

PACIFIC SCHOOL DISTRICT
Position Description

TITLE: World Language, Spanish
K-8 Teacher

REPORTS TO: Principal

CLASSIFICATION: Certificated

WORK YEAR: Teacher work schedule

FLSA: Exempt

SALARY: Teacher Salary Schedule

Basic Function

The Pacifica School District World Language, Spanish teacher provides a World Language, Spanish education program for pupils in grades K-8, or a combination thereof utilizing the goals and objectives approved by the District.

Representative Duties and Essential Functions

1. Demonstrates a passion for teaching, love, and proficiency in Spanish language to K-8 students.
2. Provides a World Language educational program and prepares district-approved daily lesson plans utilizing textbook materials, supplemental instructional materials, audio and visual aids, etc.
3. Develops a positive, effective and flexible classroom environment with high expectations for all students.
4. Motivates pupils to develop an in-depth understanding of the Spanish language and have respect and appreciation for the Spanish culture and literature for further education through the acquisition of skills, attitudes and knowledge in accordance with each pupil's ability.
5. Ability to design and implement innovative curricula to support the World Language, Spanish program with authentic language learning.
6. Evaluates student progress in Spanish language related to reading, writing and aural comprehension and speaking through the utilization of teacher made tests, other selected performance assessments, and observations.
7. Guides pupils in citizenship and social responsibilities.
8. Evaluates pupils' academic and social growth and communicates with teachers and parents through a variety of means.
9. Utilizes assessments to recalibrate instructional practices.
10. Schedules and confers with teachers periodically to discuss the classroom/an individual pupil's progress in the World Language, Spanish program.
11. Actively participates in faculty meetings and parent/teacher meetings.
12. Confers with school personnel as necessary.
13. Demonstrates strong interest and ability to develop and maintain a high degree of parent/family participation, especially with the targeted subgroup populations. Performs required supplemental duties (e.g., takes attendance,

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- grade card reporting, interim reports, book orders, supply orders, emergency medical forms, student cumulative folders, bulletin boards, etc.).
14. Participates in and helps supervise emergency preparedness drills (e.g., earthquake, fire, etc.).
 15. Demonstrates regular and predictable attendance.
 16. Participates in professional development activities, including in-service, workshops, seminars, and conferences.
 17. Serves on education-related committees (e.g., curriculum, course of study, textbook, etc.).
 18. Collaborates with colleagues in order to align curriculum and share best practices.
 19. Performs other duties required in job description and as assigned by supervisor.

Knowledge and Abilities:

Knowledge of:

1. Common Core Standards, English Language Development Standards.
2. Curriculum design that includes effective instructional strategies and techniques and assessments/assessment tools.
3. Technology as tools to enhance instruction.
4. Professional Development: Principles, concepts, and techniques; Delivery systems.
5. District, school, and program policies and procedures.
6. State and District curriculum requirements.
7. Interpersonal skills using tact, patience and courtesy.
8. Rules and regulations of State and Federal Programs.
9. Oral and written communication skills in both Spanish and English.
10. Public speaking skills and techniques for both Spanish and English populations.

Ability to:

1. Serve diverse needs.
2. Provide effective instructional leadership to support student learning in the area of Humanities.
3. Provide professional learning opportunities: Identify needs, design and deliver effective professional development training that includes modeling of lessons to improve and support teacher competency and capacity.
4. Interpret, apply, and explain District and program policies, procedures, and regulations.
5. Perform assignments independently.
6. Provide in-service training.
7. Establish and maintain effective work relationships with those contacted in the performance of required duties.
8. Communicate effectively both verbally and in written format in both Spanish and English.
9. Plan and organize work.

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10. Meet schedules and timelines.
11. Understand program goals and objectives.
12. Analyze situations accurately and adopt or recommend effective courses of action.
13. Apply strong leadership skills coupled with effectively working as part of a leadership team.
14. Work effectively with Trustees, administrators, teachers, parents and other staff members.

Education, License and Experience:

Bachelor's degree; Master's Degree or Higher in Education/Spanish Language, and/or National Board Certification preferred.

Valid California Single Subject Spanish Credential or Supplemental Authorization in Spanish with Multiple Subject Teaching Credential.

CLAD

Minimum of three (3) years of Spanish language elementary or middle school classroom teaching experience or equivalent preferred.

Valid California Driver's License; with acceptable driving record and qualifications for insurability by the District's insurance carrier.

Working Conditions

Physical Abilities:

With reasonable accommodations, if necessary, sitting or standing for extended periods of time; hearing and speaking to exchange information and assist students in instructional activities and make presentations; seeing to monitor various activities and to read various documents that includes printed instructional materials and video screen displays; dexterity of hands and fingers to operate a computer keyboard and other office/instructional equipment; reaching overhead, above the shoulders and horizontally, walking, bending at the waist, or kneeling to monitor students or retrieve supplies or other materials; lifting of up to 25 pounds (objects as part of the classroom environment)

Working Conditions:

Occasional travel to meetings or school events outside regular hours; Sharing/co-teaching in multiple classrooms.

Pacifica School District is an Equal Opportunity Employer and reasonable accommodations are made under the Americans with Disability Act as required by law.