



Pacifica School District

375 Reina Del Mar Avenue ★ Pacifica, California ★ 94044
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Preparing Students for an Evolving World
www.pacificasd.org

MEMORANDUM

Administrative Services

Meeting of 05/11/16

TO: Wendy S. Tukloff, Ed.D., Superintendent
For Board of Trustees

FROM: Josephine Peterson, Chief Business Official

SUBJECT: Service and Consultant Contract Approvals

Recommendation

It is recommended that the Board approve the Service and Consultant Contracts as presented by staff.

Background

The District periodically conducts business with outside vendors/consultants. We have generated contracts for the current fiscal school year so that our consultants can be contracted to do work as needed. The work being conducted by outside vendors/consultants is work that cannot be typically handled by the existing District staff or the contractor/consultant fills a temporary need for the District.

| Consultant/Contractor | Dollar Amount | Term of Contract |
|--|----------------------|--|
| Brady Air Conditioning & Plumbing Inc. South San Francisco, CA 94080 | \$500.00 | Apr. 12, 2016 to May. 12, 2016 |
| Description: District Office Server Room: Install Mitsubishi air conditioning unit. | | |
| Contract #: 2050 | | |
| Fund: Special Reserve Cap Fund | | |
| Site: District Wide | | |
| Mgmt: Capital Facilities | | |
| Budget Account Code: | | 40-0000-0-0000-8100-5838-099-0840 |

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|--|------------|--|
| Bayview Enviromental Services, Inc. Oakland, CA 94621 | \$7,200.00 | Apr. 18, 2016 to May. 18, 2016 |
| Description: Asbestos Floor Tile & Mastic Removal in Room 10 at LMEC. | | |
| Contract #: 2051 | | |
| Fund: Deferred Maintenance Fund | | |
| Site: District Wide | | |
| Mgmt: Asbestos-D.Maint | | |
| Budget Account Code: | | 14-0000-0-0000-8100-5828-003-0822 |

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|---|----------|--|
| MC2 Oakland, CA 94621 | \$995.00 | Apr. 19, 2016 to May. 19, 2016 |
| Description: Cleaning seminar that will focus on basic cleaning principles, etc. | | |
| Contract #: 2009251 | | |
| Fund: General Fund | | |
| Site: Plant Maintenance | | |
| Mgmt: Routine Repairs/Maint. | | |
| Budget Account Code: | | 01-8150-0-0000-8100-5827-027-0651 |

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|---|--|--------------------------------|
| J & R Fence San Leandro, CA 94577 | \$3,250.00 | May 3, 2016 to June 3, 2016 |
| Description: Vallemar School: Installation of Backpack Rack. | | |
| Contract #: | 2052 | |
| Fund: | Special Reserve Cap Fund | |
| Site: | District Wide | |
| Mgmt: | Capital Facilities | |
| Budget Account Code: | 40-0000-0-0000-8100-4400-099-0840 | |