



# Pacifica School District

375 Reina Del Mar Avenue ★ Pacifica, California ★ 94044  
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Preparing Students for an Evolving World  
[www.pacificasd.org](http://www.pacificasd.org)

## MEMORANDUM

Administrative Services

Meeting of 08/03/16

TO: Wendy S. Tukloff, Ed.D., Superintendent  
For Board of Trustees

FROM: Josephine Peterson, Chief Business Official

SUBJECT: Service and Consultant Contract Approvals

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### Recommendation

It is recommended that the Board approve the Service and Consultant Contracts as presented by staff.

### Background

The District periodically conducts business with outside vendors/consultants. We have generated contracts for the current fiscal school year so that our consultants can be contracted to do work as needed. The work being conducted by outside vendors/consultants is work that cannot be typically handled by the existing District staff or the contractor/consultant fills a temporary need for the District.

Pacific Coast Tree Service Pacifica, CA 94044	\$2,800	June 07, 2016 to July 07, 2016
<b>Description:</b> Take down 2 dead pine trees. Cut as close to ground as possible. This bid includes: brush, grinding, clean-up, hauling all wood and dump fee.		
<b>Contract #:</b> 2062		
<b>Fund:</b> General Fund		
<b>Site:</b> Plant Maintenance		
<b>Mgmt:</b> Facilities Usage Expense		
<b>Budget Account Code:</b>		<b>01-0000-0-0000-8100-5827-027-0775</b>

Rhythm & Moves Alameda, CA 94502	\$49,275	Aug. 20, 2016 to June 09, 2017
<b>Description:</b> Music and Education program that includes the equipment, teacher, curriculum, and supervision of the program.		
<b>Contract #:</b> 2017-001		
<b>Fund:</b> General Fund		
<b>Site:</b> Sunset Ridge		
<b>Mgmt:</b> School Site Funds		
<b>Budget Account Code:</b>		<b>01-0342-0-1110-1000-5827-007-0342</b>

Bright Bytes San Francisco, CA 94107	\$6,222	June 02, 2016 to June 01, 2017
<b>Description:</b> Digital Privacy, Safety and Security application of the Clarity Platform. This will also include some consulting from Bright Bytes.		
<b>Contract #:</b> 2017-002		
<b>Fund:</b> General Fund		
<b>Site:</b> Educational Support Services		
<b>Mgmt:</b> Old Mandate Claims PYS		
<b>Budget Account Code:</b>		<b>01-0000-0-1110-1000-5811-025-0320</b>

Fitzgerald Construction San Mateo, CA 94402	\$4,700	June 15, 2016 to July 15, 2016
<b>Description:</b> Sunset Ridge water valve replacement-Remove and replace check valve assembly on irrigation water line in caged area.		
<b>Contract #:</b> 2017-003		
<b>Fund:</b> Deferred Maintenance		
<b>Site:</b> Sunset Ridge		
<b>Mgmt:</b> Plumbing		
<b>Budget Account Code:</b>		<b>14-0000-0-0000-8100-5828-007-0816</b>

Christy Julian San Mateo, CA 94402	\$14,900	Aug. 29, 2016 to June 09, 2017
<b>Description:</b> Provide art instruction to K-8 students and provide art instruction elective to 7 <sup>th</sup> /8 <sup>th</sup> graders 2 days a week for 36 weeks. A credentialed Vallemar teacher will be in the room during the programs.		
<b>Contract #:</b> 2017-004		
<b>Fund:</b> General Fund		
<b>Site:</b> Vallemar		
<b>Mgmt:</b> PTO/Site		
<b>Budget Account Code:</b>		<b>01-0000-0-1110-1000-5827-008-0160</b> <b>01-0342-0-1110-1000-5827-008-0342</b>

Spindrift School Pacifica, CA 94402	\$7,200	Aug. 29, 2016 to June 09, 2017
<b>Description:</b> Provide dance/fitness instruction for a 7 <sup>th</sup> /8 <sup>th</sup> grade elective for 2 days a week for 36 weeks. A credentialed Vallemar teacher will be in the room during the program.		
<b>Contract #:</b> 2017-005		
<b>Fund:</b> General Fund		
<b>Site:</b> Vallemar		
<b>Mgmt:</b> PTO		
<b>Budget Account Code:</b>		<b>01-0000-0-1110-1000-5827-008-0160</b>

Rhythm & Moves Alameda, CA 94502	\$19,710	Aug. 29, 2016 to June 09, 2017
<b>Description:</b> Provide Music instruction with credentialed music teacher for grades K-3 at Vallemar.		
<b>Contract #:</b> 2017-006		
<b>Fund:</b> General Fund		
<b>Site:</b> Vallemar		
<b>Mgmt:</b> PTO		
<b>Budget Account Code:</b>		<b>01-0000-0-1110-1000-5827-008-0160</b>

Lozano Smith Fresno, CA 93720	\$10,000	July 01, 2016 to June 30, 2017
<b>Description:</b> Legal Services for the 16-17 school year.		
<b>Contract #:</b> 2017-007		
<b>Fund:</b> General Fund		
<b>Site:</b> Superintendant		
<b>Mgmt:</b> Board of Education		
<b>Budget Account Code:</b>		<b>01-0000-0-0000-7110-5814-021-0600</b>

Sodexo America, LLC Portland, OR 97223	\$465,991	July 01, 2016 to June 30, 2017
<b>Description:</b> The maximum dollar amount of this contact is equal to the fixed cost per meal of \$0.8840 for Breakfast, \$1.7680 for Lunch/Dinner, \$0.4420 for Snack, and \$1.7680 for Non-Reimbursable Meals @ \$3.00 per meal equivalent conversion. Parties may terminate upon 60 days notice.		
<b>Contract #:</b> 2017-008		
<b>Fund:</b> Cafeteria Fund		
<b>Site:</b> Child Nutrition Department		
<b>Mgmt:</b> Cafeteria General		
<b>Budget Account Code:</b>		<b>13-5310-0-0000-3700-58xx-030-0800</b>

James Herbold San Mateo, CA 94401	\$6,500	July 15, 2016 to June 30, 2017
<b>Description:</b> Develop & support an app for tracking 1 <sup>st</sup> -5 <sup>th</sup> grade Physical Education instruction.		
<b>Contract #:</b> 2017-009		
<b>Fund:</b> General Fund		
<b>Site:</b> Instructional Services		
<b>Mgmt:</b> Old Mandate Claims Pys		
<b>Budget Account Code:</b>		<b>01-0000-0-1110-1000-5827-025-0320</b>

American Eagle Enterprises Walnut Creek, CA 94596	\$2,450	July 01, 2016 to Aug. 01, 2016
<b>Description:</b> Repairs to Bleachers in Ingrid B Lacy School Gym.		
<b>Contract #:</b> 2017-010		
<b>Fund:</b> General Fund		
<b>Site:</b> Plant Maintenance		
<b>Mgmt:</b> Routine Repairs/Maint		
<b>Budget Account Code:</b>		<b>01-8150-0-0000-8100-5827-027-0651</b>

Michael Boettcher Pacifica, CA 94044	\$11,700	July 01, 2016 to Aug. 01, 2016
<b>Description:</b> Linda Mar – Room C17 – Installation of Vinyl Plank, Linda Mar – Room C19 – Installation of Vinyl Plank.		
<b>Contract #:</b> 2017-011		
<b>Fund:</b> Deferred Maintenance		
<b>Site:</b> Linda Mar Education Center		
<b>Mgmt:</b> Flooring-D.Maint		
<b>Budget Account Code:</b>		<b>14-0000-0-0000-8100-5838-003-0811</b>

Fitzgerald Construction San Mateo, CA 94402	\$5,821	July 01, 2016 to Aug. 01, 2016
<b>Description:</b> Emergency repairs to Domestic Water line at Sunset Ridge School.		
<b>Contract #:</b>	<b>2017-012</b>	
<b>Fund:</b>	<b>Deferred Maintenance</b>	
<b>Site:</b>	<b>Sunset Ridge</b>	
<b>Mgmt:</b>	<b>Routine Repairs/Maint</b>	
<b>Budget Account Code:</b>	<b>14-0000-0-0000-8100-5828-007-0816</b>	

Merit Floor Care San Mateo, CA 94402	\$4,960	July 01, 2016 to Sep. 01, 2016
<b>Description:</b> IBL Gym – Clean, screen and recoat wood flooring. Ocean Shore MPR – Clean, screen and recoat wood flooring.		
<b>Contract #:</b>	<b>2017-013</b>	
<b>Fund:</b>	<b>Deferred Maintenance</b>	
<b>Site:</b>	<b>Ingrid B. Lacy</b>	
<b>Mgmt:</b>	<b>Flooring-D.Maint</b>	
<b>Budget Account Code:</b>	<b>14-0000-0-0000-8100-5838-002-0811</b>	

Bayview Environmental Services, Inc. San Mateo, CA 94402	\$12,300	July 11, 2016 to Aug. 11, 2016
<b>Description:</b> Asbestos floor file & mastic removal in Rooms C17&C19 at Linda Mar Education Center.		
<b>Contract #:</b>	<b>2017-014</b>	
<b>Fund:</b>	<b>Deferred Maintenance</b>	
<b>Site:</b>	<b>Linda Mar Education Center</b>	
<b>Mgmt:</b>	<b>Flooring-D.Maint</b>	
<b>Budget Account Code:</b>	<b>14-0000-0-0000-8100-5838-003-0811</b>	

Michael Boettcher Pacifica, CA 94044	\$2,650	July 13, 2016 to Sep. 13, 2016
<b>Description:</b> Ortega School-TTT/Portable 39-Remove and dispose of existing carpet and base. Install new carpet over existing wood floor.		
<b>Contract #:</b> 2017-015		
<b>Fund:</b> Deferred Maintenance		
<b>Site:</b> Ortega		
<b>Mgmt:</b> Flooring-D.Maint		
<b>Budget Account Code:</b>		<b>14-0000-0-0000-8100-5838-003-0811</b>

Cintas Pacifica, CA 94044	\$2,037	Aug. 15, 2016 to Aug. 14, 2017
<b>Description:</b> Provision of custodial equipment, supplies, and solutions as described in Appendix B and subject to terms of this agreement.		
<b>Contract #:</b> 2017-016		
<b>Fund:</b> General Fund		
<b>Site:</b> Plant Operations		
<b>Mgmt:</b> Operations		
<b>Budget Account Code:</b>		<b>01-0000-0-0000-8200-4314-028-0660</b>

PathToExcel San Jose, CA 95148	\$3,873	July 01, 2016 to June 01, 2017
<b>Description:</b> Cruncher Software License Agreement or 16-17 school year. 3,228 x \$1.20 per student.		
<b>Contract #:</b> 2017-017		
<b>Fund:</b> General Fund		
<b>Site:</b> Instructional Services		
<b>Mgmt:</b> ESS-K8		
<b>Budget Account Code:</b>		<b>01-0000-0-1110-1000-5811-025-0343</b>

Muscio Electric Pacifica, CA 94044	\$11,000	Aug. 04, 2016 to Aug. 18, 2016
<b>Description:</b> Install 2 conductor 22 AWG OAS cables for PA system to 32 locations at LMEC as per attached drawing.		
<b>Contract #:</b> 2017-018		
<b>Fund:</b> Special Reserve Fund Cap		
<b>Site:</b> District Wide		
<b>Mgmt:</b> Education Technology		
<b>Budget Account Code:</b>		<b>40-0000-0-0000-8100-5827-025-0345</b>

Siemens Industry, Inc. Hayward, CA 94545	\$2,140	July 21, 2016 to Aug. 21, 2016
<b>Description:</b> Provide labor and material to perform NPS 25, title-19 California Edition, 5 Year sprinkler inspections at Sunset Ridge.		
<b>Contract #:</b> 2017-019		
<b>Fund:</b> General Fund		
<b>Site:</b> Plant Maintenance		
<b>Mgmt:</b> Routine Repairs/Maint		
<b>Budget Account Code:</b>		<b>01-8150-0-0000-8100-5838-027-0651</b>

Interactive Educational Services Bakersfield, CA 93309	\$4,000	July 01, 2016 to June 30, 2017
<b>Description:</b> Web hosting for <a href="http://www.pacificasd.org">www.pacificasd.org</a> and all school sites.		
<b>Contract #:</b> 2017-020		
<b>Fund:</b> General Fund		
<b>Site:</b> Instructional Services		
<b>Mgmt:</b> Education Technology		
<b>Budget Account Code:</b>		<b>01-0000-0-0000-8100-5811-025-0345</b>



SSP Data Richmond, CA 94804	\$15,000	July 01, 2016 to June 30, 2017
<b>Description:</b> High level networking consulting services.		
<b>Contract #:</b> 2017-021		
<b>Fund:</b> General Fund		
<b>Site:</b> Instructional Services		
<b>Mgmt:</b> Education Technology		
<b>Budget Account Code:</b>		<b>01-0000-0-0000-8100-5811-025-0345</b>

711 Computer Repair Millbrae, CA 94030	\$10,000	July 01, 2016 to June 30, 2017
<b>Description:</b> Out of warranty Chromebook and iPad hardware or all school sites.		
<b>Contract #:</b> 2017-022		
<b>Fund:</b> General Fund		
<b>Site:</b> District Wide		
<b>Mgmt:</b> Education Technology		
<b>Budget Account Code:</b>		<b>01-0000-0-0000-8100-5811-025-0345</b>

Hobart Service Troy, OH 45734	\$4,585	Aug. 03, 2016 to Aug. 03, 2017
<b>Description:</b> Annual Maintenance Inspection on Kitchen Equipment at various School Sites. Ingrid B Lacy - \$1450.00, Cabrillo - \$730.00, Ocean Shore - \$695.00, Sunset Ridge - \$635.00, Sunset Ridge - \$635.00, Vallemar - \$600.00, Ortega - \$475.00.		
<b>Contract #:</b> 2017-023		
<b>Fund:</b> General Fund		
<b>Site:</b> Plant Maintenance		
<b>Mgmt:</b> Routine Repairs/Maint		
<b>Budget Account Code:</b>		<b>01-8150-0-0000-8100-5838-027-0651</b>

Batteries Plus San Francisco, CA 94109	\$4,000	July 01, 2016 to June 30, 2017
<b>Description:</b> Battery replacement services for UPS (Uninterruptible Power Supply) in server and site data comm. rooms.		
<b>Contract #:</b> 2017-025		
<b>Fund:</b> Capital Outlay		
<b>Site:</b> District Wide		
<b>Mgmt:</b> Education Technology		
<b>Budget Account Code:</b>		<b>40-0000-0-1110-2420-4404-025-0345</b>

UC Electronics Millbrae, CA 94030	\$5,000	July 01, 2016 to June 30, 2017
<b>Description:</b> Smartboard projector repair for all school sites.		
<b>Contract #:</b> 2017-026		
<b>Fund:</b> General Fund		
<b>Site:</b> District Wide		
<b>Mgmt:</b> Education Technology		
<b>Budget Account Code:</b>		<b>01-0000-0-1110-2420-5601-025-0345</b>

Pacifica Computer Pros Pacifica, CA 94044	\$3,000	July 01, 2016 to June 30, 2017
<b>Description:</b> PC Laptop repair and data recovery services.		
<b>Contract #:</b> 2017-027		
<b>Fund:</b> General Fund		
<b>Site:</b> District Wide		
<b>Mgmt:</b> Education Technology		
<b>Budget Account Code:</b>		<b>01-0000-0-1110-2490-5827-025-0345</b>

Sound and Signal Livermore, CA 94551	\$25,000	July 01, 2016 to June 30, 2017
<b>Description:</b> Support and repair services for VOIP, clock, and PA systems at all sites and DO.		
<b>Contract #:</b> 2017-028		
<b>Fund:</b> General Fund		
<b>Site:</b> District Wide		
<b>Mgmt:</b> Education Technology		
<b>Budget Account Code:</b>		<b>01-0000-0-0000-8100-5827-099-0345</b>

Elizabeth Monticue Pacifica, CA 94551	\$18,000	July 01, 2016 to June 30, 2017
<b>Description:</b> Nursing services to include vision and hearing screenings for the 16/17 school year.		
<b>Contract #:</b> 2017-029		
<b>Fund:</b> General Fund		
<b>Site:</b> Student Service		
<b>Mgmt:</b> Health Services-Nurse		
<b>Budget Account Code:</b>		<b>01-0000-0-1110-3140-5842-024-0540</b>

Muscio Electric Pacifica, CA 94551	\$27,720	July 01, 2016 to Aug. 01, 2016
<b>Description:</b> Classroom Projector Outlet Installation.		
<b>Contract #:</b> 2017-030		
<b>Fund:</b> Special Reserve Fund Cap		
<b>Site:</b> Instructional Services		
<b>Mgmt:</b> Education Technology		
<b>Budget Account Code:</b>		<b>40-0000-0-0000-8100-5827-025-0345</b>