



375 Reina Del Mar Avenue * Pacifica, California * 94044
(650) 738-6600 * (650) 557-9672 (fax)
Preparing Students for an Evolving World
www.pacificasd.org

BOARD OF TRUSTEES MEETING

Regular Meeting
October 05, 2016 7:00 PM
375 Reina Del Mar Avenue
Pacifica, CA 94044

1. OPEN SESSION - 6:00 P.M. - CALL TO ORDER AND ROLL CALL AND ANNOUNCEMENT: RECORDING OF THE MEETING

The District digitally records the audio portion of the meetings. The recorder is located in front of the Board Scribe. All recordings are kept in the Superintendent's Office for 30 days and are available during that time period for inspection by members of the public on district equipment without charge. As a community service, Pacifica Community Television (PCT) records and broadcasts meetings.

2. ANNOUNCEMENT OF CLOSED SESSION

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

4. CLOSED SESSION

**4.a. Conference with Labor Negotiator
Agency Negotiator: Wendy S. Tukloff,
Superintendent**

**4.a.1. Employee Organizations: CSEA
(California School Employees
Association, Chapter 128), LSEA
(Laguna Salada Education Association),
LSMA (Laguna Salada Management
Association)**

4.b. Public Employee Performance

Evaluation (G.C. 54957) Title: Superintendent

**5. OPEN SESSION - 7:00 P.M. - CALL TO ORDER,
FLAG SALUTE, ROLL CALL AND
ANNOUNCEMENT: RECORDING OF THE
MEETING**

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**6. REPORT OUT ON CLOSED SESSION TOPICS
7:05 P.M.**

Report Out and APPROPRIATE ACTION

**7. APPROVAL OF THE MINUTES of September
14, 2016 - 7:10 P.M.
ACTION**

Wendy S. Tukloff

**8. APPROVAL OF THE AGENDA AND CONSENT
AGENDA 7:15 P.M.**

All items on the consent agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, any item shall be removed from this section and placed in the regular order of business following approval of the consent agenda.

CONSENT/ACTION

8.a. Agenda of the October 5, 2016 meeting

Wendy S. Tukloff

CONSENT/ACTION

8.b. Consideration of Acceptance Warrants

Josie Peterson

CONSENT/ACTION

**8.c. Service and Consultant Contract
Approvals**

Josie Peterson

CONSENT/ACTION

8.d. Personnel Changes

Ray Avila

CONSENT/ACTION

**8.e. July 2016 Manual Maintenance and
Minor Revisions- 0000, 6000 Series (Second**

Wendy S. Tukloff

Reading)

CONSENT/ACTION

**8.f. July 2016 Manual Maintenance and Minor
Revisions - 3000 Series(Second Reading)**

Josie Peterson

CONSENT/ACTION

9. COMMUNICATIONS - 7:20 P.M.

This portion of the agenda is available to the public to address the Board on any issue that is not on the agenda. The maximum time allowed for any speaker is three minutes.

**9.a. LSEA (Laguna Salada Education
Association)**

**9.b. CSEA (Classified School Employees
Association)**

9.c. People Wishing to Address the Board

9.d. Correspondence

9.e. Board/Superintendent Communications

10. PRESENTATIONS - 7:30 P.M.

10.a. North County Prevention Partnership
INFORMATION

Wendy S. Tukloff

11. DISTRICT BUSINESS - 7:45 P.M.

DISTRICT GOALS

The District values the goals provided in our Local Control Accountability Plan (LCAP) and Strategic Plan. All of our District Board Agenda Items are tied to these goals. One or more goals are listed in the description of each Board Agenda Item. The details for each of those District Goals can be accessed on our Agenda Online Public Page or by visiting the District website, www.pacificasd.org, under District Information, Board of Trustees.

**11.a. Oddstad Property Update (Goal:
Operations) - 7:45 P.M.**

Josie Peterson

INFORMATION

11.b. Public Hearing: Resolution No. 2016-10-05-A- Statement of Assurance for Pupil Textbook and Instructional Materials (LCAP Goal #2, Governance) - 7:50 P.M. Wendy S. Tukloff at 7:35 PM

ACTION

11.c. Constitution Day (Goal: LCAP #2, Governance) - 7:55 P.M. Wendy S. Tukloff

INFORMATION

11.d. Final Teacher Assignments for 2016-2017 (Goal: Governance, Conditions of Learning) - 8:00 P.M. Ray Avila

INFORMATION/DISCUSSION

11.e. Approval of Memorandum of Understanding between the District and Youth Services Bureau Contracted Services (Goal: LCAP #1) - 8:05 P.M. Ray Avila

It is recommended that the Board approve the Memorandum of Understanding between the District and the Youth Services Bureau of the Urban Services Branch of the YMCA of San Francisco.

ACTION

11.f. Public Report on Developer Fees (GOAL: Operations) - 8:10 P.M. Josie Peterson

INFORMATION/DISCUSSION

12. BOARD BYLAWS, BOARD POLICIES & ADMINISTRATIVE REGULATIONS (Goal: Governance) - 8:15 P.M.

12.a. BP/AR 1230 School Connected Organizations (First Reading) - 8:15 P.M. Wendy S. Tukloff

FIRST READING

It is recommended that the Trustees approve the use of CSBA Sample BP 1230 School-Connected Organizations and the CSBA Sample AR 1230 School-Connected Organizations with revisions.

INFORMATION/DISCUSSION

**12.b. July 2016 Manual Maintenance 4000,
5000 Series (First Reading) - 8:20 P.M.**

Ray Avila

July 2016 Manual Maintenance
First Reading

(Attachment A) Board Memorandum July 2016 Manual Maintenance

(Attachment B) BP4112.2 Certification Use CSBA With Revisions

(Attachment C) BP4112.2 Certification Current PSD Policy

*(Attachment D) E4112.9, 4212.9, 4312.9 Employee Notifications Use
CSBA Sample As Is*

*(Attachment E) BP4112.9 Certificated Employee Notifications Current PSD
Policy*

*(Attachment F) E4112.9 Certificated Employee Notifications Current PSD
Policy*

*(Attachment G) BP4212.9 Classified Employee Notifications Current PSD
Policy*

*(Attachment H) E4212.9 Classified Employee Notifications Current PSD
Policy*

*(Attachment I) BP4312.9 Administrative Employee Notifications Current
PSD Policy*

*(Attachment J) E4312.9 Administrative Employee Notifications Current
PSD Policy*

(Attachment K) BP4113 Assignment Use CSBA As Is

(Attachment L) BP4113 Assignment Current PSD Policy

(Attachment M) AR4115 Evaluation-Supervision Use CSBA Sample As Is

(Attachment N) AR4115 Evaluation-Supervision Current PSD Policy

*(Attachment O) AR4222 Teacher Aides-Paraprofessionals Use CSBA
Sample As Is*

*(Attachment P) AR4222 Teacher Aides-Paraprofessionals Current PSD
Policy*

*(Attachment Q) BP5116.1 Intradistrict Open Enrollment Use CSBA Sample
With Revisions*

(Attachment R) BP5116.1 Intradistrict Open Enrollment Current PSD Policy

(Attachment S) AR5116.1 Intradistrict Open Enrollment Use CSBA Sample With Revisions

(Attachment T) AR5116.1 Intradistrict Open Enrollment Current PSD Policy

(Attachment U) BP5121 Grades-Evaluation of Student Achievement Use CSBA Sample With Revisions

(Attachment V) BP5121 Grades-Evaluation of Student Achievement Current PSD Policy

(Attachment W) AR5121 Grades-Evaluation of Student Achievement Use CSBA Sample with Revisions

(Attachment X) AR5121 Grades-Evaluation of Student Achievement Current PSD Policy

(Attachment Y) BP5131.62 Tobacco Use CSBA Sample With Revisions

(Attachment Z) BP5131.62 Tobacco Current PSD Policy

INFORMATION/DISCUSSION

13. FUTURE AGENDA ITEMS - 8:25 P.M.

Wendy S. Tukloff

14. ADJOURNMENT - 8:30 P.M.

NEXT MEETING: October 26, 2016 7:00 p.m., District Office, 375 Reina del Mar Avenue, Pacifica

- The Board of Trustees may meet in Closed Session for the purposes of discussing Personnel under Government Code 54957 and Negotiations under Government Code 54957.6 after the open session.
- Pacifica School District, Board of Trustees Regular Meeting Agendas may be previewed on the District Website: www.pacificasd.org. Board of Trustees Regular Meetings are televised on Pacifica Community Television (PCT) Channel 26 on Thursdays at 3:30 p.m.
- Regular Meeting Agendas are posted at least 72 hours prior to each meeting at the following locations:
All District Schools Pacifica & Sanchez Libraries Pacifica Tribune San Mateo County Times
District Office
Special Meeting Agendas are posted at least 24 hours prior to the meeting at the Official Posting Location:
District Office
- *Board meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the*

Executive Assistant to the Superintendent at least 10 working days before the meeting at 650.738.6625. Notification in advance of the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

- The agenda (order in which the items are presented) is accepted or amended by the Board at the beginning of the meeting under the item "Approval of the Agenda." Once the agenda is approved by the Board, the meeting will proceed in the order approved. Times for agenda items are approximate with the exception of Public Hearings. Public Hearings will occur at or after the time listed on the agenda.

Guidelines for Public Comment

- The Board President will formally open and close times for public comment for each agenda item. After public comment is closed, the Board will discuss the item and, if appropriate, take action.
- Individuals wishing to address the Board must complete a request card with their name, address and the item number. Cards are located on the table as you enter the room. Cards should be submitted either to the Board President or to the Superintendent.
- Individuals may address topics not on the agenda during the Communications Section (People Wishing to Address the Board) at the beginning of the meeting. However, the Board cannot comment on items not on the agenda.
- The Board, at their discretion, may limit the total time allotted for public comment during each agenda item.
- Individuals must be recognized by the Board President and step to the podium to speak.
- Speakers should introduce themselves and speak into the microphone. (The microphone is for the television and does not amplify sound.)
- Speakers are limited to a maximum of 3 minutes, which may be reduced at the discretion of the Board.
- Time allotments may NOT be passed from one person to another.
- An individual may speak only once on each agenda item.

7/21/10 Original – Updated 9/13/10