



Pacifica School District

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Preparing Students for an Evolving World

www.pacificasd.org

MEMORANDUM

Human Resources and Integrated Services

Meeting of

1/18/2017

TO: Wendy S. Tukloff, Ed.D., Superintendent
for Members, Board of Trustees
FROM: Ray Avila, Associate Superintendent
SUBJECT: Personnel Changes

Recommendation

It is recommended that the Board approve the following Personnel items:

1) Certificated:

- a) **Employment** of Jaimie Keck, Certificated Substitute, 30 Day Substitute Teaching Permit, effective December 1, 2016.
- b) **Leave of Absence** of Tiffany Lin, 4th Grade Teacher, Cabrillo School, effective January 17, 2017 to April 17, 2017.
- c) **Employment** of Debra Coberly, Certificated Long Term Substitute for Tiffany Lin, Cabrillo School, effective January 17, 2017 to April 17, 2017.
- d) **Leave of Absence** of Candice Bossoletti, Math Teacher, Ingrid B. Lacy School, effective December 17, 2016 to June 16, 2017.
- e) **Employment** of Doni Robinson, Certificated Long Term Substitute for Meghan Campbell, Sunset Ridge School, effective February 27, 2017 to June 16, 2017.
- f) **Leave of Absence** of Sky Baumbach, 4th Grade Job Share Teacher, Ortega School, effective February 2, 2017 to June 16, 2017.

2) Classified:

- a) **Employment** of Cosette Claybaugh, Classified Substitute, Classified Salary Schedule for the Appropriate Range, effective December 1, 2016.
- b) **Employment** of Michelle Lugo, Classified Substitute, Classified Salary Schedule for the Appropriate Range, effective December 1, 2016.
- c) **Employment** of Stephanie Symons, Classified Substitute, Classified Salary Schedule for the Appropriate Range, effective December 8, 2016.

- d) **Employment** of Arlene Lugo, Classified Substitute, Classified Salary Schedule for the Appropriate Range, effective January 3, 2017.
- e) **Employment** of Timothy Van Raaphorst, Classified Substitute, Classified Salary Schedule for the Appropriate Range, effective January 3, 2017.
- f) **Employment** of Carole Glick, Classified Substitute, Classified Salary Schedule for the Appropriate Range, effective January 9, 2017.