



Pacifica School District

375 Reina Del Mar Avenue ★ Pacifica, California ★ 94044
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Preparing Students for an Evolving World
www.pacificasd.org

MEMORANDUM

Administrative Services

Meeting of 04/20/16

TO: Wendy S. Tukloff, Ed.D., Superintendent
For Board of Trustees

FROM: Josephine Peterson, Chief Business Official

SUBJECT: Service and Consultant Contract Approvals

Recommendation

It is recommended that the Board approve the Service and Consultant Contracts as presented by staff.

Background

The District periodically conducts business with outside vendors/consultants. We have generated contracts for the current fiscal school year so that our consultants can be contracted to do work as needed. The work being conducted by outside vendors/consultants is work that cannot be typically handled by the existing District staff or the contractor/consultant fills a temporary need for the District.

Consultant/Contractor	Dollar Amount	Term of Contract
Nelson's Lock & Key Pacifica, CA 94044	\$500.00	Feb. 01, 2016 to Jun. 30, 2016
Description: Provide Locksmith services on Pacifica School District Chromebook carts.		
Contract #: 2044		
Fund: General Fund		
Site: District Wide		
Mgmt: Education Technology		
Budget Account Code:		01-0000-0-1110-2490-5825-099-0345

Pacific Coast Tree Service Pacifica, CA 94044	\$6,500.00	Mar. 11, 2016 to Apr. 11, 2016
Description: Cabrillo School-Trim trees around play area and remove damaged limbs. Curbside - trim tree over staff parking lot and neighboring property.		
Contract #: 2045		
Fund: General Fund		
Site: Plant Maintenance		
Mgmt: Facilities Usage/Expense		
Budget Account Code:		01-0000-0-0000-8100-5827-027-0775

San Mateo County Energy Watch Santa Cruz, CA 95060	\$6,990.21	Mar. 14, 2016 to Apr. 14, 2016
Description: Ortega School: Energy Efficiency Upgrades.		
Contract #: 2046		
Fund: General Fund		
Site: District Wide		
Mgmt: Clean Energy Jobs Act		
Budget Account Code:		01-6230-0-0000-8400-5827-099-0661

San Mateo County Energy Watch Santa Cruz, CA 95060	\$3,739.36	Mar. 14, 2016 to Apr. 14, 2016
Description: Ocean Shore School: Energy Efficiency Upgrades.		
Contract #:	2047	
Fund:	General Fund	
Site:	District Wide	
Mgmt:	Clean Energy Jobs Act	
Budget Account Code:	01-6230-0-0000-8400-5827-099-0661	

Pacific Coast Tree Service Pacifica, CA 94044	\$1,850.00	Mar. 16, 2016 to Apr. 16, 2016
Description: Cabrillo School: Grind all cyanosis stumps in 3 separate areas along Crespi.		
Contract #:	2048	
Fund:	General Fund	
Site:	Plant Maintenance	
Mgmt:	Facilities Usage/Expense	
Budget Account Code:	01-0000-0-0000-8100-5827-027-0775	

ZFA Structural Engineers Santa Rosa, CA 95404	\$2,500.00	Mar. 16 2016 to Apr. 16, 2016
Description: IBL: ZFA will perform a site visit to review the exterior conditions of building and identify those areas and elements which require repainting to address observable surface rust.		
Contract #:	2009249	
Fund:	Deferred Maintenance Fund	
Site:	District Wide	
Mgmt:	Painting-D.Maint	
Budget Account Code:	14-0000-0-0000-8100-5827-099-0812	

Allana Buick & Bers Palo Alto, CA 94303	\$9,160.00	Mar. 29 2016 to Apr. 29, 2016
Description: Ocean Shore School: Additional Roof Assessment Consulting Services.		
Contract #: 2009250		
Fund: Deferred Maintenance Fund		
Site: Ocean Shore School		
Mgmt: Roofs -D.Maint		
Budget Account Code:		14-0000-0-0000-8100-5827-004-0815