



Pacifica School District

375 Reina Del Mar Avenue ★ Pacifica, California ★ 94044
(650) 738-6600 ★ (650) 557-9672 (fax)

Preparing Students for an Evolving World

www.pacificasd.org

MEMORANDUM

Human Resources and Integrated Services

Meeting of

10/05/2016

TO: Wendy S. Tukloff, Ed.D., Superintendent
for Members, Board of Trustees

FROM: Ray Avila, Associate Superintendent

SUBJECT: Personnel Changes

Recommendation

It is recommended that the Board approve the following Personnel items:

1) Admin/Management:

- a) **Resignation** of Tina Van Raaphorst, Executive Director, Educational Support Services, District Office, effective September 16, 2016.

2) Certificated:

- a) **Employment** of Alyssa Burns, Certificated Substitute, 30-Day Emergency Teaching Permit, effective September 8, 2016.
- b) **Employment** of Ruby Bruno, Certificated Substitute, 30-Day Emergency Teaching Permit, effective September 8, 2016.
- c) **Employment** of Alysa Sutter, Certificated Substitute, Multiple Subject Teaching Credential, effective September 9, 2016
- d) **Employment** of Anita Henderson, Certificated Substitute, Multiple Subject Teaching Credential, effective September 12, 2016
- e) **Retirement** of Coleen Dillon, 2nd Grade Teacher, Ortega School, effective June 16, 2017.
- f) **Employment** of Darlene Fong, Certificated Substitute, Multiple Subject Teaching Credential, effective September 20, 2016
- g) **Employment** of Vicki Zettler, RSP Teacher, Short Term Staff Permit Credential, Ingrid B. Lacy School, effective October 10, 2016

3) Classified:

- a) **Employment** of Pamela Scott, Classified Substitute, Classified Salary Schedule for the Appropriate Range, effective September 6, 2016.

- a) **Short Term Employment** of Timothy Van Raaphorst, Custodian/Maintenance/Groundskeeper, Classified Salary Schedule for the Appropriate Range, effective September 7, 2016 to November 30, 2016..
- b) **Employment** of Kimberly Kern, Classified Substitute, Classified Salary Schedule for the Appropriate Range, effective September 8, 2016.
- c) **Employment** of Virginia Clements, Classified Substitute, Classified Salary Schedule for the Appropriate Range, effective September 9, 2016.
- d) **Employment** of Yalude Gutierrez Obando, .68 FTE Van Driver, District Office, Classified Salary Schedule for the Appropriate Range, effective September 15, 2016.
- e) **Resignation** of Jessica Dammeyer, .5FTE 1:1 Paraprofessional, Cabrillo School, effective September 23, 2016.
- f) **Resignation** of Vicki Zettler, .68FTE 1:1 Paraprofessional, Sunset Ridge School, effective September 30, 2016.
- g) **Employment** of Janice Gydesen, Classified Substitute, Classified Salary Schedule for the Appropriate Range, effective September 23, 2016.
- h) **Employment** of Leilani Kaea, Classified Substitute, Classified Salary Schedule for the Appropriate Range, effective September 23, 2016.
- i) **Employment** of Nancy Arenson, Classified Substitute, Classified Salary Schedule for the Appropriate Range, effective September 23, 2016.
- j) **Employment** of Eva Cosgrove, Classified Substitute, Classified Salary Schedule for the Appropriate Range, effective September 23, 2016.
- k) **Employment** of Marilyn Strack, Classified Substitute, Classified Salary Schedule for the Appropriate Range, effective September 23, 2016.
- l) **Employment** of Lisa Lyon, Classified Substitute, Classified Salary Schedule for the Appropriate Range, effective September 23, 2016.