



# Pacifica School District

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*Preparing Students for an Evolving World*

[www.pacificasd.org](http://www.pacificasd.org)

## MEMORANDUM

*Integrated Services and Human Resources*

Meeting of

6/1/2016

**TO:** Wendy S. Tukloff, Ed.D., Superintendent  
For Board of Trustees

**FROM:** Ray Avila, Associate Superintendent

**SUBJECT:** MOU for SMCOE BTSA Services for the 2016-2017 School Year  
(Discussion/Action)

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### Recommendation

It is recommended that the Board approve the Memorandum of Understanding (MOU) for San Mateo County Office of Education BTSA Services for the 2016-2017 school year.

### Background

To fulfill the requirements for the California Clear Multiple Subjects and Single Subject Credential, newly credentialed teachers must complete a California Commission on Teacher Credentialing (CCTC) approved professional teacher induction program. Beginning Teacher Support and Assessment (BTSA) is a successful state-funded and Commission approved induction program that has proven to increase teacher retention due to the strong structure of reflecting on one's practice with a support provider (coach) over a two-year period. It has been past practice for Pacifica School District to offer BTSA to beginning teachers needing to fulfill the credentialing requirement.

BTSA has two major components: 1) The CCTC approved induction program that includes professional development training; and, 2) the Support Provider (coach). PSD is associated with the San Mateo County Office of Education (SMCOE) BTSA. We have contracted with SMCOE over the last four years for support providers (SPs) to be assigned to our teachers. Prior to working with SMCOE, PSD had one teacher on full-time release to serve as a support provider. We chose the SMCOE support provider model to be able to have a broader pool of support providers to fit the varying content/assignment needs of teachers, fiscal prudence, and to potentially build a program that is sustainable over time (e.g., train PSD teachers/retirees to serve as SPs).

The funding source for BTSA materials and professional development has historically been embedded within the SMCOE budget structure, with PSD utilizing Parcel Tax funding for support providers. Presently, the funding source has shifted in full to the PSD budget structure due to the recent adoption of the Local Control Funding Formula (LCFF). Because of this change in funding sources, SMCOE has given districts the opportunity to contract out for BTSA services (\$2,000/support provider and \$2,500/materials and professional development per participating teacher) which equates to \$4,500 per teacher requiring BTSA for the 2016-2017 school year. With that being said, the BTSA service of delivery and components will remain the same and teachers will continue to receive the necessary support required by the State of California to clear their credential.

A table has been developed to demonstrate BTSA cost over the last four years and for this upcoming school year.

<b>Year</b>	<b>Beginning Teachers (BTs)</b>	<b>Cost</b>	<b>1<sup>st</sup> Year BTSA</b>	<b>2<sup>nd</sup> Year – BTSA Completion</b>
2012-13	18	\$34,400	11	7
2013-14	21	\$84,000	14	7
2014-15	11	\$44,000	4	7
2015-16	7	\$28,000	2	5
2016-17	11	\$49,500	5	6

Please review the attached MOU for detailed information regarding the services provided from SMCOE.