

Pacifica School District Report to the Board of Trustees
Physical Education Instruction



June 15, 2016

Reporting Period – April 18, 2016 through June 15, 2016

Classrooms Included – each self contained classroom in grades 1 to 5. All 6th grade classrooms are excluded from this report as all 6th grade students in PSD are provided a Comprehensive Physical Education Program under the direction of a certificated staff member holding a current credential in physical education.

Reporting

In an effort to increase transparency in PE instruction, the District is taking various steps to verify that the statutorily required minutes of PE instruction are actually being provided at every school site in the District. The following are the steps the District put in place for the time period covering April 18, 2016 through the end of this school year:

1. Class Schedules: School administration will obtain a schedule for each classroom showing the days, times, and duration of scheduled PE instruction such that scheduled PE instruction totals not less than 200 minutes each ten school days.
2. Reporting: Teachers complete a Reporting Form on an ongoing basis outlining the number of minutes of PE instruction that was provided to students.
3. Monitoring: At least monthly each school site administrator, or designee, shall review the Reporting Forms and shall monitor that all employees who are required to submit forms are providing the required minutes of PE instruction. Additionally, school site administrators must conduct unannounced visits to at least two classrooms per month during a time when PE instruction is scheduled and submit a report to the Superintendent, or designee, on their findings, including all corrective measures taken to assure that the appropriate minutes of instruction are provided.
4. Report to Board of Trustees: Within thirty (30) days of the end of the academic year, the Superintendent, or designee, shall provide a written report to the Board of Trustees regarding the District's compliance with the agreement.

Outcomes

Class Schedules: 100% of 1st-5th grade teachers submitted schedules showing the days, times, and duration of PE instruction that compliant with the requirement to provide at least 200 minutes of PE instruction every 10 days.

Reporting: 100% of 1st-5th grade teachers completed a Reporting Form for the month of April, 2016 and 100% of 1st-5th grade teachers completed a Reporting Form for the month of May, 2016. 100% of the forms received showed compliance with the requirement to provide at least 200 minutes of PE instruction every 10 days.

Monitoring: 100% of school site principals of 1st-5th grade teachers submitted reports on their findings from their unannounced site visits in April and in May. 100% of the principal reports showed at least two such visits per month. There were no reports of need for corrective measures to be employed.