



Pacifica School District

375 Reina Del Mar Avenue ★ Pacifica, California ★ 94044
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Preparing Students for an Evolving World
www.pacificasd.org

MEMORANDUM

Administrative Services

Meeting of 09/14/16

TO: Wendy S. Tukloff, Ed.D., Superintendent
For Board of Trustees

FROM: Josephine Peterson, Chief Business Official

SUBJECT: Service and Consultant Contract Approvals

Recommendation

It is recommended that the Board approve the Service and Consultant Contracts as presented by staff.

Background

The District periodically conducts business with outside vendors/consultants. We have generated contracts for the current fiscal school year so that our consultants can be contracted to do work as needed. The work being conducted by outside vendors/consultants is work that cannot be typically handled by the existing District staff or the contractor/consultant fills a temporary need for the District.

Denise Gonzalez Menlo Park, CA 94026	\$15,000	Sept. 15, 2016 to June 15, 2017
Description: Art Instructor grades TK-5. Art Show Director.		
Contract #: 2017-032		
Fund: General Fund		
Site: Ortega School		
Mgmt: Outside Funding/Billing (PTO)		
Budget Account Code:		01-0000-0-1110-2700-5827-006-0160

Christine Thorsteinson Burlingame, CA 94010	\$7,500	May 01, 2016 to July 31, 2016
Description: Early Learning program administration Kickoff to Kindergarten Coordination.		
Contract #: 2017-033		
Fund: General Fund		
Site: Instructional Services		
Mgmt: Early Childhood (K2K)		
Budget Account Code:		01-0800-0-0001-1000-5827-025-0383

SPARC Poetry Menlo Park, CA 94026	\$3,500	July 01, 2016 to June 30, 2017
Description: Provide poetry instruction for a 7 th /8 th grade elective for 2 days a week for 36 weeks. A credentialed Vallemar teacher will be in the room during the program.		
Contract #: 2017-034		
Fund: General Fund		
Site: Vallemar		
Mgmt: School Site Funding		
Budget Account Code:		01-0342-0-1110-1000-5827-008-0342

Mary Pancost Pacifica, CA 94044	\$6,000	Aug. 15, 2016 to June 30, 2017
Description: Master Gardener – maintain garden/greenhouse, TK science once a month, Kinder science twice a month.		
Contract #: 2017-035		
Fund: General Fund		
Site: Ortega School		
Mgmt: Outside Funding/Billing (PTO)		
Budget Account Code:		01-0000-0-1110-2700-5827-006-0160

Stanly Martin Pacifica, CA 94044	\$27,000	Sept. 15, 2016 to June 15, 2017
Description: Science Instructor, grades 1-5 once a week.		
Contract #: 2017-036		
Fund: General Fund		
Site: Ortega School		
Mgmt: Outside Funding/Billing (PTO)		
Budget Account Code:		01-0000-0-1110-2700-5827-006-0160