



Pacifica School District

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Preparing Students for an Evolving World

www.pacificasd.org

MEMORANDUM

Integrated Services and Human Resources

Meeting of

03/29/17

TO: Wendy S. Tukloff, Ed.D., Superintendent
For Board of Trustees

FROM: Ray Avila, Associate Superintendent

SUBJECT: Update: Resolution No. 2017-01-18-A Principles in Support of Undocumented Students and Families (LCAP Goal: 3, Governance)
(Information)

Background-

A resolution was passed by the PSD Board of Trustees on January 18, 2017 in support of Undocumented Students and Families. The resolution confirmed that PSD is *"committed to fostering an environment in which all students are able to learn and excel, whatever their national origin, ethnicity, religion, sexual orientation, ability, gender, or socio-economic status"*. The resolution also supports the privacy rights of students and the District in not releasing information regarding *"immigration status or related matters"* to federal agencies or other authorities without permission from a student's parent/guardian, but will adhere to any judicial warrants, subpoenas, or court orders required by law. The resolution also emphasizes the District will *"work closely with other local government agencies and community members"* to ensure undocumented students receive an education in a safe and supportive environment.

Since the passage of the resolution, we have reviewed policies and established methods for support for our undocumented students and families. As an example, a school site folder will be created to be accessible to office staff that includes guiding principles on how to receive visitors from the community. The folder will include procedures and the following Board Policies:

BP/AR 1250 Visitors/Outsiders-

- Requires all visits to campus be arranged with the Principal
- Requires all visitors (including law enforcement/governmental agency) register/report to the school office

BP/AR 5145.11 Questioning and Apprehension by Law Enforcement-

- Verify identification and warrant (if warrant/court order- immediate access may need to occur)
- Contact parents/guardian (except in cases of child abuse/neglect)
- Accommodate an interview (privacy provided and every effort to not disrupt learning environment)
- District site representative is to be present until parent/guardian arrives
- Document all actions (maintain a record of incident)

A PowerPoint presentation has been provided that gives an outline of how the District will support Undocumented Students and Families. A review of the District process for support to our students and families will be presented.