



# Pacifica School District

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*Preparing Students for an Evolving World*

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## MEMORANDUM

*Office of the Superintendent*

Meeting of December 7, 2016

**TO:** Board of Trustees  
**FROM:** Wendy S. Tukloff, Ed.D., Superintendent  
**SUBJECT:** Board of Trustees Committee Assignments, 2017

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### Background

Each year the Board makes a determination about its committees and Board representation. Attached is the 2016 list of committees and current Trustee assignments. This past year we added a subcommittee for the Oddstad project on Workforce Housing and have modified the Strategic Plan title to include the LCAP.

Please note, the Board of Trustees has established attendance criteria for committee assignments:

“Board members are expected to attend sub-committee meetings. If a Board member misses three meetings during the year without calling for a substitute, s/he may be removed from the sub-committee by the Board president and replaced with another member”.

During the meeting we will process to determine representatives for the various committees. Additionally, Matt Levie, former Trustee and out-going Board President has respectfully requested to remain on the sub-committee for the Oddstad Project on Workforce Housing as he has served on this committee since it has been organized.