



375 Reina Del Mar Avenue \* Pacifica, California \* 94044  
(650) 738-6600 \* (650) 557-9672 (fax)  
*Preparing Students for an Evolving World*  
[www.pacificasd.org](http://www.pacificasd.org)

## BOARD OF TRUSTEES MEETING

Regular Meeting  
March 08, 2017 6:00 PM  
375 Reina Del Mar Avenue  
Pacifica, CA 94044

### **1. OPEN SESSION - 6:00 P.M. - CALL TO ORDER AND ROLL CALL AND ANNOUNCEMENT: RECORDING OF THE MEETING**

The District digitally records the audio portion of the meetings. The recorder is located in front of the Board Scribe. All recordings are kept in the Superintendent's Office for 30 days and are available during that time period for inspection by members of the public on district equipment without charge. As a community service, Pacifica Community Television (PCT) records and broadcasts meetings.

### **2. ANNOUNCEMENT OF CLOSED SESSION**

### **3. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

### **4. CLOSED SESSION**

**4.a. Conference with Labor Negotiator Agency**  
**Negotiator: Wendy S. Tukloff, Superintendent**

**4.a.1. Employee Organizations: CSEA (California  
School Employees Association, Chapter 128),  
LSEA (Laguna Salada Education Association),  
LSMA (Laguna Salada Management Association)**

**4.b. Conference with Real Property Negotiators**

Property: Oddstad School Site, 930 Oddstad Blvd.,  
Pacifica, CA

Agency Negotiator: Wendy S. Tukloff, Superintendent

*DISCUSSION*

**4.c. Public Employee Performance Evaluation (G.C. 54957) Title: Superintendent**

**5. OPEN SESSION - 7:00 P.M. - CALL TO ORDER, FLAG SALUTE, ROLL CALL AND ANNOUNCEMENT: RECORDING OF THE MEETING**

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**6. REPORT OUT ON CLOSED SESSION TOPICS - 7:05 P.M.**

Report Out and APPROPRIATE ACTION

**7. APPROVAL OF THE MINUTES of February 7, 2017 Regular Board Meeting and February 15, 2017 Special Board Meeting - 7:05 P.M.**

**Wendy S.  
Tukloff**

*ACTION*

**8. APPROVAL OF THE AGENDA AND CONSENT AGENDA 7:05 P.M.**

All items on the consent agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, any item shall be removed from this section and placed in the regular order of business following approval of the consent agenda.

CONSENT/ACTION

**8.a. Agenda of the March 8, 2017 meeting**

**Wendy S.  
Tukloff**

*CONSENT/ACTION*

**8.b. Consideration of Acceptance Warrants**

**Josie Peterson**

*CONSENT/ACTION*

**8.c. Service and Consultant Contract Approvals**

**Josie Peterson**

*CONSENT/ACTION*

**8.d. Personnel Changes Board Agenda Item**

**Ray Avila**

*CONSENT/ACTION*

**8.e. CSBA December 2016 Special Release Manual  
Maintenance BP3470 (Second Reading)**

**Josie Peterson**

*CONSENT/ACTION*

**9. COMMUNICATIONS - 7:10 P.M.**

This portion of the agenda is available to the public to address the Board on any issue that is not on the agenda. The maximum time allowed for any speaker is three minutes.

**9.a. LSEA (Laguna Salada Education Association)**

**9.b. CSEA (Classified School Employees Association)**

**9.c. People Wishing to Address the Board**

**9.d. Correspondence**

**9.e. Board/Superintendent Communications**

**10. PRESENTATIONS - 7:30 P.M.**

**10.a. Pacifica Education Foundation Presentation**

**Wendy S.  
Tukloff**

*PRESENTATION*

**10.b. Resolution No. 2017-03-08-A through 2017-03-08-  
H Appreciation for the Parent Volunteers and Pacifica  
Education Foundation**

**Wendy S.  
Tukloff**

*ACTION*

**11. DISTRICT BUSINESS - 7:50 P.M.  
DISTRICT GOALS**

The District values the goals provided in our Local Control Accountability Plan (LCAP) and Strategic Plan. All of our District Board Agenda Items are tied to these goals. One or more goals are listed in the description of each Board Agenda Item. The details for each of those District Goals can be accessed on our Agenda Online Public Page or by visiting the District website, [www.pacificasd.org](http://www.pacificasd.org), under District Information, Board of Trustees.

**11.a. Projected Enrollment and Staffing 2017-2018  
(LCAP Goal: 1, Operations)**

**Ray Avila**

*INFORMATION/DISCUSSION*

**11.b. Resolution No. 2017-03-08-I for Release of  
Temporary Certificated Employees (Operations)**

**Ray Avila**

It is recommended that the Board approve the following Resolution:

Resolution No. 2017-03-08-I – Resolution on Release of Temporary  
Certificated Employees  
(Ed Code Section 44954)

*ACTION*

**11.c. Resolution No. 2017-03-08-J Classified  
Management Lay-Offs as a Result of Lack of Work  
and/or Lack of Funds (Operations)**

**Ray Avila**

It is recommended that the Board approve Resolution No. 2017-03-08-J, a  
lay-off of a classified management positions for lack of work and/or lack of  
funds effective June 30, 2017.

*ACTION*

**11.d. Sixth Grade Lottery Update (LCAP Goal: 3,  
Operations)**

**Ray Avila**

*INFORMATION/DISCUSSION*

**11.e. Kindergarten Lottery Review (LCAP Goal: 3,  
Operations)**

**Ray Avila**

*INFORMATION/DISCUSSION*

**11.f. LCAP/Budget Update (Governance, Operations)**

**Will Lucey**

*INFORMATION/DISCUSSION*

**11.g. Approval of Resolution 2017-03-08-K Declaring  
Emergency and Authorizing Reconstruction of School  
Facilities (Operations)**

**Josie Peterson**

It is recommended that the Board of Trustees approve Resolution 2017-03-  
08-K declaring emergency and authorizing reconstruction of school  
facilities.

*ACTION*

**11.h. Certification of Second Interim Financial Report for 2016-2017 (Governance)** **Josie Peterson**

It is recommended that the Board of Trustees approve the Positive Certification of the 2016-2017 Second Interim Financial Report for the period July 1, 2016 through January 31, 2017 (Form CI) and authorize its filing with the County Superintendent of Schools.

*ACTION*

**11.i. Report Interest Earned-2nd Quarter 2016-2017 (Operations)** **Josie Peterson**

*INFORMATION*

**11.j. 2017 CSBA Delegate Assembly Election (Goal: Governance)** **Wendy S. Tukloff**

It is recommended that the Pacifica School District Board of Education Trustees vote for three candidates for the 2017 Delegate Assembly for Region 5- Subregion B.

*ACTION*

**11.k. Resolution No. 2017-03-08-L: Board Compensation for Missed Meeting (Goal: Governance)** **Wendy S. Tukloff**

It is recommended that the Pacifica School District Board of Education Trustees approve Resolution No. 2017-03-08-L: Board Compensation for Missed Meeting.

*ACTION*

**12. FUTURE AGENDA ITEMS - 9:05 P.M.** **Wendy S. Tukloff**

**13. ADJOURNMENT - 9:10 P.M.**

**NEXT MEETING: March 29, 2017, 7:00 p.m., District Office, 375 Reina del Mar Avenue, Pacifica**

- The Board of Trustees may meet in Closed Session for the purposes of discussing Personnel under Government Code 54957 and Negotiations under Government Code 54957.6 after the open session.
- Pacifica School District, Board of Trustees Regular Meeting Agendas may be previewed on the District Website: [www.pacificasd.org](http://www.pacificasd.org). Board of Trustees Regular Meetings are televised on Pacifica Community Television (PCT) Channel 26 on Thursdays at 3:30 p.m.

- Regular Meeting Agendas are posted at least 72 hours prior to each meeting at the following locations:  
All District Schools    Pacifica & Sanchez Libraries    Pacifica Tribune    San Mateo County Times  
District Office  
Special Meeting Agendas are posted at least 24 hours prior to the meeting at the Official Posting Location:  
District Office
- *Board meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Executive Assistant to the Superintendent at least 10 working days before the meeting at 650.738.6625. Notification in advance of the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*
- The agenda (order in which the items are presented) is accepted or amended by the Board at the beginning of the meeting under the item "Approval of the Agenda." Once the agenda is approved by the Board, the meeting will proceed in the order approved. Times for agenda items are approximate with the exception of Public Hearings. Public Hearings will occur at or after the time listed on the agenda.

#### **Guidelines for Public Comment**

- The Board President will formally open and close times for public comment for each agenda item. After public comment is closed, the Board will discuss the item and, if appropriate, take action.
- Individuals wishing to address the Board must complete a request card with their name, address and the item number. Cards are located on the table as you enter the room. Cards should be submitted either to the Board President or to the Superintendent.
- Individuals may address topics not on the agenda during the Communications Section (People Wishing to Address the Board) at the beginning of the meeting. However, the Board cannot comment on items not on the agenda.
- The Board, at their discretion, may limit the total time allotted for public comment during each agenda item.
- Individuals must be recognized by the Board President and step to the podium to speak.
- Speakers should introduce themselves and speak into the microphone. (The microphone is for the television and does not amplify sound.)
- Speakers are limited to a maximum of 3 minutes, which may be reduced at the discretion of the Board.
- Time allotments may NOT be passed from one person to another.
- An individual may speak only once on each agenda item.

7/21/10 Original – Updated 9/13/10