



Pacifica School District

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Preparing Students for an Evolving World

www.pacificasd.org

MEMORANDUM

Administrative Services

Meeting of

10/26/16

TO: Wendy S. Tukloff, Ed.D., Superintendent
For Board of Trustees

FROM: Josephine Peterson, Chief Business Official

SUBJECT: Oddstad Property – Request for Proposal

Recommendation:

It is recommended that the Board of Trustees authorize staff to issue a request for proposal (RFP) for a Design/Build Contractor (DBC).

Background:

The Board of Trustees has been discussing options for the Oddstad Property site since 2010. At that time, the Board appointed a 7-11 Advisory Committee comprised of parents, district staff and community members to discuss the status of the site. The Committee held several public hearings to receive community input. The final report was presented to the Board in November 2011 advising the Board to either sell or lease the property. In 2012, the Board completed the steps necessary to surplus the Oddstad Property, issued requests for proposals and did not receive any proposals.

In 2015, the Board resumed discussions regarding the Oddstad Property. Discussions led to a proposal to build workforce housing and the Board appointed a subcommittee to gather information and public input on the possibility of building workforce housing. The Board hired Education Housing Partners (EHP) to work with the subcommittee on the project. EHP presented some options to the Board on June 22, 2016 and the Board gave further direction to conduct community outreach meetings to gather community input.

The subcommittee held two community outreach meetings on Sunday September 18th and Monday September 26th.

During the October 5, 2016 Board meeting, the Board held further discussions of the Oddstad property, taking into consideration feedback from the community outreach meetings. The Board gave direction to move forward with the workforce housing project.

The Subcommittee met and is requesting the Board to authorize the staff/subcommittee to move forward with the following items:

- Solicit proposals through an RFP to engage a Design/Build Contractor to handle the design, entitlement, permitting and construction.
 - Staff will contact the consultant who wrote the RFP for the College District to obtain a proposal
- Begin developing eligibility criteria for employees to live in the District's workforce housing
- Review site plans to determine which option to move forward with