



375 Reina Del Mar Avenue \* Pacifica, California \* 94044  
(650) 738-6600 \* (650) 557-9672 (fax)  
*Preparing Students for an Evolving World*  
[www.pacificasd.org](http://www.pacificasd.org)

## BOARD OF TRUSTEES MEETING

Regular Meeting  
September 14, 2016 7:00 PM  
375 Reina Del Mar Avenue  
Pacifica, CA 94044

### **1. OPEN SESSION - 6:00 P.M. - CALL TO ORDER AND ROLL CALL AND ANNOUNCEMENT: RECORDING OF THE MEETING**

The District digitally records the audio portion of the meetings. The recorder is located in front of the Board Scribe. All recordings are kept in the Superintendent's Office for 30 days and are available during that time period for inspection by members of the public on district equipment without charge. As a community service, Pacifica Community Television (PCT) records and broadcasts meetings.

### **2. ANNOUNCEMENT OF CLOSED SESSION**

### **3. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

### **4. CLOSED SESSION**

**4.a. Public Employee Performance Evaluation (G.C. 54957) Title: Superintendent**

### **5. OPEN SESSION - 7:00 P.M. - CALL TO ORDER, FLAG SALUTE, ROLL CALL AND ANNOUNCEMENT: RECORDING OF THE MEETING**

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**6. REPORT OUT ON CLOSED SESSION TOPICS**

Report Out and APPROPRIATE ACTION

**7. APPROVAL OF THE MINUTES of August 24, 2016**

**Wendy S. Tukloff**

*ACTION*

**8. APPROVAL OF THE AGENDA AND CONSENT AGENDA**

**7:05 P.M.**

All items on the consent agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, any item shall be removed from this section and placed in the regular order of business following approval of the consent agenda.

**CONSENT/ACTION**

**8.a. Agenda of the September 14, 2016 meeting**

**Wendy S. Tukloff**

*It is recommended that the Board approve the agenda for the September 14, 2016 Regular meeting.*

**CONSENT/ACTION**

**8.b. Consideration of Acceptance Warrants**

**Josie Peterson**

It is recommended that the Board approve the attached commercial warrants for the period of 8/19/2016 through 8/31/2016 totaling \$700,449.71.

**CONSENT/ACTION**

**8.c. Service and Consultant Contract Approvals**

**Josie Peterson**

It is recommended that the Board approve the Service and Consultant contracts as presented by staff.

**CONSENT/ACTION**

**8.d. Personnel Changes**

**Ray Avila**

**ACTION**

**8.e. Overnight Field Trip Approval**

**Tina VanRaaphorst**

**CONSENT/ACTION**

**8.f. Approval of Permit Agreement - Building Kidz  
(GOAL: Operations)**

**Josie Peterson**

**CONSENT/ACTION**

**8.g. AR 5141.4 Child Abuse Prevention and Reporting  
(Second Reading)**

**Ray Avila**

**CONSENT/ACTION**

**8.h. BP/E 5145.6 Parental Notifications (Second Reading)**  
*CONSENT/ACTION*

Ray Avila

**9. ACKNOWLEDGEMENTS 7:10 P.M.**

**9.a. Acknowledgement of Mr. Martin Harrington**

Kathy Shiokari

**9.b. Resolution No. 2016-09-14-A: Week of the School Administrator**  
*ACTION*

Wendy S. Tukloff

**10. COMMUNICATIONS - 7:15 P.M.**

This portion of the agenda is available to the public to address the Board on any issue that is not on the agenda. The maximum time allowed for any speaker is three minutes.

**10.a. LSEA (Laguna Salada Education Association)**

**10.b. CSEA (Classified School Employees Association)**

**10.c. People Wishing to Address the Board**

**10.d. Correspondence**

**10.e. Board/Superintendent Communications**

**11. DISTRICT BUSINESS - 7:30 P.M.**

**DISTRICT GOALS**

The District values the goals provided in our Local Control Accountability Plan (LCAP) and Strategic Plan. All of our District Board Agenda Items are tied to these goals. One or more goals are listed in the description of each Board Agenda Item. The details for each of those District Goals can be accessed on our Agenda Online Public Page or by visiting the District website, [www.pacificasd.org](http://www.pacificasd.org), under District Information, Board of Trustees.

**11.a. Resolution No. 2016-09-14-D Indigenous People's Day - 7:30 P.M.**  
*ACTION*

Wendy S. Tukloff

**11.b. PSD/LSEA Negotiation for the 2017-2018 School Year (LCAP Goal: #1, Governance) - 7:35 P.M.**  
*ACTION*

Ray Avila

- 11.c. Pacifica School District/California Schools Employee Association (CSEA) Negotiation for the 2017-2018 School Year (LCAP Goal: #1, Governance) - 7:40 P.M.** **Josie Peterson**  
*ACTION*
- 11.d. Salary Schedule Change for Unrepresented Employees (LCAP Goal #1: Governance) - 7:45 P.M.** **Ray Avila**  
 It is recommended the Board approve the revised salary schedules for Unrepresented Employees effective September 15, 2016.  
*ACTION*
- 11.e. District Water Testing (GOAL: Operations) - 7:50 P.M.** **Josie Peterson**  
*INFORMATION/DISCUSSION*
- 11.f. Peninsula Clean Energy (GOAL: Operations) - 8:05 P.M.** **Josie Peterson**  
*INFORMATION/DISCUSSION*
- 11.g. Report on Opening of School (Goal: Operations) - 8:15 P.M.** **Ray Avila**  
*INFORMATION/DISCUSSION*
- 11.h. Educational Support Services Update (LCAP Goal: #1, #2, #3) - 8:20 P.M.** **Wendy S. Tukloff**  
*INFORMATION*
- 11.i. Teacher Induction Support Plan (LCAP Goal #1) - 8:30 P.M.** **Ray Avila**  
*INFORMATION/DISCUSSION*
- 11.j. Resolution No. 2016-09-14-B for Attendance Awareness Month (LCAP Goal: #3) - 8:35 P.M.** **Ray Avila**  
*ACTION*
- 11.k. Candidates' Forum Night (Goal: Governance) - 8:40 P.M.** **Wendy S. Tukloff**  
*DISCUSSION*
- 11.l. Approval of Unaudited Actuals for Fiscal Year 2015-16 (Goal: Governance) - 8:45 P.M.** **Josie Peterson**  
 It is recommended that the Board approve the preliminary financial statements for the 2015-16 fiscal year, and authorize the Superintendent to file the statements with the San Mateo County Office of Education.  
*ACTION*

**11.m. Adoption of the GANN Resolution No. 2016-09-14-C (GOAL: Governance) - 8:50 P.M. Josie Peterson**

It is recommended that the Board approve Resolution No. 2016-09-14-C to adopt the Gann Limit for the fiscal year 2016-2017.

*ACTION*

**12. BOARD BYLAWS, BOARD POLICIES & ADMINISTRATIVE REGULATIONS (Goal: Governance) - 8:55 P.M.**

**12.a. July 2016 Manual Maintenance and Minor Revisions- 0000, 6000 Series (First Reading) Wendy S. Tukloff**

July 2016 Manual Maintenance and Minor Revisions

*FIRST READING*

(Attachment B) BP 05202 Title I Program Improvement Schools Use CSBA Sample with Revisions

(Attachment C) AR 0520.2 Title I Program Improvement Schools Use CSBA Sample with Revisions

(Attachment D) BP 0520.3 Title I Program Improvement Districts Use CSBA Sample with Revisions

(Attachment E) AR 6158 Independent Study Use CSBA Sample with Revisions

(Attachment F) AR 6164.41 Children with Disabilities Enrolled by Their Parents in Private School Use CSBA Sample with Revisions

(Attachment G) BP 6179 Supplemental Instruction Use CSBA Sample with Revisions

**12.b. July 2016 Manual Maintenance and Minor Revisions-3000 (First Reading) Josie Peterson**

July 2016 Manual Maintenance and Minor Revisions

*FIRST READING*

(Attachment B) BP 3513.3 Tobacco-Free Schools - Use CSBA Sample with Revisions

(Attachment C) AR 3513.3 Tobacco-Free Schools - Use CSBA Sample with Revisions

(Attachment D) AR 3516.3 Earthquake Emergency Procedure System - Use CSBA Sample with Revisions

(Attachment E) BP 3553 Free and Reduced Price Meals - Use CSBA Policy with Revisions

(Attachment F) AR 3553 Free and Reduced Price Meals - Use CSBA Policy with Revisions

(Attachment G) BP 3555 Nutrition Program Compliance - Use CSBA Sample with Revisions

**13. FUTURE AGENDA ITEMS - 9:05 P.M.**

**Wendy S. Tukloff**

**14. ADJOURNMENT - 9:10 P.M.**

**NEXT MEETING: October 5, 2016, 7:00 p.m., District Office, 375 Reina del Mar Avenue, Pacifica**

- The Board of Trustees may meet in Closed Session for the purposes of discussing Personnel under Government Code 54957 and Negotiations under Government Code 54957.6 after the open session.
- Pacifica School District, Board of Trustees Regular Meeting Agendas may be previewed on the District Website: [www.pacificasd.org](http://www.pacificasd.org). Board of Trustees Regular Meetings are televised on Pacifica Community Television (PCT) Channel 26 on Thursdays at 3:30 p.m.
- Regular Meeting Agendas are posted at least 72 hours prior to each meeting at the following locations:  
All District Schools Pacifica & Sanchez Libraries Pacifica Tribune San Mateo County Times  
District Office  
Special Meeting Agendas are posted at least 24 hours prior to the meeting at the Official Posting Location:  
District Office
- *Board meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Executive Assistant to the Superintendent at least 10 working days before the meeting at 650.738.6625. Notification in advance of the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*
- The agenda (order in which the items are presented) is accepted or amended by the Board at the beginning of the meeting under the item "Approval of the Agenda." Once the agenda is approved by the Board, the meeting will proceed in the order approved. Times for agenda items are approximate with the exception of Public Hearings. Public Hearings will occur at or after the time listed on the agenda.

**Guidelines for Public Comment**

- The Board President will formally open and close times for public comment for each agenda item. After public comment is closed, the Board will discuss the item and, if appropriate, take action.
- Individuals wishing to address the Board must complete a request card with their name, address and the item number. Cards are located on the table as you enter the room. Cards should be submitted either to the Board President or to the Superintendent.
- Individuals may address topics not on the agenda during the Communications Section (People Wishing to Address the Board) at the beginning of the meeting. However, the Board cannot comment on items not on the agenda.

- The Board, at their discretion, may limit the total time allotted for public comment during each agenda item.
- Individuals must be recognized by the Board President and step to the podium to speak.
- Speakers should introduce themselves and speak into the microphone. (The microphone is for the television and does not amplify sound.)
- Speakers are limited to a maximum of 3 minutes, which may be reduced at the discretion of the Board.
- Time allotments may NOT be passed from one person to another.
- An individual may speak only once on each agenda item.

7/21/10 Original – Updated 9/13/10