



# Pacifica School District

375 Reina Del Mar Avenue ★ Pacifica, California ★ 94044  
(650) 738-6600 ★ (650) 557-9672 (fax)

*Preparing Students for an Evolving World*

[www.pacificasd.org](http://www.pacificasd.org)

## MEMORANDUM

*Office of the Superintendent*

Meeting of October 5, 2016

**TO:** Board of Trustees  
**FROM:** Wendy S. Tukloff, Ed.D., Superintendent  
**SUBJECT:** BP/AR 1230 School-Connected Organizations  
(First Reading)

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### Background

At the August 24, 2016 Board Meeting, further information was requested prior to the Board of Trustees moving forward on BP/AR 1230 School-Connected Organizations.

1. County Counsel was consulted regarding the degree to which the District takes responsibility with Parent Teacher Organizations (PTOs). It is the opinion of County Counsel that the ability to audit a PTO does not increase risk of liability but does allow support to school-connected organizations should the need arise.
2. PTOs were consulted regarding the BP/AR 1230 School-Connected Organizations. All PTOs are in support of BP/AR 1230 and do not have concerns regarding the changes.

The form developed using the Fiscal Crisis Management Assistance Team (FCMAT) format, will be phased in with the goal of all PTOs have the form submitted for 2017-18.

It is recommended that the Trustees approve the use of CSBA Sample BP 1230 School-Connected Organizations and the CSBA Sample AR 1230 School-Connected Organizations with revisions.