



# Pacifica School District

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*Preparing Students for an Evolving World*

[www.pacificasd.org](http://www.pacificasd.org)

## MEMORANDUM

*Office of the Superintendent*

Meeting of

June 1, 2016

**TO:** Board of Trustees  
**FROM:** Wendy S. Tukloff, Ed.D., Superintendent  
**SUBJECT:** Board Bylaw 9920 Governing Board Elections  
(Discussion/Action)

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### Background:

Pacifica School District has received communication from Mark Church, Chief Elections Officer and Assessor-County Clerk-Recorder, San Mateo County, regarding the November 6, 2016 Statewide General Election. The Candidate Filing period for this General Election will open July 18, 2016 and close August 12, 2016. Candidates may attend one of the two candidate seminars, which will be held on Wednesday, July 14 at 2:00 p.m. and Thursday, July 21 at 10:00 a.m. at 40 Tower Road, San Mateo. The terms of two Trustees expire in December 2016: Matthew Levie and Andrea Gould.

In order to comply with Education Code §§5322, 5324, 5325 and Elections Code §13307 requirements, the Board of Trustees is required to determine/confirm the candidate policies and submit a statement signed by the Board Secretary by July 8, 2016 (see Attached). Attached is the current Board Bylaw 9220 (BB9220) regarding Governing Board Elections and the CSBA Sample. The CSBA Sample has been highlighted to inform the Trustees of our current selected options as reflected in the current Board Bylaw and the options that are available.

Upon discussion and action for Board Bylaw 9220, the 2016 School District Governing Board General Election item will be brought to the Trustees at the June 15, 2016 Board Meeting.

Lastly, along with the option of candidates attending the seminars held at 40 Tower Road, direction is requested as to whether the Board of Trustees would have interest in offering a Candidate Information Night in Pacifica. The purpose of the meeting would be to share information regarding roles and responsibilities of Trustees, share District initiatives and challenges, provide details on filing as candidates with San Mateo County, and respond to questions from citizens who are considering candidacy. Two members of the Board of Trustees would be the presenters.