



Pacifica School District

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Preparing Students for an Evolving World

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MEMORANDUM

Office of the Superintendent

Meeting of

8/24/16

TO: Board of Trustees
FROM: Wendy S. Tukloff, Ed.D., Superintendent
SUBJECT: Conflict of Interest Code: Resolution No. 2016-08-24-B

Background

The Governing Board is required to adopt a conflict of interest code in compliance with Government Code 87300-87313 of the Political Reform Act (PRA). Pursuant to 2 CCR 18730, the requirements of the Government Code are satisfied if a district adopts a conflict of interest code that incorporates 2 CCR 18730 by reference along with a list of designated positions and disclosure categories. Board members and designated employees must annually file a Statement of Economic Interest/Form 700 pursuant to the disclosure requirements of the district's conflict of interest code.

Government Code 87303 requires a district's conflict of interest code to be approved by a "code reviewing body." For school districts located entirely in one county, as is Pacifica School District, the code reviewing body is the board of supervisors of the county in which the district is located. The code reviewing body needs to only review the portion of the district's conflict of interest code that specifies the district's designated positions and the disclosure categories as detailed in a Resolution, including the Appendix.

Pacifica School District has received communication from the Office of the Assessor-County Clerk-Recorder to provide an updated Conflict of Interest Code by September 1, 2016.