



Pacifica School District

375 Reina Del Mar Avenue ★ Pacifica, California ★ 94044
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Preparing Students for an Evolving World
www.pacificasd.org

MEMORANDUM

Administrative Services

Meeting of 10/05/16

TO: Wendy S. Tukloff, Ed.D., Superintendent
For Board of Trustees

FROM: Josephine Peterson, Chief Business Official

SUBJECT: Service and Consultant Contract Approvals

Recommendation

It is recommended that the Board approve the Service and Consultant Contracts as presented by staff.

Background

The District periodically conducts business with outside vendors/consultants. We have generated contracts for the current fiscal school year so that our consultants can be contracted to do work as needed. The work being conducted by outside vendors/consultants is work that cannot be typically handled by the existing District staff or the contractor/consultant fills a temporary need for the District.

Imagine Learning Provo, UT 84604	\$4,200	Aug. 17, 2016 to Sept. 16, 2017
Description: Imagine learning licenses.		
Contract #: 2017-037		
Fund: General Fund		
Site: Instructional Services		
Mgmt: Instructional Material Funding Realignment		
Budget Account Code:		01-0000-0-1110-1000-5811-025-0358

YMCA of San Francisco San Francisco, CA 94111	\$9,900	Sept. 2016 to Feb. 2017
Description: Bike Rodeos at schools to teach students how to correctly fit a helmet, rules of the road and bike safety.		
Contract #: 2017-038		
Fund: General Fund		
Site: District Wide		
Mgmt: Safe Routes to School		
Budget Account Code:		01-0000-0-1110-1000-5827-099-0330

Miller Institute for Learning San Carlos, CA 94070	\$16,700	July 01, 2016 to June 30, 2017
Description: Consulting services and professional development for technology and science curriculum for Pacifica School District.		
Contract #: 2017-039		
Fund: General Fund		
Site: District Wide		
Mgmt: Pacifica Education Foundation		
Budget Account Code:		01-9010-0-1110-2490-5827-099-0235

SMCOE Redwood City, CA 94065	\$7,945	July 01, 2016 to June 30, 2017
Description: School library services, support and training to District's staff library.		
Contract #:	2017-040	
Fund:	General Fund	
Site:	Instructional Services	
Mgmt:	ESS K-8	
Budget Account Code:	01-0000-0-1110-2420-5829-025-0343	

Document Tracking Services San Diego, CA 92121	\$2,150	Aug. 01, 2016 to July 31, 2017
Description: Provide Document Tracking Services to create School Accountability Report card (SARC) and Spanish Translation.		
Contract #:	2017-041	
Fund:	General Fund	
Site:	Instructional Services	
Mgmt:	ESS K-8	
Budget Account Code:	01-0000-0-1110-1000-5827-025-0343	