



Pacifica School District

375 Reina Del Mar Avenue ★ Pacifica, California ★ 94044
(650) 738-6600 ★ (650) 557-9672 (fax)

Preparing Students for an Evolving World
www.pacificasd.org

MEMORANDUM

Administrative Services

Meeting of 11/16/16

TO: Wendy S. Tukloff, Ed.D., Superintendent
For Board of Trustees

FROM: Josephine Peterson, Chief Business Official

SUBJECT: Service and Consultant Contract Approvals

Recommendation

It is recommended that the Board approve the Service and Consultant Contracts as presented by staff.

Background

The District periodically conducts business with outside vendors/consultants. We have generated contracts for the current fiscal school year so that our consultants can be contracted to do work as needed. The work being conducted by outside vendors/consultants is work that cannot be typically handled by the existing District staff or the contractor/consultant fills a temporary need for the District.

SMC Registration & Elections Division Redwood City, CA 94062	\$25,000	Oct. 06, 2016 to Nov. 08, 2016
Description: Election services for 11/8/16 election.		
Contract #:		
Fund:	General Fund	
Site:	Superintendent	
Mgmt:	Board of Education	
Budget Account Code:		01-0000-0-0000-7110-5822-021-0600

Reliable Concepts Corporation San Jose, CA 95110	\$6,500	Nov. 10, 2016 to Jan. 10, 2017
Description: Exterior Concrete Pad Installation at 375 Reina Del Mar (see estimate for full details).		
Contract #:		
Fund:	General Fund	
Site:	Ongoing & Major Maint	
Mgmt:	Routine Repairs/Maint	
Budget Account Code:		01-8150-0-0000-8100-5838-027-0651