the Board approve the proposed 2017-2018 budget.

*ACTION*

**9.f. Bid Results: Roof Projects (LCAP Goal: Operations)**

**Josie Peterson**

It is recommended that the Board authorize staff to enter into contract with the lowest responsible bidder for the Pacifica School District Roof Replacements.

*ACTION*

**9.g. Resolution No. 2017-06-14-A Education Protection Account (GOAL: Operations)**

**Josie Peterson**

It is recommended that the Board of Trustees approve Resolution No. 2017-06-14-A - Education Protection Account (EPA).

*ACTION*

**9.h. Local Education Agency Plan (LEAP) Revision (Goal:Governance)**

**Will Lucey**

It is recommended that the Board approve the proposed revision to the Local Education Agency Plan (LEAP) as presented.

*ACTION*

**9.i. Approval of Resolution No 2017-06-14-B Declaration of Official Intent to Reimburse Certain Expenditures from Proceeds of Indebtedness (Goal:Operations)**

**Josie Peterson**

It is recommended that the Board of Trustees approve Resolution No. 2017-06-14-B – Declaration of Official Intent of the Pacifica School District to reimburse certain expenditures from proceeds of indebtedness.

*ACTION*

**9.j. Resolution 2017-06-14-C: Board Compensation for Missed Meeting (Goal: Governance)**

**Wendy S. Tukloff**

It is recommended that the Pacifica Education Board of Education Trustees approve Resolution 2017-06-14-C: Board Compensation for Missed Meeting.

*ACTION*

## 10. FUTURE AGENDA ITEMS -8:40 P.M.

Wendy S. Tukloff

## 11. ADJOURNMENT - 8:45 P.M.

**NEXT MEETING:** August 23, 2017, 7:00 p.m., District Office, 375 Reina del Mar Avenue, Pacifica

- The Board of Trustees may meet in Closed Session for the purposes of discussing Personnel under Government Code 54957 and Negotiations under Government Code 54957.6 after the open session.
- Pacifica School District, Board of Trustees Regular Meeting Agendas may be previewed on the District Website: [www.pacificasd.org](http://www.pacificasd.org). Board of Trustees Regular Meetings are televised on Pacifica Community Television (PCT) Channel 26 on Thursdays at 3:30 p.m.
- Regular Meeting Agendas are posted at least 72 hours prior to each meeting at the following locations:  
All District Schools   Pacifica & Sanchez Libraries   Pacifica Tribune   San Mateo County Times  
District Office  
Special Meeting Agendas are posted at least 24 hours prior to the meeting at the Official Posting Location:  
District Office
- *Board meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Executive Assistant to the Superintendent at least 10 working days before the meeting at 650.738.6625. Notification in advance of the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*
- The agenda (order in which the items are presented) is accepted or amended by the Board at the beginning of the meeting under the item "Approval of the Agenda." Once the agenda is approved by the Board, the meeting will proceed in the order approved. Times for agenda items are approximate with the exception of Public Hearings. Public Hearings will occur at or after the time listed on the agenda.

### Guidelines for Public Comment

- The Board President will formally open and close times for public comment for each agenda item. After public comment is closed, the Board will discuss the item and, if appropriate, take action.
- Individuals wishing to address the Board must complete a request card with their name, address and the item number. Cards are located on the table as you enter the room. Cards should be submitted either to the Board President or to the Superintendent.
- Individuals may address topics not on the agenda during the Communications Section (People Wishing to Address the Board) at the beginning of the meeting. However, the Board cannot comment on items not on the agenda.
- The Board, at their discretion, may limit the total time allotted for public comment during each agenda item.
- Individuals must be recognized by the Board President and step to the podium to speak.
- Speakers should introduce themselves and speak into the microphone. (The microphone is for the television and does not amplify sound.)
- Speakers are limited to a maximum of 3 minutes, which may be reduced at the discretion of the Board.

- Time allotments may NOT be passed from one person to another.
- An individual may speak only once on each agenda item.

7/21/10 Original – Updated 9/13/10