



# Pacifica School District

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*Preparing Students for an Evolving World*

[www.pacificasd.org](http://www.pacificasd.org)

## MEMORANDUM

*Integrated Services and Human Resources*

Meeting of

June 15, 2016

**TO:** Wendy S. Tukloff, Ed.D., Superintendent  
For Board of Trustees

**FROM:** Ray Avila, Associate Superintendent

**SUBJECT:** March 2016 Manual Maintenance - Minor Revisions: 4000, 5000 Series -  
(First Reading)

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### Background

During the 2000-2002 school years, the Board thoroughly reviewed all district policies: 9000 series (Board Bylaws), the 0000 series (Philosophy-Goals General Objectives and Comprehensive Plans), the 1000 series (Community Relations), the 2000 series (Administration), the 3000 series (Business and Non-instructional Operations), the 4000 series (Personnel), the 5000 series (Students), the 6000 series (Instruction), and the 7000 series (Facilities). New and revised policies were adopted.

CSBA has created a Minor Revisions category that reflects relatively minor changes but affect the text of the sample material.

The attached policies reflect minor revisions up to March 2016 for the following series: 4000 and 5000.

The minor revisions made do not alter the intent or purpose of the policy.

A master binder of new and revised policies is located in the Office of the Superintendent.