



# Pacifica School District

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*Preparing Students for an Evolving World*

www.pacificasd.org

## MEMORANDUM

*Integrated Services and Human Resources*

Meeting of

6/15/16

**TO:** Wendy S. Tukloff, Ed.D., Superintendent  
For Board of Trustees

**FROM:** Ray Avila, Associate Superintendent

**SUBJECT:** Work Study Agreement with San Mateo Community College District  
(Consent)

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### Recommendation

It is recommended that the Board renew the agreement with the San Mateo County Community College District to allow for the placement of Skyline College students as tutors in Pacifica School District schools under the supervision of the Pacifica School Volunteers (PSV).

### Background

The Federal Work Study Program offers financial assistance to eligible college students in the form of part time employment.

The Pacifica School Volunteers is in need of additional volunteers to serve our schools and could benefit from the Skyline College students in need of a work study assignment. Work study students would be employees of the San Mateo County Community College District. If approved, Pacifica School Volunteers will continue the process of placing work study students in Pacifica School District and expand services provided by community volunteers. As Pacifica School Volunteers, these work study students undergo PSV training and background checks before receiving an assignment. Monitoring of the program will be done by the Pacifica School Volunteers in concert with the principal and classroom teacher.

A copy of this agreement will be on file in Human Resource Services and is attached for review.