



# Pacifica School District

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*Preparing Students for an Evolving World*

www.pacificasd.org

## MEMORANDUM

*Office of the Superintendent*

**TO:** Board of Trustees  
**FROM:** Wendy S. Tukloff, Ed.D., Superintendent  
**SUBJECT:** Possible Cancellation of July 6, 2016 and August 3, 2016 Board Meeting

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### **Background**

Pacifica School District Board of Trustees has adopted a schedule to meet on Wednesdays, approximately every three weeks. There are two scheduled meetings July 6, 2016 and August 3, 2016 scheduled for review.

1. It is recommended that the Board of Trustees consider cancelling the July 6, 2016 Regular Board meeting as this summer month finds many families and District employees enjoying well deserved vacations.
2. As we all begin returning from vacations, the August 3, 2016 meeting may either be cancelled or include topics that are more operations/governance driven. We have received an added May 2016 Manual Maintenance and Minor Revisions packet that includes approximately 12 Minor Revisions and 12 Board Policy/Administrative Regulations Revisions. Cabinet can provide the recommended updates to the Trustees for review during the summer for a First Reading at the August 3, 2016 or bring the items forward to the August 24, 2016 meeting. Additionally, please advise staff as to the number of policies to be read at one time.