



# Pacifica School District

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*Preparing Students for an Evolving World*

www.pacificasd.org

## MEMORANDUM

*Human Resources and Integrated Services*

Meeting of 12/7/2016

**TO:** Wendy S. Tukloff, Ed.D., Superintendent  
for Members, Board of Trustees  
**FROM:** Ray Avila, Associate Superintendent  
**SUBJECT:** Personnel Changes

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### Recommendation

It is recommended that the Board approve the following Personnel items:

#### 1) **Certificated:**

- a) **Employment** of Kevin Hall, Certificated Substitute, 30 Day Substitute Teaching Permit, effective November 15, 2016.
- b) **Employment** of Victoria Brown, Certificated Substitute, 30 Day Substitute Teaching Permit, effective November 21, 2016.
- c) **Leave of Absence** of Amanda Westbrook, Certificated Teacher, Ingrid B. Lacy School, effective October 27, 2016 through April 3, 2016.
- d) **Employment** of Alysa Sutter, Certificated Long Term Substitute Teacher, for Amanda Westbrook, Ingrid B. Lacy School, effective October 27, 2016 through April 3, 2016.
- e) **Leave of Absence** of Meghan Campbell, Certificated Teacher, Ingrid B. Lacy School, effective February 27, 2017 through June 16, 2017.
- f) **Employment** of Doni Robinson, Certificated Long Term Substitute Teacher, for Meghan Campbell, Sunset Ridge, effective February 27, 2017 through June 16, 2017.

#### 2) **Classified:**

- a) **Employment** of Satomi Hamblen, Classified Substitute, Classified Salary Schedule for the Appropriate Range, effective November 7, 2016.
- b) **Employment** of William Lepeltck, Classified Substitute, Classified Salary Schedule for the Appropriate Range, effective November 10, 2016.
- c) **Increase in Hours** of Krista Aguilar, from .56FTE to .63FTE Behaviorist, Linda Mar Educational Center, effective December 1, 2016.
- d) **Employment** of Pero Hussein, .50FTE Paraprofessional, Ortega School, Classified Salary Schedule for the Appropriate Range, effective November 28, 2016.

- e) **Employment** of Melody Davis, .50FTE Paraprofessional, Cabrillo School, Classified Salary Schedule for the Appropriate Range, effective November 28, 2016.
- f) **Leave of Absence** of Jeanne De La Rosa, 1:1 Paraprofessional, Sunset Ridge School, effective November 28, 2016. Return date to be determined.
- g) **Leave of Absence** of William Armstrong, Custodian, Vallemar School, effective November 28, 2016 through January 6, 2017.
- h) **Leave of Absence** of Laura Howell, School Assistant, Ingrid B. Lacy School, effective January 3, 2017 through January 17, 2017.