



# Pacifica School District

375 Reina Del Mar Avenue ★ Pacifica, California ★ 94044  
(650) 738-6600 ★ (650) 557-9672 (fax)

*Preparing Students for an Evolving World*

[www.pacificasd.org](http://www.pacificasd.org)

## MEMORANDUM

Administrative Services

Meeting of

04/20/2016

**TO:** Wendy S. Tukloff, Ed.D., Superintendent  
For Board of Trustees

**FROM:** Josephine Peterson, Chief Business Official

**SUBJECT:** Facilities Update

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### Background

John Hashizume, Director of Facilities will complete his first year with the District this summer. He began work immediately overseeing the summer cleaning, Sunset Ridge Painting and re opening of school last fall. In his first few months he completed emergency plan updates, addressed safety, compliance and built relationships with key organizations. He has begun the work on Facility Master Planning, identified and prioritized district projects.

The attached presentation will:

- Highlight accomplishments this past year
- Review projects planned for 2016-2017