



375 Reina Del Mar Avenue * Pacifica, California * 94044
(650) 738-6600 * (650) 557-9672 (fax)
Preparing Students for an Evolving World
www.pacificasd.org

BOARD OF TRUSTEES MEETING

Regular Meeting
May 17, 2017 7:00 PM
375 Reina Del Mar Avenue
Pacifica, CA 94044

1. OPEN SESSION - 7:00 P.M. - CALL TO ORDER, FLAG SALUTE, ROLL CALL AND ANNOUNCEMENT: RECORDING OF THE MEETING

The District digitally records the audio portion of the meetings. The recorder is located in front of the Board Scribe. All recordings are kept in the Superintendent's Office for 30 days and are available during that time period for inspection by members of the public on district equipment without charge. As a community service, Pacifica Community Television (PCT) records and broadcasts meetings.

2. APPROVAL OF THE MINUTES of April 26, 2017 Regular Board Meeting - Wendy S. Tukloff 7:05 PM

ACTION

3. APPROVAL OF THE AGENDA AND CONSENT AGENDA 7:05 P.M.

All items on the consent agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, any item shall be removed from this section and placed in the regular order of business following approval of the consent agenda.

CONSENT/ACTION

3.a. Agenda of the May 17, 2017 meeting Wendy S. Tukloff

It is recommended that the Board approve the agenda for the May 17, 2017 Regular meeting.

CONSENT/ACTION

3.b. Consideration of Acceptance Warrants Josie Peterson

CONSENT/ACTION

3.c. Service and Consultant Contract Approvals **Josie Peterson**
It is recommended that the Board approve the Service and Consultant contracts as presented by staff.

CONSENT/ACTION

3.d. Personnel Changes (LCAP: Goal #1) **Ray Avila**

CONSENT/ACTION

3.e. March 2017 Manual Maintenance 0000, 6000 Series (Second Reading) **Wendy S. Tukloff**

CONSENT/ACTION

3.f. March 2017 Manual Maintenance 3000 Series (Second Reading) **Josie Peterson**

CONSENT/ACTION

4. COMMUNICATIONS - 7:10 P.M.

This portion of the agenda is available to the public to address the Board on any issue that is not on the agenda. The maximum time allowed for any speaker is three minutes.

4.a. LSEA (Laguna Salada Education Association)

4.b. CSEA (Classified School Employees Association)

4.c. People Wishing to Address the Board

4.d. Correspondence

4.e. Board/Superintendent Communications

5. PRESENTATIONS - 7:25 PM

5.a. Resolutions of Appreciation for Retiring Teachers and Classified Staff (LCAP: Goal 1) **Ray Avila**

It is recommended that the Board of Trustees approve Resolutions 2017-05-17-A through 2017-05-17-F for Retirees as follows:

<u>Retiree</u>	<u>Resolution</u>
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Coleen Dillon	2017-05-17-A
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Nancy Silver	2017-05-17-B
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Frances Quartini	2017-05-17-C
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Sandra Franco	2017-05-17-D
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Joseph McCarthy	2017-05-17-E
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Arthur Larson	2017-05-17-F
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ACTION

6. DISTRICT BUSINESS - 7:45 P.M.

DISTRICT GOALS

The District values the goals provided in our Local Control Accountability Plan (LCAP) and Strategic Plan. All of our District Board Agenda Items are tied to these goals. One or more goals are listed in the description of each Board Agenda Item. The details for each of those District Goals can be accessed on our Agenda Online Public Page or by visiting the District website, www.pacificasd.org, under District Information, Board of Trustees.

6.a. Public Hearing BP/AR 5141.52 – Suicide Prevention (First Reading) – 7:45 PM

Ray Avila at 7:45 PM

FIRST READING

BP/AR 5141.52 – Suicide Prevention

INFORMATION/DISCUSSION

6.b. Child Nutrition Update (LCAP Goal#3 Operations)

Josie Peterson

INFORMATION/DISCUSSION

6.c. MOU for SMCOE BTSA Services for the 2017-2018 School Year (LCAP: Goal 1)

Ray Avila

It is recommended the Board approve the Memorandum of Understanding (MOU) for San Mateo County Office of Education BTSA Services for the 2017-2018 school year.

DISCUSSION/ACTION

6.d. 2016-2017 Budgetary Increases and Transfers at Year End (Operations)

Josie Peterson

It is recommended that the Board of Trustees approve Resolution No. 2017-05-17-G to authorize the County Superintendent of Schools to make such transfers at the close of the 2016-2017 school year as may be necessary to permit the payment of obligations the District incurred during the year.

ACTION

6.e. 2017-18 Board of Directors, San Mateo County School Boards Association

Wendy S. Tukloff

INFORMATION/DISCUSSION

7. BOARD BYLAWS, BOARD POLICIES & ADMINISTRATIVE REGULATIONS (Goal: Governance) - 8:25 PM

7.b. March 2017 Manual Maintenance 4000, 5000 Series (First Reading)

Ray Avila

FIRST READING

March 2017 Manual Maintenance

(Attachment A) Board Memo March 2017 Manual Maintenance 4000, 5000 Series

(Attachment B) AR 4112.22 Staff Teaching English Learners Use CSBA Sample As Is

(Attachment C) E 4112.9,4212.9,4312.9 Employee Notifications Use CSBA Sample As Is

(Attachment D) AR 4161.1, 4361.1 Personal Illness-Injury Leave Use CSBA Sample With Revisions

(Attachment E) AR 4261.1 Personal Illness, Injury Leave Use CSBA Sample with Revisions

(Attachment F) BP 5111 Admission Use CSBA Sample As Is

(Attachment G) BP 5113 Absences and Excuses Use CSBA Sample As Is

(Attachment H) AR 5113 Absences and Excuses Use CSBA Sample As Is

(Attachment I) BP 5111.1 District Residency Use CSBA Sample With Revisions)

(Attachment J) E 5145.6 Parental Notifications Use CSBA Sample With Revisions

(Attachment K) BP 5148.2 Before-After School Programs Use CSBA Sample With Revisions

INFORMATION/DISCUSSION

8. FUTURE AGENDA ITEMS - 8:30 PM

Wendy S. Tukloff

9. ADJOURNMENT - 8:35 PM

NEXT MEETING: June 7, 7:00 p.m., District Office, 375 Reina del Mar Avenue, Pacifica

- The Board of Trustees may meet in Closed Session for the purposes of discussing Personnel under Government Code 54957 and Negotiations under Government Code 54957.6 after the open session.
- Pacifica School District, Board of Trustees Regular Meeting Agendas may be previewed on the District Website: www.pacificasd.org. Board of Trustees Regular Meetings are televised on Pacifica Community Television (PCT) Channel 26 on Thursdays at 3:30 p.m.
- Regular Meeting Agendas are posted at least 72 hours prior to each meeting at the following locations:
All District Schools Pacifica & Sanchez Libraries Pacifica Tribune San Mateo County Times
District Office
Special Meeting Agendas are posted at least 24 hours prior to the meeting at the Official Posting Location:
District Office
- *Board meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Executive Assistant to the Superintendent at least 10 working days before the meeting at 650.738.6625. Notification in advance of the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*
- The agenda (order in which the items are presented) is accepted or amended by the Board at the beginning of the meeting under the item "Approval of the Agenda." Once the agenda is approved by the Board, the meeting will proceed in the order approved. Times for agenda items are approximate with the exception of Public Hearings. Public Hearings will occur at or after the time listed on the agenda.

Guidelines for Public Comment

- The Board President will formally open and close times for public comment for each agenda item. After public comment is closed, the Board will discuss the item and, if appropriate, take action.
- Individuals wishing to address the Board must complete a request card with their name, address and the item number. Cards are located on the table as you enter the room. Cards should be submitted either to the Board President or to the Superintendent.
- Individuals may address topics not on the agenda during the Communications Section (People Wishing to Address the Board) at the beginning of the meeting. However, the Board cannot comment on items not on the agenda.
- The Board, at their discretion, may limit the total time allotted for public comment during each agenda item.
- Individuals must be recognized by the Board President and step to the podium to speak.
- Speakers should introduce themselves and speak into the microphone. (The microphone is for the television and does not amplify sound.)
- Speakers are limited to a maximum of 3 minutes, which may be reduced at the discretion of the Board.
- Time allotments may NOT be passed from one person to another.
- An individual may speak only once on each agenda item.

7/21/10 Original – Updated 9/13/10