



# Pacifica School District

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*Preparing Students for an Evolving World*

www.pacificasd.org

## MEMORANDUM

*Human Resources and Integrated Services*

Meeting of

05/11/16

**TO:** Wendy S. Tukloff, Ed.D., Superintendent  
for Board of Trustees

**FROM:** Ray Avila, Associate Superintendent

**SUBJECT:** Internship Agreement between the District and the Brandman University  
(Consent)

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### Recommendation

It is recommended that the Board approve the Contract to place Interns between the District and Brandman University in effect during the 2016-2018 academic years.

### Rationale:

Pursuant to California Education Code 44321, the supervision and support of interns is the responsibility of both the Commission-approved teacher preparation program and the employer. The Commission on Teacher Credentialing (CTC) requires that each approved intern program must have a signed Memorandum of Understanding (MOU) outlining the respective responsibilities of the program and the employer.

Approval of this agreement would allow for placement of interns from the Brandman University for the next two years until 03/31/2018. Establishment of a partnership with Brandman University in the training of future teachers is in the best interest of the District.

A copy of this agreement will be on file in Human Resource Services and is attached for review.